



# Visayas State University

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Office of the President

## NOTICE OF STEP INCREMENT

November 26, 2014

Dr. Beatriz S. Belonias  
OGS, VSU  
Baybay City

Madam :

Pursuant to Joint Civil Service Commission (CSC) and Department of Budget and Management (DBM) Circular No. 1, s. 1990 implementing (Section 13 (c) of R.A. No. 6758, your salary as **Professor I SG - 24** is hereby adjusted effective **December 1, 2014** as shown below.

**Basic Monthly Salary**

As of November 30, 2014 ..... Php 49,750.00 (597,000.00 ) S1

**Salary Adjustment**

a) Merit ( ) step/s

b) Length of Service (1) step

**Adjusted Basic Monthly Salary**

Effective December 1, 2014 .... Php 50,297.00 (603,564.00 ) S2

The step increment/s is/are subject to review and post-audit by the Department of Budget and Management and subject to readjustment and refund if found not in order.

Very truly yours,

**JOSE L. BACUSMO**  
President

cc : Records, ODAHRD, PRPEO, Payroll