

- ☐ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☒ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

SCAN HERE



SUPP-2022-1111-75054

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**CY 2022**

Unit/Office/Dept/Div: **College of Management & Economics**  
Project Code: **20201050-1.108**  
Purpose: **For Office Supplies, Equipment, and Transportation**

Total Budget : **996,262.08**  
Funding : **TF**  
PPMP #: **38-4-1513-2022-8-0-4**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>IT Supplies and Equipment</b>																
Headset with Noise Cancelling Mic	2	unit	1,800.00	3,600.00												2
Flash Drive, 128GB, USB 3.0	4	pcs	1,500.00	6,000.00												4
Webcam, High Definition with Noise Cancelling Mics	1	pc	5,000.00	5,000.00												1
External Hard Disk Drive (Portable, 2TB), USB 3.1	1	unit	4,200.00	4,200.00												1
Tablet Computer, 8", 32GB ROM	5	pieces	9,500.00	47,500.00												5
<b>Sub-Total</b>				<b>66,300.00</b>												
<b>Office Supplies</b>																
Paper, Bond, A4, S-24, 80 gsm	12	reams	289.00	3,468.00												12
Paper, Bond, A4, S-20, 70 gsm	12	reams	253.00	3,036.00												12
Paper, Bond, Long, S-24, 80 gsm	6	reams	328.00	1,968.00												6
Paper, Bond, Short, S-20, 70 gsm	6	reams	245.00	1,470.00												6
Pen, Sign, 0.4mm, Gel-type, Blue	2	boxes	300.00	600.00												2
Alcohol, Ethyl, 70% solution, 1 gallon	1	gallons	600.00	600.00												1
<b>Sub-Total</b>				<b>11,142.00</b>												
<b>Grand Total</b>				<b>77,442.00</b>												

Prepared by: GEECEL F. GALVEZ

Noted by: MOISES NEIL V. SERIÑO  
Unit Head/Project Leader

Noted By: NICK FREDDY R. BELLO  
Head, Accounting Office

Date: **11/11/2022**

<> \*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation



Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies