

- ☐ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☒ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



SUPP-2023-0529-120076

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2023

Unit/Office/Dept/Div: **College of Management & Economics**
 Project Code: **VSU-FTP-2023-2**
 Purpose: **Used in the conduct of the project**

Total Budget : **619,789.96**

Funding : **GF-MOOE**

PPMP #: **38-5-2673-2023-0-0-1**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Communication/Courier Services																
E-load card, Smart	10	piece	330.00	3,300.00						5	5					
E-Load Card Prepaid 500 (Sun, Smart, Globe, Tnt, and TM)	3	pcs	550.00	1,650.00						3						
Sub-Total				4,950.00												
Food & Food Ingredients																
Packed Meals (Lunch) Menu#4	20	pack	200.00	4,000.00							20					
Packed Meals (Lunch) Menu#5	20	pack	200.00	4,000.00								20				
Packed Meals (Lunch) Menu#3	20	pack	200.00	4,000.00									20			
Packed Meals (Lunch) Menu#6	20	pack	200.00	4,000.00						20						
Packed Meals (Lunch) Menu#7	20	pack	200.00	4,000.00										20		
Sub-Total				20,000.00												
IT Supplies and Equipment																
Epson 001 ink, Black, 127ml, Genuine	2	btls	600.00	1,200.00						2						
Epson 001 ink, Cyan, Genuine	2	btls	350.00	700.00						2						
Epson 001 ink, Magenta, Genuine	2	btls	350.00	700.00						2						
Epson 001 ink, Yellow, Genuine	2	btls	350.00	700.00						2						
Universal HDMI to VGA Adapter Cable, at least 1.8 meters	1	unit	300.00	300.00						1						
Sub-Total				3,600.00												
Office Supplies																
Double Sided Glossy Photo Paper A4 (50sheets per pack)	30	pack	150.00	4,500.00						30						

	Quantity	Unit	Unit Cost	Estimated Budget	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Alcohol, 70% solution, 800ml	8	bills	125.00	825.00												
Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	4	tubes	220.00	880.00												
Envelope, Expanding, with garter tie, brown, long	20	pc	15.00	300.00												
Envelope, Mailing, white, long, 500pcs/box	1	boxes	525.00	525.00												
Envelope, Document, Brown, 150 lbs, Long	20	pc	7.00	140.00						1						
Sticky Note, 3 x 3, Yellow	2	pads	84.00	168.00												
Paper, Bond, A4, S-24, 80 gsm	5	reams	289.00	1,445.00						2						
Pen, Ball, blue	20	pieces	10.00	200.00						5						
Pen, Highlighter, yellow	3	pieces	45.00	135.00						20						
Stapler, Heavy Duty, 23/6-23/23 (210 sheets), Black	1	pcs	1,500.00	1,500.00						3						
Sub-Total										1						
				10,418.00												
Grand Total																
				38,968.00												

Prepared by:

WENDY C. ENERLAN

Noted by:

MOISES NEIL V. SERIÑO
Unit Head/Project Leader

Noted By:

ALICIA M. FLORES
Head, Budget Office

Date: **05/29/2023**

Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation
Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies