| ☐ Original PPMP                      |
|--------------------------------------|
| Revised (Changed items, same budget) |
| ✓ Supplemental                       |
|                                      |





## PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2023

Unit/Office/Dept/Div: OFFICE OF THE UNIVERSITY REGISTRAR

Project Code:

STF-Graduation & diploma fee

Purpose:

For office use

Total Budget: 700,000.00

Funding: STF

PPMP #: 101-1-222-2023-5-0-2

| General Description   | Quantity | Unit | Unit Cost | Estimated<br>Budget                     | Schedule/Milestone of Activities (in quantities) |     |     |     |     |     |     |     |     |     |     |     |
|---|----------|------|-----------|---|--|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
|   |          |      |           |   | Jan  | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Printing Services   |          |      |           |   |  |     |     | ·   |     |     |     |     |     |     |     |     |
| Medals, big gold plated with VSU seal & with engraving with 2" diameter and 31" long ribbon, with r | 100      | pcs  | 350.00    | 35,000.00                               |  |     |     |     |     |     | 100 |     |     |     |     |     |
| Medals, small gold plated with VSU seal & with engraving with 1.5 diameter and 31" long ribbon, wit | 450      | pcs  | 250.00    | 112,500.00                              |  |     |     |     |     |     | 450 |     |     |     |     |     |
| Sub-Total   |          |      |           | 147,500.00                              |  |     |     |     |     |     |     |     |     |     |     |     |
| toner   |          |      |           | • |  |     |     |     |     |     |     |     |     |     |     |     |
| Kyocera, Ecosys M8124CIDN Toner TK 8113 Y   | 4        | рс   | 9,430.00  | 37,720.00                               |  |     |     |     |     |     | 4   |     |     |     |     | _   |
| Sub-Total   |          |      |           | 37,720.00                               |  |     |     |     |     |     |     |     |     |     |     |     |
| Grand Total   |          |      |           | 185,220.00                              |  |     |     |     |     |     |     |     |     |     |     |     |

Prepared by:

**HOMER LOIS P. NAPOLES** 

Noted by:

MARWEN A. CASTAÑEDA

Unit Head/Project Leader

Noted By:

Head, Budget Office

Date: 06/29/2023

<> \*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies