

- ☐ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☒ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



34-5-1771-2021-4-0-1

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2021

Unit/Office/Dept/Div: **College of Agricultural & Food Science**

Project Code: **VSU-IP-2021-2**

Purpose: **To purchase materials and chemicals to be used in the experiments.**

Total Budget : **₱10,000.00**

Funding : **GF-MOOE**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Agricultural/Farm Supplies																
Sweetpotato Cuttings var SP-35	450	pc	0.75	337.50									450			
Cabbage Seeds	3	can	2,000.00	6,000.00									3			
Sub-Total				6,337.50												
IT Supplies and Equipment																
1TB, Hard disk Drive, 7200rpm, for desktop	1	piece	3,000.00	3,000.00									1			
Sub-Total				3,000.00												
Laboratory Supplies																
Methyl orange, Sodium salt	1	gms	2,000.00	2,000.00									1			
Copper sulfate, CuSO4	4	btl	1,800.00	7,200.00									4			
potassium antimony tartrate (III) hydrate, AR	1	gms	3,000.00	3,000.00									1			
5-Sulfosalicylic Acid Dihydrate Technical, 500g	1	btl	2,500.00	2,500.00									1			
Ninhydrin (1,2,3 -Indanetrione monohydrate), 50g	1	gms	2,000.00	2,000.00									1			
Ammonium Flouride	1	500gms	1,000.00	1,000.00									1			
Microscope Slides and Square Cover Glass	1	Box of 100's	450.00	450.00									1			
Toluene	1	btl	7,300.00	7,300.00									1			
Ferrous Sulphate	8	btl	1,500.00	12,000.00									8			
Ascorbic acid	1	btl	1,800.00	1,800.00									1			
Lab Gown Long Sleeves L	4	pcs	500.00	2,000.00									4			
Stainless Steel Laboratory Microspatula	2	pieces	150.00	300.00									2			
Test Tube Rack, 20 mm x 24 tubes	2	pc	800.00	1,600.00									2			

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Sodium Hydroxide, AR 500G	9	btls	1,200.00	10,800.00									9			
Calcium Chloride	3	btls	1,500.00	4,500.00									3			
Empty Water Bottle, 5gal, Blue (makapal)	5	pc	220.00	1,100.00									5			
Resealable Plastic Bag, Large	5	per 100 pcs.	500.00	2,500.00									5			
Beaker, Glass, 2000mL	2	pc	1,000.00	2,000.00									2			
500 ml Type 1, class A borosilicate glass Beaker	15	pcs	700.00	10,500.00									15			
Test Tube, Borosilicate Glass, Rimless, 18 X 150 mm, 100pcs/box	1	box	5,000.00	5,000.00									1			
Storage box, Plastic, 187L	5	pc	900.00	4,500.00									5			
Erlenmeyer Flask, Glass, 500ml	20	pc	600.00	12,000.00									20			
Boric Acid, Analytical Reagent	2	kgs	1,400.00	2,800.00									2			
Potassium dichromate, AR Grade	3	500gms	1,550.00	4,650.00									3			
Ammonium Acetate, AR	2	kgs	1,800.00	3,600.00									2			
L-Proline (pure grade), 500g	1	btl	3,000.00	3,000.00									1			
Sub-Total				110,100.00												
Office Supplies																
Floor Mop	1	pieces	250.00	250.00									1			
Soap, Detergent, Powder, 1 kilo/pack, any scent	4	kl	105.00	420.00									4			
Foil, Aluminum, 16m x 30cm (approx. 260g)	4	boxes	290.00	1,160.00									4			
Pen, Whiteboard Marker, black	10	pieces	50.00	500.00									10			
Face Mask, Surgical, Disposable, 3-ply, 50 pcs/box	8	boxes	300.00	2,400.00									8			
Glue, Multi-Purpose, White, at least 130g (118mL)	2	btls	78.00	156.00									2			
Multi-Purpose Glue, 1000g	1	btl	450.00	450.00									1			
Tape, Packaging, 2" x 100 yards, Clear	3	rolls	55.00	165.00									3			
Bleach, Liquid, 99.9% Antibacterial, Disinfectant, at least 3785 mL	3	gallon	450.00	1,350.00									3			
Record Book, Big, 500 pages	8	pcs	115.00	920.00									8			
Multi-purpose Plastic Utility Tray	8	pcs	50.00	400.00									8			
Clip, Double Binder, 1-5/8" (approx. 41mm), Black, 12 pcs/box	2	boxes	46.00	92.00									2			
Clip, Double Binder, 1-1/4" (approx. 32mm), Black, 12 pcs/box	2	boxes	28.00	56.00									2			
Multi-purpose Plastic Tray, Big/Large	8	pieces	120.00	960.00									8			

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	4	tubes	220.00	880.00									4			
Alcohol, Ethyl, 70% solution, 1 gallon	4	gallons	600.00	2,400.00									4			
Wax Paper, at least 23m x 30cm	5	rolls	240.00	1,200.00									5			
Paper, Bond, A4, S-24, 80 gsm	10	reams	289.00	2,890.00									10			
Paper, Bond, Long, S-24, 80 gsm	10	reams	328.00	3,280.00									10			
Soap, hand, liquid, 250 ml	5	btls	135.00	675.00									5			
Ruler, Plastic, 12"	5	pieces	15.00	75.00									5			
Rags, large, good quality, size 24"x15", water absorbent	6	pcs	40.00	240.00									6			
Pen, Whiteboard Marker, blue,	10	pieces	50.00	500.00									10			
Clip, Double Binder, 2" (approx. 51mm) , Black, 12 pcs/box	2	boxes	70.00	140.00									2			
Sticky Note, 3 x 3, Yellow	4	pads	84.00	336.00									4			
Sticky Note, 3 x 4, Yellow	3	pads	140.00	420.00									3			
Pen, Ball, blue	25	pieces	10.00	250.00									25			
Sub-Total				22,565.00												
Grand Total				142,002.50												

Prepared by: _____

SHEILA MAE A. GALVEZ

Noted by: _____

VICTOR B. ASIO
Unit Head/Project Leader

Funds Available: _____

ALICIA M. FLORES
Head, Budget Office

Date: **09/30/2021**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies