

DAILY TIME RECORD
BUSTILLO, NORIETA B.
(NAME)

For the month of
August 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-FRI	7:57	12:03	12:04	5:05		8hrs
2-SAT						Off
3-SUN						Off
4-MON	7:50	12:36	12:37	5:38		8hrs
5-TUE	8:13	12:05	12:06	5:36	13mins	7hrs 47mins
6-WED	7:43	12:23	12:24	5:53		8hrs
7-THU	8:02	12:03	12:05	5:31	2mins	7hrs 58mins
8-FRI	8:13	12:11	12:13	5:23	13mins	7hrs 47mins
9-SAT						Off
10-SUN						Off
11-MON	8:09	12:08	12:09	5:35	9mins	7hrs 51mins
12-TUE	8:07	12:01	12:03	5:58	7mins	7hrs 53mins
13-WED	7:52	12:45	12:46	5:23		8hrs
14-THU	8:07	12:05	12:06	5:41	7mins	7hrs 53mins
15-FRI	8:03	12:11	12:12	5:03	3mins	7hrs 57mins
16-SAT						Off
17-SUN						Off
18-MON	8:04	12:01	12:03	5:06	4mins	7hrs 56mins
19-TUE	8:17	12:08	12:09	5:25	17mins	7hrs 43mins
20-WED	8:10	12:28	12:30	5:30	10mins	7hrs 50mins
21-THU			1:22	5:10		3hrs 48mins
22-FRI	7:51	12:36	12:37	5:01		8hrs
23-SAT						Off
24-SUN						Off
25-MON			12:45	3:16		2hrs 31mins
26-TUE			2:05	4:48		2hrs 43mins SUSPENDED 12:01 am 11:59 pm
27-WED			12:51	5:13		4hrs SUSPENDED 12:01 am 12:00 pm
28-THU	8:00	12:00	12:02	5:36		8hrs
29-FRI						FL
30-SAT			1:15	5:05		3hrs 50mins
31-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

NORIETA B. BUSTILLO

VERIFIED as to prescribed office hours

NICK FREDDY R. BELLO
Department Head
Accounting Office

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