

DAILY TIME RECORD
MAMARIL, MARY STEPHANIE D.
(NAME)

For the month of
October 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

| Day | AM | | PM | | T/U | Total |
|--------|-------|-------|-------|------|-------|-------------|
| | IN | OUT | IN | OUT | | |
| 1-WED | 7:40 | 12:22 | 12:23 | 5:05 | | 8hrs |
| 2-THU | 7:46 | 12:29 | 12:30 | 6:25 | | 8hrs |
| 3-FRI | 7:53 | 12:17 | 12:18 | 5:06 | | 8hrs |
| 4-SAT | | | | | | Off |
| 5-SUN | | | | | | Off |
| 6-MON | 7:39 | 12:21 | 12:22 | 5:07 | | 8hrs |
| 7-TUE | 7:47 | 12:25 | 12:26 | 6:27 | | 8hrs |
| 8-WED | | | | | | SLP |
| 9-THU | 7:50 | 12:14 | 12:15 | 6:32 | | 8hrs |
| 10-FRI | 7:58 | 12:18 | 12:19 | 5:02 | | 8hrs |
| 11-SAT | 9:24 | 12:24 | 12:25 | 4:33 | | 7hrs 8mins |
| 12-SUN | | | | | | Off |
| 13-MON | 7:42 | 12:27 | 12:28 | 5:06 | | 8hrs |
| 14-TUE | 8:00 | 12:25 | 12:26 | 6:50 | | 8hrs |
| 15-WED | 7:00 | 12:28 | 12:29 | 5:02 | | 8hrs |
| 16-THU | 7:57 | 12:24 | 12:25 | 6:14 | | 8hrs |
| 17-FRI | 7:59 | 12:33 | 12:34 | 5:08 | | 8hrs |
| 18-SAT | 11:52 | 12:49 | 12:50 | 5:00 | | 5hrs 7mins |
| 19-SUN | | | | | | Off |
| 20-MON | | | | | | Holiday |
| 21-TUE | 8:05 | 12:23 | 12:24 | 5:06 | 5mins | 7hrs 55mins |
| 22-WED | 7:52 | 12:32 | 12:33 | 5:05 | | 8hrs |
| 23-THU | 7:59 | 12:30 | 12:31 | 5:47 | | 8hrs |
| 24-FRI | 8:04 | 12:45 | 12:54 | 5:37 | 4mins | 7hrs 56mins |
| 25-SAT | | | | | | Off |
| 26-SUN | | | | | | Off |
| 27-MON | 6:32 | 12:32 | 12:33 | 5:01 | | 8hrs |
| 28-TUE | 8:00 | 12:36 | 12:37 | 6:53 | | 8hrs |
| 29-WED | 7:56 | 12:32 | 12:33 | 5:01 | | 8hrs |
| 30-THU | 7:38 | 12:02 | 12:30 | 5:00 | | 8hrs |
| 31-FRI | | | | | | Holiday |

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

MARY STEPHANIE D. MAMARIL

VERIFIED as to prescribed office hours

NICK FREDDY R. BELLO

Department Head
Accounting Office

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