

- ☐ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☒ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



161-5-1412-2021-4-0-1

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2021

Unit/Office/Dept/Div: **Director, Advance Research and Innovation Center**

Project Code: **VSU-IP-2021-6**

Purpose: **For project use**


Total Budget : **1,875,000.00**


Funding : **GF-MOOE**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Communication/Courier Services																
Globe Prepaid Cell Card, 300Php	6	pc	330.00	1,980.00									6			
Smart Prepaid Cell Card, 300Php	6	pc	330.00	1,980.00									6			
Sub-Total				3,960.00												
IT Supplies and Equipment																
Antivirus Software 3 Device, 1+1 Year Licence include VPN (enrolled auto-renewal)	1	pc	2,000.00	2,000.00									1			
Sub-Total				2,000.00												
Laboratory Supplies																
Reversible Protein Stain Kit for PVDF Membranes	2	btl	19,510.00	39,020.00									2			
Labware Detergent or Laboratory Dishwashing Liquid	2	btl	2,500.00	5,000.00									2			
Blot Filter paper, at least 8.6 x 13.5 cm	1	pack	12,100.00	12,100.00									1			
1X Dulbecco's Modified Eagle Medium (DMEM)	1	pack	26,000.00	26,000.00									1			
4CN (4-chloro-1-naphthol) Colorimetric Detection Kit	4	kit	34,000.00	136,000.00									4			
Cell Culture Plates, 12-wells	1	pack	20,000.00	20,000.00									1			
Sub-Total				238,120.00												
Office Supplies																
Face Mask, Surgical, Disposable, 3-ply, 50 pcs/box	30	boxes	300.00	9,000.00									30			
Alcohol, Ethyl, 70% solution, 500mL	10	btls	125.00	1,250.00									10			
Cartolina, US, Black, at least 160gsm	10	pcs	14.00	140.00									10			
Book Ends, Metal, Medium (approx. 13x15x20cm), at least 350g	2	pair	105.00	210.00									2			

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Cutter, Big, Plastic (Ordinary), w/ lock	2	pcs	30.00	60.00									2			
Cutting Mat, self-healing rubber, green, A3	1	pc	700.00	700.00									1			
Date stamp, rubber, self-inking, with dater and custom text, 1" x 1-5/8"	1	pc	900.00	900.00									1			
Soap, Dishwashing, Liquid, 250mL	4	btls	150.00	600.00									4			
Dust pan, plastic, stand-up handle, small	1	pc	75.00	75.00									1			
Envelope, Mailing, white, long, 500pcs/box	1	box	395.00	395.00									1			
Envelope, Mailing, white, short, 500pcs/box	1	box	330.00	330.00									1			
Fastener, Paper, plastic, 50 sets/box	5	boxes	38.00	190.00									5			
Foil, Aluminum, 16m x 30cm (approx. 260g)	2	boxes	290.00	580.00									2			
Folder, File, Long, 14pts, White	100	piece	10.00	1,000.00									100			
Glue, White, All-purpose, 1 gallon	1	gallons	510.00	510.00									1			
Glue Gun, Big (approx. 7x18x 28cm)	1	pcs	355.00	355.00									1			
Hand Towel, cloth, cotton	20	piece	35.00	700.00									20			
Multi-Purpose Cleaner, Liquid, 1000mL, any scent	10	btls	205.00	2,050.00									10			
Paper Cutter, wood, A4 size	1	piece	625.00	625.00									1			
Folder, File, Short, 14pts, White	100	piece	8.00	800.00									100			
PVC Plastic Cover 100pcs per Pack A4 size 0.2mm	1	packs	750.00	750.00									1			
Scissors, 6" heavy duty, good quality	5	piece	68.00	340.00									5			
Spin Mop, w/ stainless steel wringer bucket, w/ durable & ergonomical PP plastic mop handle, 360deg. spin microfiber mop head, 180deg. flexible mop pole	1	pcs	1,500.00	1,500.00									1			
Stapler, HD No.35	1	pc	350.00	350.00									1			
Tape Dispenser, 1" tape, big core, any color	1	pcs	115.00	115.00									1			
Transparency Film, A4, 100pcs/pack	1	pack	372.00	372.00									1			
Trash Bag (Garbage Bag), X-Large (18.5x18.5x40 inches), 10pcs/pack, Black	5	pack	85.00	425.00									5			
Wall Clock	1	pc	800.00	800.00									1			
Received Stamp with Office Name	1	unit	500.00	500.00									1			
Fist Aid Kit Set (Medical Bag)	1	set	800.00	800.00									1			
Transparent Ziplock Bags (14 x 20cm)	1	bags	150.00	150.00									1			
Scrub Sponge, Heavy Duty	5	pcs	60.00	300.00									5			
Staple wire remover	2	pieces	40.00	80.00									2			
Sub-Total				26,952.00												

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<i>Grand Total</i>				271,032.00												

Prepared by: 
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Funds Available: 
MYRNA S. PANCITO
Head, Budget Office

Date: 07/13/2021

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies