

VISCA
FILE
29

VISAYAS STATE COLLEGE OF AGRICULTURE (VISCA)
Baybay, Leyte

Rec'd original
6/16/87
March 2, 1987

RECEIVED
3/27/87
DATE
CIVIL SERVICE COMMISSION
TACLOBAN CITY 3/2

DR. OTHELIO B. CAPANO

o/o VISCA
Baybay, Leyte

Sir/Madam:

You are hereby appointed ASSOCIATE PROFESSOR
in the Department of Plant Breeding & Agricultural Botany
(DPBAB) with compensation at the rate of
Thirty Five Thousand Five Hundred Sixty Eight PESOS (P 35,564.00)
per annum, effective July 1, 1986 *
(State nature of appointment)
By Position Reclassification Pursuant to NCC No. 33
whether original, renewal, promotion, transfer, reinstatement, etc.)

Temporary
(State employment status whether temporary, substitute, permanent or provisional in case of teachers)
(Name and status of former incumbent, if there is any.
Example: Fe Uy, resigned, promoted, etc.)

Position to be filled: *This supersedes the previous appointment issued as Instructor effective July 1, 1986.
Old Item No. 7-3 Page 266
Approp. Act Batas Pambansa Rlg. 266
New Item No. 7-3 Page 270
Approp. Act Batas Pambansa Rlg. 270

Very truly yours,
By Authority of the Board of Trustees:

Civil Service Eligibility:

Title of Exam. Taken None Required
Place of Examination NA
Date of Examination NA
Rating NA

Approving Officer

CERTIFICATION

This is to certify that all requirements and supporting papers pursuant to MC No. 6, s. 1985, have been complied with, reviewed and found to be in order.

Highest Educational Attainment:

Ph.D. in Plant Breeding & Cytogenetics

Latest salary received:

P p.a. Effective

Personnel Officer

Maiden name, if married:

Not Applicable

CERTIFICATION

This is to certify that the appointee has been screened and found qualified by the Selection/Promotion Board.

Do not fill space below (For Civil Service Commission Action)

Chairman, S/P Board

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> APPROVED AS | <input type="checkbox"/> Permanent | <input type="checkbox"/> Co-terminous |
| <input type="checkbox"/> Probationary (for six (6) months) | <input checked="" type="checkbox"/> Temporary | <input type="checkbox"/> DISAPPROVED |
| | <input type="checkbox"/> Provisional/Substitute | <input type="checkbox"/> Regular (Permanent) |
- BLESILDA A. URMENETA
CHIEF PERSONNEL SPECIALIST

a. For approved appointments:

☐ If effectivity date is upon assumption of duties, this should not be earlier than _____, the date of issuance of the appointment.

☐ Co-terminous with term of office of _____.

b. If approved as Temporary:

☒ This appointment is effective for one (1) year and will expire on 3-1-87 unless sooner terminated.

☐ The appointment was originally proposed as permanent but eligibility is not appropriate to the position.

☒ Provided that there is no pending administrative case against the appointee, no pending protest against this appointment, nor any decision by competent authority that will adversely affect the approval of this appointment.

d. Subject to the outcome of the appeal of the former incumbent, if any.

e. Disapproved:

☐ Eligibility not appropriate and there are eligibles available

☐ Appointee does not meet education/experience requirements

☐ Appointee lacks eligibility - List of _____ eligibles attached from which selection maybe made to replace _____.

f. His/Her date of birth (_____) as appearing in the previous record of the CS Office has been maintained. If correction is desired, he/she should submit the necessary evidence.

g. Provided that the termination of the incumbent is in order.

h. For laborer positions, subject to the limitations of Section 47 of PD 807.

i. For positions covered under MC No. 10, s. 1977 and Resolution No. 435, appointee has not qualified in any Civil Service examination.

j. For non-plantilla positions, as _____ at _____ per OCPC Indorsement dated _____ attached to the appointment of _____.

k. Others _____

_____.

Any erasure or alteration on the action taken by the Civil Service Commission on the appointment shall invalidate the same.