

- ☐ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☒ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

Accounting

SCAN HERE



SUPP-2022-0815-55434

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2022

Unit/Office/Dept/Div: **College of Management & Economics**

Project Code: **20201050-1.97**

Purpose: **Office supplies and materials**

Total Budget : **1,508,166.21**

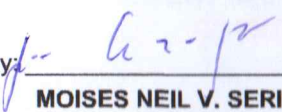
Funding : **TF**

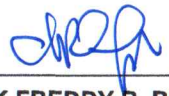
PPMP #: **38-4-470-2022-2-0-0**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Communication/Courier Services																
Smart Prepaid Cell Card, 300Php	15	pc	330.00	4,950.00									15			
Globe Prepaid Cell Card, 300Php	15	pc	330.00	4,950.00									10	5		
Voice Recorder	1	pc	4,500.00	4,500.00									1			
Sub-Total				14,400.00												
Office Equipment																
Thermal Binding Machine-Glue Thermal Book Binder	1	unit	10,000.00	10,000.00									1			
Automatic Emergency Light LED	1	unit	1,900.00	1,900.00									1			
Sub-Total				11,900.00												
Office Supplies																
Paper, Photo, matte finish, 146GSM, 10 shts/pack	10	pack	75.00	750.00									10			
Air Freshener, Scented Gel, at least 180g, Lemon/Orange Scent	1	pcs	192.00	192.00									1			
Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	1	tubes	220.00	220.00									1			
Envelope, Mailing, white, long, 500pcs/box	1	box of 50's	395.00	395.00									1			
Sub-Total				1,557.00												
Transportation																
Vehicle rental	2	day	6,000.00	12,000.00									1	1		
Sub-Total				12,000.00												

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Grand Total				39,857.00												

Prepared by: 
GEECEL F. GALVEZ

Noted by: 
MOISES NEIL V. SERIÑO
 Unit Head/Project Leader

Noted By: 
NICK FREDDY R. BELLO
 Head, Accounting Office

Date: 08/26/2022

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies