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PMP-2022-0708-44807

Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte☒ Supplemental

## PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2022

Unit/Office/Dept/Div: **OFFICE OF THE UNIVERSITY REGISTRAR**Project Code: **STF-TRANSCRIPT OF RECORDS**Purpose: **For office use**

Total Budget : 700,000.00

Funding : **STF**PPMP #: **101-1-222-2022-7-0-2**

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SUP-2022-0707-44257

| General Description                                  | Quantity | Unit | Unit Cost | Estimated Budget | Schedule/Milestone of Activities (in quantities) |     |     |     |     |     |     |     |     |     |     |     |
|--|----------|------|-----------|------------------|--|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
|  |          |      |           |                  | Jan  | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| <b>IT Supplies and Equipment</b>                     |          |      |           |                  |  |     |     |     |     |     |     |     |     |     |     |     |
| EPSON WF-C869R Print head (Xerox copy) <i>copier</i> | 1        | pc   | 34,000.00 | 34,000.00        |  |     |     |     |     |     |     | 1   |     |     |     |     |
| EPSON WF-C869R Seal Joint Head (Xerox copier)        | 1        | pc   | 500.00    | 500.00           |  |     |     |     |     |     |     | 1   |     |     |     |     |
| EPSON WF-C869R Ink System Assy (Xerox copier)        | 1        | set  | 2,000.00  | 2,000.00         |  |     |     |     |     |     |     | 1   |     |     |     |     |
| <b>Sub-Total</b>                                     |          |      |           | <b>36,500.00</b> |  |     |     |     |     |     |     |     |     |     |     |     |
| <b>Grand Total</b>                                   |          |      |           | <b>36,500.00</b> |  |     |     |     |     |     |     |     |     |     |     |     |

Prepared by:

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**ALICIA M. FLORES**  
Head, Budget OfficeDate: **07/07/2022**

\*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation  
Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,  
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies