#### Civil Service Form 48

# DAILY TIME RECORD ESTUPA, DIONESIO I.

(NAME)

For the month of October 1 - 31, 2025
Official hours for arrival and departure 8:00AM - 5:00PM

Day	AM		PM		тит	T-4-1
	IN	OUT	IN	OUT	T/U	Total
1-WED	8:00	12:02	12:05	5:02		8hrs
2-THU	8:09	12:09	12:28	5:10	9mins	7hrs 51mins
3-FRI	7:59	12:28	12:29	5:12		8hrs
4-SAT						Off
5-SUN						Off
6-MON						SL
7-TUE	8:00	12:06	12:13	5:03		8hrs
8-WED	7:58	12:01	12:50	5:03		8hrs
9-THU	8:25	12:21	12:28	5:05	25mins	7hrs 35mins
10-FRI	8:00	12:08	12:10	5:01		8hrs
11-SAT						Off
12-SUN						Off
13-MON	8:02	12:13	12:15	5:00	2mins	7hrs 58mins
14-TUE	8:20	12:35	12:38	5:04	20mins	7hrs 40mins
15-WED	8:07	12:08	12:13	5:08	7mins	7hrs 53mins
<b>16</b> -THU	8:15	12:21	12:23	5:01	15mins	7hrs 45mins
17-FRI	8:22	12:04	12:06	5:02	22mins	7hrs 38mins
18-SAT						Off
19-SUN						Off
20-MON						Holiday
21-TUE	7:59	12:04	12:21	5:01		8hrs
22-WED	7:55	12:23	12:25	5:03		8hrs
<b>23-</b> THU	8:03	12:03	12:05	5:02	3mins	7hrs 57mins
24-FRI	8:27	12:05	12:17	5:04	27mins	7hrs 33mins
25-SAT						Off
26-SUN						Off
27-MON	7:55	12:21	12:23	5:09		8hrs
28-TUE	7:59	12:02	12:03	5:06		8hrs
29-WED	8:16	12:21	12:23	5:02	16mins	7hrs 44mins
<b>30</b> -THU	8:00	12:10	12:31	5:02		8hrs
31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

# DIONESIO I. ESTUPA

VERIFIED as to prescribed office hours

### **MAGDALENE C. UNAJAN**

Department Head Department of Computer Science and Technology

# DAILY TIME RECORD ESTUPA, DIONESIO I.

(NAME)

For the month of October 1 - 31, 2025
Official hours for arrival and departure 8:00AM - 5:00PM

