

DAILY TIME RECORD

FLORES, ALICIA M.

(NAME)

For the month of

July 1 - 31, 2025

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-TUE						OB
2-WED	7:53	12:39	12:41	6:20		8hrs
3-THU	7:52	12:06	12:07	5:08		8hrs
4-FRI	8:01	12:35	12:37	5:59	1min	7hrs 59mins
5-SAT						Off
6-SUN						Off
7-MON	7:51	12:06	12:11	7:01		8hrs
8-TUE	7:53	12:00	12:20	7:02		8hrs
9-WED	7:54	12:06	12:07	7:10		8hrs
10-THU	7:54	12:10	12:14	7:02		8hrs
11-FRI	7:53	12:00	12:02	5:47		8hrs
12-SAT						Off
13-SUN						Off
14-MON	7:58	12:11	12:13	5:55		8hrs
15-TUE	7:55	12:01	12:03	7:17		8hrs
16-WED	7:59	12:12	12:15	7:16		8hrs
17-THU	8:00	12:06	12:09	5:06		8hrs
18-FRI	7:59	12:00	12:03	5:41		8hrs
19-SAT			1:23	4:09		2hrs 46mins
20-SUN						Off
21-MON	8:06	12:00	12:02	7:09	6mins	7hrs 54mins
22-TUE	7:59	12:28	12:31	5:23		8hrs
23-WED	7:58	12:03	12:05	5:03		8hrs
24-THU	7:53	12:28	12:30	6:34		8hrs
25-FRI	7:46	12:13	12:15	5:10		8hrs
26-SAT						Off
27-SUN						Off
28-MON	7:53	12:02	12:06	5:44		8hrs
29-TUE			12:33	5:09	4hrs	4hrs
30-WED	7:56	12:31	12:34	5:33		8hrs
31-THU	7:46	12:12	12:14	5:16		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

ALICIA M. FLORES

VERIFIED as to prescribed office hours

LOUELLA C. AMPAC

Department Head
Finance Management Office

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