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To: Budget Office

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Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

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SUPP-2025-0523-273757

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2025

END-
 USER/UNIT: **Extension Office**

PPMP #: **243-5-2869-2025-1-0-0**

CHARGED TO GF-MOOE

Project Code: **ODEx Admin -
 Supplies and
 Materials
 Expenses**

Project, Programs and Activities (PPAs):
 Office Supplies and Materials

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Awards & Tokens															
	Leis	7 pc	1,750.00	Public Bidding					7							
	Sub-Total		1,750.00													
	Office Furniture & Fixture															
	key duplication	1 pc	150.00	Public Bidding					1							
	Sub-Total		150.00													
	Printing Services															
	Tarpaulin printing	160 sq. ft	4,800.00	Public Bidding					160							
	Sub-Total		4,800.00													
TOTAL BUDGET:			6,700.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

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MARIANNE JOYCE D. GALLEGO

Submitted by: Antonio P. Abamo
ANTONIO P. ABAMO
 Unit Head/Project Leader



Date: **05/26/2025**

Alicia M. Flores
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