IN OUT IN OUT   IN	Dow	AM		PM		TOTAL	Takal
2-THU         8:09         12:09         12:28         5:10         9mins         7hrs 51mins           3-FRI         7:59         12:28         12:29         5:12         8hrs           4-SAT         ————————————————————————————————————	Day	IN	OUT	IN	OUT	T/U	Total
3-FRI         7:59         12:28         12:29         5:12         8hrs           4-SAT         6-MON         7         1         0ff           6-MON         12:06         12:13         5:03         8hrs           8-WED         7:58         12:01         12:50         5:03         8hrs           9-THU         8:25         12:21         12:28         5:05         25mins         7hrs 35mins           10-FRI         8:00         12:08         12:10         5:01         8hrs           11-SAT         6         6         6         6         6         6           12-SUN         7         6         6         6         6         6         6           12-SUN         7         6         6         6         6         6         6         6           13-MON         8:02         12:13         12:15         5:00         2mins         7hrs 58mins           14-TUE         8:20         12:35         12:38         5:04         20mins         7hrs 49mins           15-WED         8:07         12:08         12:13         5:08         7mins         7hrs 45mins           16-THU         8:15	1-WED	8:00	12:02	12:05	5:02		8hrs
4-SAT         Image: color of the colo	2-THU	8:09	12:09	12:28	5:10	9mins	7hrs 51mins
5-SUN         Book         Company         Company         Company         SL           7-TUE         8:00         12:06         12:13         5:03         8hrs           8-WED         7:58         12:01         12:50         5:03         8hrs           9-THU         8:25         12:21         12:28         5:05         25mins         7hrs 35mins           10-FRI         8:00         12:08         12:10         5:01         8hrs           11-SAT         0ff         0ff         0ff           12-SUN         0ff         0ff           13-MON         8:02         12:13         12:15         5:00         2mins         7hrs 58mins           14-TUE         8:20         12:35         12:38         5:04         20mins         7hrs 58mins           15-WED         8:07         12:08         12:13         5:08         7mins         7hrs 53mins           16-THU         8:15         12:21         12:23         5:01         15mins         7hrs 45mins           17-FRI         8:22         12:04         12:06         5:02         22mins         7hrs 38mins           18-SAT         0ff         0ff         0ff	3-FRI	7:59	12:28	12:29	5:12		8hrs
6-MON         Bool         12:06         12:13         5:03         8hrs           7-TUE         8:00         12:06         12:13         5:03         8hrs           8-WED         7:58         12:01         12:50         5:03         8hrs           9-THU         8:25         12:21         12:28         5:05         25mins         7hrs 35mins           10-FRI         8:00         12:08         12:10         5:01         8hrs           11-SAT         —         —         Off           12-SUN         —         —         Off           13-MON         8:02         12:13         12:15         5:00         2mins         7hrs 58mins           14-TUE         8:20         12:35         12:38         5:04         20mins         7hrs 40mins           15-WED         8:07         12:08         12:13         5:08         7mins         7hrs 45mins           16-THU         8:15         12:21         12:23         5:01         15mins         7hrs 45mins           17-FRI         8:22         12:04         12:06         5:02         22mins         7hrs 38mins           18-SAT         —         —         —         Off	4-SAT						Off
7-TUE         8:00         12:06         12:13         5:03         8hrs           8-WED         7:58         12:01         12:50         5:03         8hrs           9-THU         8:25         12:21         12:28         5:05         25mins         7hrs 35mins           10-FRI         8:00         12:08         12:10         5:01         8hrs           11-SAT         ————————————————————————————————————	5-SUN						Off
8-WED         7:58         12:01         12:50         5:03         8hrs           9-THU         8:25         12:21         12:28         5:05         25mins         7hrs 35mins           10-FRI         8:00         12:08         12:10         5:01         8hrs           11-SAT         IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII	6-MON						SL
9-THU 8:25   12:21   12:28   5:05   25mins   7hrs 35mins   10-FRI 8:00   12:08   12:10   5:01   8hrs   11-SAT	7-TUE	8:00	12:06	12:13	5:03		8hrs
10-fri	8-WED	7:58	12:01	12:50	5:03		8hrs
11-SAT         Image: color of the col	9-THU	8:25	12:21	12:28	5:05	25mins	7hrs 35mins
12-SUN	10-FRI	8:00	12:08	12:10	5:01		8hrs
13-MON       8:02       12:13       12:15       5:00       2mins       7hrs 58mins         14-TUE       8:20       12:35       12:38       5:04       20mins       7hrs 40mins         15-WED       8:07       12:08       12:13       5:08       7mins       7hrs 53mins         16-THU       8:15       12:21       12:23       5:01       15mins       7hrs 45mins         17-FRI       8:22       12:04       12:06       5:02       22mins       7hrs 38mins         18-SAT	11-SAT						Off
14-TUE       8:20       12:35       12:38       5:04       20mins       7hrs 40mins         15-WED       8:07       12:08       12:13       5:08       7mins       7hrs 53mins         16-THU       8:15       12:21       12:23       5:01       15mins       7hrs 45mins         17-FRI       8:22       12:04       12:06       5:02       22mins       7hrs 38mins         18-SAT	12-SUN						Off
15-WED         8:07         12:08         12:13         5:08         7mins         7hrs 53mins           16-THU         8:15         12:21         12:23         5:01         15mins         7hrs 45mins           17-FRI         8:22         12:04         12:06         5:02         22mins         7hrs 38mins           18-SAT	13-MON	8:02	12:13	12:15	5:00	2mins	7hrs 58mins
