

DAILY TIME RECORD
ESGUERRA, ERLY S.

(NAME)

For the month of
August 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-FRI	7:48	12:41	12:42	5:28		8hrs
2-SAT						Off
3-SUN			12:24	4:23		3hrs 59mins
4-MON	7:35	12:36	12:38	8:30		8hrs
5-TUE	7:51	12:05	12:07	5:04		8hrs
6-WED	7:47	12:29	12:30	5:17		8hrs
7-THU	7:55	12:23	12:26	6:06		8hrs
8-FRI	7:49	12:02	12:05	5:06		8hrs
9-SAT						Off
10-SUN						Off
11-MON	7:50	12:01	12:03	5:27		8hrs
12-TUE	7:47	12:02	12:05	5:24		8hrs
13-WED	7:39	12:07	12:08	5:33		8hrs
14-THU	8:00	12:07	12:09	5:06		8hrs
15-FRI	7:53	12:02	12:04	5:26		8hrs
16-SAT						Off
17-SUN						Off
18-MON	7:33	12:27	12:27	6:39		8hrs
19-TUE	7:30	12:14	12:15	6:03		8hrs
20-WED	8:14	12:33	12:34	4:07	1hr 7mins	6hrs 53mins
21-THU						Holiday
22-FRI						OB
23-SAT						OB
24-SUN						OB
25-MON						OB
26-TUE						OB
27-WED						OB
28-THU						SL
29-FRI	8:17	12:31	12:34	5:12	17mins	7hrs 43mins
30-SAT						Off
31-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

ERLY S. ESGUERRA

VERIFIED as to prescribed office hours

ALICIA M. FLORES

Department Head
Budgeting Office

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