

DAILY TIME RECORD
VEGA, MARIA LILIA P.

(NAME)

For the month of
October 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	7:27	12:12		5:00	4hrs	4hrs
2-THU	7:07	12:08	12:33	5:00		8hrs
3-FRI	7:45	12:00	12:01	5:04		8hrs
4-SAT						Off
5-SUN						Off
6-MON	7:45	12:01	12:36	5:05		8hrs
7-TUE		12:08	12:09	5:00	4hrs	4hrs
8-WED	7:30	12:04	12:06	5:00		8hrs
9-THU	7:18	12:01	12:04	5:01		8hrs
10-FRI	7:46	12:13	12:48	5:34		8hrs
11-SAT						Off
12-SUN						Off
13-MON						OB
14-TUE						OB
15-WED	7:15	12:12	12:27	5:01		8hrs
16-THU	7:07	12:12	12:18	5:00		8hrs
17-FRI	7:41	12:07	12:13	5:00		8hrs
18-SAT						Off
19-SUN						Off
20-MON						Holiday
21-TUE	7:45	12:11	12:18	5:01		8hrs
22-WED	7:02	12:02	12:42	5:00		8hrs
23-THU	7:53	12:00			4hrs	4hrs
24-FRI	7:33	12:07	12:11	3:15	1hr 45mins	6hrs 15mins
25-SAT						Off
26-SUN						Off
27-MON	7:09	12:23	12:25	5:00		8hrs
28-TUE	7:18	12:01	12:02	5:01		8hrs
29-WED	7:36	12:03	12:04	5:00		8hrs
30-THU						Absent
31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

MARIA LILIA P. VEGA

VERIFIED as to prescribed office hours

JOEL REY U. ACOB

Department Head
Quality Assurance Center

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