16-THU         8:15         12:21         12:23         5:01         15mins         7hrs 45mins           17-FRI         8:22         12:04         12:06         5:02         22mins         7hrs 38mins           18-SAT	<b>14-</b> TUE	8:20	12:35	12:38	5:04	20mins	7hrs 40mins
17-FRI         8:22         12:04         12:06         5:02         22mins         7hrs 38mins           18-SAT         Off         Off           19-SUN         Off         Off           20-MON         Holiday           21-TUE         7:59         12:04         12:21         5:01         8hrs           22-WED         7:55         12:23         12:25         5:03         8hrs           23-THU         8:03         12:03         12:05         5:02         3mins         7hrs 57mins           24-FRI         8:27         12:05         12:17         5:04         27mins         7hrs 33mins           25-SAT         Off         Off           26-SUN         Off         Off           27-MON         7:55         12:21         12:23         5:09         8hrs           28-TUE         7:59         12:02         12:03         5:06         8hrs           29-WED         8:16         12:21         12:23         5:02         16mins         7hrs 44mins           30-THU         8:00         12:10         12:31         5:02         8hrs	15-WED	8:07	12:08	12:13	5:08	7mins	7hrs 53mins
18-SAT         Off           19-SUN         Off           20-MON         Holiday           21-TUE         7:59         12:04         12:21         5:01         8hrs           22-WED         7:55         12:23         12:25         5:03         8hrs           23-THU         8:03         12:03         12:05         5:02         3mins         7hrs 57mins           24-FRI         8:27         12:05         12:17         5:04         27mins         7hrs 33mins           25-SAT         Off         Off           27-MON         7:55         12:21         12:23         5:09         8hrs           28-TUE         7:59         12:02         12:03         5:06         8hrs           29-WED         8:16         12:21         12:23         5:02         16mins         7hrs 44mins           30-THU         8:00         12:10         12:31         5:02         8hrs	<b>16</b> -THU	8:15	12:21	12:23	5:01	15mins	7hrs 45mins
19-SUN         Off           20-MON         Holiday           21-TUE         7:59         12:04         12:21         5:01         8hrs           22-WED         7:55         12:23         12:25         5:03         8hrs           23-THU         8:03         12:03         12:05         5:02         3mins         7hrs 57mins           24-FRI         8:27         12:05         12:17         5:04         27mins         7hrs 33mins           25-SAT         Off         Off           27-MON         7:55         12:21         12:23         5:09         8hrs           28-TUE         7:59         12:02         12:03         5:06         8hrs           29-WED         8:16         12:21         12:23         5:02         16mins         7hrs 44mins           30-THU         8:00         12:10         12:31         5:02         8hrs	17-FRI	8:22	12:04	12:06	5:02	22mins	7hrs 38mins
20-MON         Image: Control of the control of t	18-SAT						Off
21-TUE       7:59       12:04       12:21       5:01       8hrs         22-WED       7:55       12:23       12:25       5:03       8hrs         23-THU       8:03       12:03       12:05       5:02       3mins       7hrs 57mins         24-FRI       8:27       12:05       12:17       5:04       27mins       7hrs 33mins         25-SAT	19-sun						Off
22-WED       7:55       12:23       12:25       5:03       8hrs         23-THU       8:03       12:03       12:05       5:02       3mins       7hrs 57mins         24-FRI       8:27       12:05       12:17       5:04       27mins       7hrs 33mins         25-SAT       Off         26-SUN       Off         27-MON       7:55       12:21       12:23       5:09       8hrs         28-TUE       7:59       12:02       12:03       5:06       8hrs         29-WED       8:16       12:21       12:23       5:02       16mins       7hrs 44mins         30-THU       8:00       12:10       12:31       5:02       8hrs	<b>20-</b> MON						Holiday
23-THU       8:03       12:03       12:05       5:02       3mins       7hrs 57mins         24-FRI       8:27       12:05       12:17       5:04       27mins       7hrs 33mins         25-SAT	21-TUE	7:59	12:04	12:21	5:01		8hrs
24-FRI       8:27       12:05       12:17       5:04       27mins       7hrs 33mins         25-SAT	22-WED	7:55	12:23	12:25	5:03		8hrs
25-SAT         Off           26-SUN         Off           27-MON         7:55         12:21         12:23         5:09         8hrs           28-TUE         7:59         12:02         12:03         5:06         8hrs           29-WED         8:16         12:21         12:23         5:02         16mins         7hrs 44mins           30-THU         8:00         12:10         12:31         5:02         8hrs	23-THU	8:03	12:03	12:05	5:02	3mins	7hrs 57mins
26-SUN     Off       27-MON     7:55     12:21     12:23     5:09     8hrs       28-TUE     7:59     12:02     12:03     5:06     8hrs       29-WED     8:16     12:21     12:23     5:02     16mins     7hrs 44mins       30-THU     8:00     12:10     12:31     5:02     8hrs	24-FRI	8:27	12:05	12:17	5:04	27mins	7hrs 33mins
27-MON     7:55     12:21     12:23     5:09     8hrs       28-TUE     7:59     12:02     12:03     5:06     8hrs       29-WED     8:16     12:21     12:23     5:02     16mins     7hrs 44mins       30-THU     8:00     12:10     12:31     5:02     8hrs	25-SAT						Off
28-TUE       7:59       12:02       12:03       5:06       8hrs         29-WED       8:16       12:21       12:23       5:02       16mins       7hrs 44mins         30-THU       8:00       12:10       12:31       5:02       8hrs	26-SUN						Off
29-WED     8:16     12:21     12:23     5:02     16mins     7hrs 44mins       30-THU     8:00     12:10     12:31     5:02     8hrs	27-MON	7:55	12:21	12:23	5:09		8hrs
30-THU 8:00 12:10 12:31 5:02 8hrs	28-TUE	7:59	12:02	12:03	5:06		8hrs
	29-WED	8:16	12:21	12:23	5:02	16mins	7hrs 44mins
31-FRI Holiday	<b>30</b> -THU	8:00	12:10	12:31	5:02		8hrs
	31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

# **DIONESIO I. ESTUPA**

VERIFIED as to prescribed office hours

# MAGDALENE C. UNAJAN

Department Head Department of Computer Science and Technology