

- ☐ Original PPMP
☐ Revised (Changed items, same budget)
☒ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



SUPP-2023-0322-106259

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

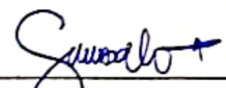
CY 2023

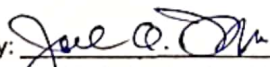
Unit/Office/Dept/Div: Department of Teacher Education
 Project Code: DTE-2023
 Purpose: For office use and instruction purposes

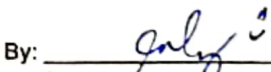
Total Budget : 155,000.00
 Funding : GF-MOOE
 PPMP #: 56-5-1599-2023-7-0-0

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (In quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Epson 001 ink, Black, 127ml, Genuine	3	btls	600.00	1,800.00					3							
Epson 001 ink, Cyan, Genuine	2	btls	350.00	700.00					2							
Epson 001 ink, Magenta, Genuine	2	btls	350.00	700.00					2							
Epson 001 Ink, Yellow, Genuine	2	btls	350.00	700.00					2							
Sub-Total				3,900.00												
Office Supplies																
Paper, Bond, A4, S-24, 80 gsm	20	reams	289.00	5,780.00					20							
Paper, Manila	50	pcs	6.00	300.00					50							
Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm)	5	boxes	14.00	70.00					5							
Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms	5	box of 50's	30.00	150.00					5							
Sticky Note, 3x5 Colored	5	pads	50.00	250.00					5							
Sticky Note, 2 x 3, Yellow	5	pads	79.00	395.00					5							
Sign Here Sticky Notes	2	pack	59.00	118.00					2							
Pen, Permanent Marker, black, broad tip	5	pieces	60.00	300.00					5							
Pen, Ball, blue	20	pieces	10.00	200.00					20							
Pen, Highlighter, yellow	2	pieces	45.00	90.00					2							
Pen, Highlighter, orange	2	pieces	46.00	92.00					2							
Pen, Whiteboard Marker, black	5	pieces	50.00	250.00					5							
Cartolina, US, White, at least 160gsm	20	pcs	14.00	280.00					20							
Folder, File, Long, 14pts, White	150	piece	10.00	1,500.00					150							

General Description	Quantity	Unit	UnitCost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Envelope, Document, Brown, 150 lbs, Long	50	pc	7.00	350.00					50							
Envelope, Expanding, with garter tie, brown, long	20	pc	15.00	300.00					20							
Envelope, Expanding, with garter tie, blue, long	20	pc	15.00	300.00					20							
Envelope, Expanding, with garter tie, green, long	20	pc	15.00	300.00					20							
Tape, Double Sided, 1" x 10m	2	rolls	35.00	70.00					2							
Tape, Double Sided, 2" x 10m	3	rolls	70.00	210.00					3							
Tape, Masking, 1" x 25 yards	2	rolls	48.00	96.00					2							
Tape, Masking, 2" x 25 yards	2	rolls	95.00	190.00					2							
Tape, Masking, 1/2" x 25 yards	1	rolls	25.00	25.00					1							
Clip, Double Binder, 1" (approx. 25mm), Black, 12 pcs/box	2	boxes	20.00	40.00					2							
Clip, Double Binder, 3/4" (approx. 19mm), Black, 12 pcs/box	2	boxes	20.00	40.00					2							
Clip, Double Binder, 2" (approx. 51mm), Black, 12 pcs/box	1	boxes	70.00	70.00					1							
Glue Gun, Big (approx. 7x18x 28cm)	1	pcs	355.00	355.00					1							
Glue Gun, Small (approx. 4x12x 18cm)	1	pcs	185.00	185.00					1							
Glue Stick, Big, for Glue Gun	10	pieces	10.00	100.00					10							
Glue Stick, Small, for Glue Gun	10	pcs	7.00	70.00					10							
Fastener, Paper, non-rust metal, 50 sets/box	2	boxes	50.00	100.00					2							
Ink, Refill, for Permanent Marker, Black, 30mL	2	btl	115.00	230.00					2							
Paper, Construction, Assorted Colors, 20 shts/pack	3	packs	46.00	138.00					3							
Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	8	pack	115.00	920.00					8							
Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	5	pack	125.00	625.00					5							
Sub-Total				14,489.00												
Grand Total				18,389.00												

Prepared by: 
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Noted by: 
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Noted By: 
ALICIA M. FLORES
Head, Budget Office

Date: **03/22/2023**

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies