

DAILY TIME RECORD
GORRE, MARIA PRECILLA B.
(NAME)

For the month of
October 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	8:31	12:04	12:06	5:27	31mins	7hrs 29mins
2-THU	7:45	12:12	12:14	5:20		8hrs
3-FRI						VL
4-SAT						Off
5-SUN						Off
6-MON	7:29	12:27	12:30	5:13		8hrs
7-TUE	7:47	12:03	12:05	5:16		8hrs
8-WED	9:20	12:08	12:10	5:03	1hr 20mins	6hrs 40mins
9-THU	7:53	12:01	12:07	5:30		8hrs
10-FRI	7:50	12:10	12:40	5:05		8hrs
11-SAT						Off
12-SUN						Off
13-MON	7:58	12:04	12:06	5:24		8hrs
14-TUE	7:46	12:42	12:44	6:05		8hrs
15-WED						SL
16-THU	7:39	12:05	12:10	5:06		8hrs
17-FRI	8:28	12:06	12:08	5:09	28mins	7hrs 32mins
18-SAT						Off
19-SUN						Off
20-MON						Holiday
21-TUE						VL
22-WED	8:56	12:03	12:06	5:03	56mins	7hrs 4mins
23-THU	8:16	12:15	12:17	5:51	16mins	7hrs 44mins
24-FRI	8:06	12:44	12:46	5:10	6mins	7hrs 54mins
25-SAT						Off
26-SUN						Off
27-MON	7:58	12:16	12:17	5:05		8hrs
28-TUE	8:27	12:02	12:04	5:19	27mins	7hrs 33mins
29-WED						SL
30-THU	7:56	12:22	12:25	5:00		8hrs
31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

MARIA PRECILLA B. GORRE

VERIFIED as to prescribed office hours

ALICIA M. FLORES
Department Head
Budgeting Office

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