

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	BANDE		
FIRST NAME	RHODORA	NAME EXTENSION (JR., SR)	N/A
MIDDLE NAME	ABALAJEN		
3. DATE OF BIRTH (mm/dd/yyyy)	05/14/1971	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	SAN ROQUE, N. SAMAR	If holder of dual citizenship, please indicate the details.	<input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		Philippines
6. CIVIL STATUS	<input type="checkbox"/> Single <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	<input checked="" type="checkbox"/> Married <input type="checkbox"/> Separated	17. RESIDENTIAL ADDRESS
7. HEIGHT (m)	1.52 m	ZIP CODE	House/Block/Lot No. Street
8. WEIGHT (kg)	64 kgs		BRGY. MARCOS
9. BLOOD TYPE	O		Subdivision/Village Barangay
10. GSIS ID NO.	006-0017-7171-4		BAYBAY CITY LEYTE
11. PAG-IBIG ID NO.	1700-0030-8207	18. PERMANENT ADDRESS	City/Municipality Province
12. PHILHEALTH NO.	130000791696	412 SAN FRANCISCO ST.	6521-A
13. SSS NO.	N/A	House/Block/Lot No. Street	6521
14. TIN NO.	166-550-774	Subdivision/Village Barangay	6521
15. AGENCY EMPLOYEE NO.	V000087	SAN ROQUE NORTHERN SAMAR	6521
		City/Municipality Province	
		19. TELEPHONE NO.	N/A
		20. MOBILE NO.	09981554060
		21. E-MAIL ADDRESS (if any)	rhodora.bande@vsu.edu.ph

II. FAMILY BACKGROUND

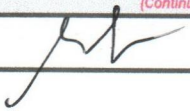
22. SPOUSE'S SURNAME	BANDE		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	MARLITO	NAME EXTENSION (JR., SR)	GASA MUTYA A. BANDE	12/20/2005
MIDDLE NAME	MODINA			
OCCUPATION	ASSOCIATE PROFESSOR			
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIVERSITY			
BUSINESS ADDRESS	BAYBAY CITY, LEYTE			
TELEPHONE NO.	NONE			
24. FATHER'S SURNAME	ABALAJEN			
FIRST NAME	RUFO	SR.		
MIDDLE NAME	ABAN			
25. MOTHER'S MAIDEN NAME				
SURNAME	COSTUNA			
FIRST NAME	REMEDIOS			
MIDDLE NAME	BALLETE			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	SAN ROQUE CENTRAL ELEMENTARY SCHOOL	PRIMARY EDUCATION	1977	1983	N/A	1983	Valedictorian
SECONDARY	UNIVERSITY OF EASTERN PHILIPPINES UNIVERSITY LABORATORY HIGH SCHOOL	HIGH SCHOOL	1983	1987	N/A	1987	4th Honorable Mention
COLLEGE	UNIVERSITY OF THE PHILIPPINES VISAYAS TACLOBAN COLLEGE	Bachelor of Arts in Communication Arts	1987	1992	N/A	1992	N/A
	LEYTE INSTITUTE OF TECHNOLOGY	Bachelor of Science in Education (Supplemental)	1992	1993	9 units	N/A	N/A
GRADUATE STUDIES	FRANCISCAN COLLEGE OF IMMACULATE CONCEPTION	Master of Arts in Education major in English	2000	2004	Completed the Academic Requirements	N/A	N/A
	LEYTE NORMAL UNIVERSITY	Master in English	2007	2011	N/A	2011	N/A
	LEYTE NORMAL UNIVERSITY	Doctor of Arts in Language Teaching	2013	present	Completed the Academic Requirements	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	11/19/2019
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[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Cienda-San Vicente Farmers Association (CSVFA), Sitio Cienda, Gabas, Baybay, Leyte	5/1/2000	6/15/2002	1040.0	Volunteer Staff for the CSVFA environmental education
					related activities; Secretary to the Board of Directors; and
					Volunteer Teacher to the CSVFA Youth Group

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Youth Meetup: Igniting Creativity in Local Knowledge in the Context of the 4th Industrial Revolution	11/13/2019	11/15/2019	24 hours	Teacher Participant	Asian University Digital Resource Network and Visayas State University
	11th Taboan National Writers' Festival	7/10/2019	9/10/2019	24 hours	Paper Presentor	National Commission for Culture and the Arts
	Date Science and Local Knowledge	08/16/2019	08/17/2019	16 hours	Participant	Asian University Digital Resource Network and Silliman University
	16th Lamiraw Creative Writing Workshop	06/24/2019	06/26/2019	24 hours	Fellow	Katig Writers Network, Inc.
	14th Lamiraw Creative Writing Workshop	8/7/2017	10/7/2017	24 hours	Fellow	National Commission for Culture and the Arts and University of Eastern Philippines
	International Research Fair for Graduate Education	3/11/2016	4/11/2016	16 hours	Poster Presentor	University of Mindanao
	Asian University Digital Resource Network (AUDRN) Local Knowledge Youth Camp	4/15/2015	4/19/2015	40 hours	Teacher Participant	Asian University Digital Resource Network and Silliman University
	Waray-Waray New Testament Translation	08/18/2014	08/22/2014	40 hours	Participant	Philippine Bible Society
	For Love of the Word: Workshop on Teaching Philippine Literature in High School and College	4/3/2017	4/4/2017	16 hours	Technical	Philippine Center of International PEN and Northwest Samar State University
	Asian University Digital Resource Network (AUDRN) Local Knowledge Youth Camp	4/15/2015	4/19/2015	40 hours	Technical	Asian University Digital Resource Network and Silliman University
	Thesis Advising, Content, and Language Critiquing and Paneling	4/23/2014	4/25/2014	24 hours	Technical	International English Learners Training Institute, Inc.
	International Conference on Language Education of the Pan Asian Consortium of Language Teaching Societies	12/5/2013	12/7/2013	24 hours	Technical	Philippine Association for Language Teaching and University of San Jose Recoletos

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Translation, creative writing		N/A		Visayas State University Faculty Association
					Katig Writers' Network, Inc.

(Continue on separate sheet if necessary)

SIGNATURE		DATE	11/19/2019
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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.
2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: June 2013 – present
- Position: Instructor I/Assistant Professor (Permanent)
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor: Dr. Guiraldo C. Fernandez Jr.
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - Taught language and literature major and minor subjects
 - Designed and revised a number of course syllabi and instructional materials
 - Participated in DLABS and also in the University's activities
 - Attended trainings, seminars and conferences to enhance teaching method and learn new strategies
 - Summary of Actual Duties
 - Responsible in teaching English subjects, ensuring a quality service as instructor, adviser and mentor to the students
 - Perform task assigned by the head, dean and other university authorities
 - Submit grades and accomplishing other necessary requirements asked by the department, the university and other governing bodies.

- Duration: June 2007 – May 2013
- Position: Instructor I (Temporary)
- Name of Office/Unit: VSU Laboratory High School
- Immediate Supervisor: Dr. Nelen P. Lambert
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - Taught language and literature to high school students
 - Designed and revised a number of course syllabi and instructional materials
 - Participated in VSULHS and also in the University's activities
 - Attended trainings, seminars and conferences to enhance teaching method and learn new strategies
 - Summary of Actual Duties
 - Responsible in teaching English subjects, ensuring a quality service as instructor, adviser and mentor to the students
 - Perform task assigned by the head, dean and other university authorities
 - Submit grades and accomplishing other necessary requirements asked by the department, the university and other governing bodies.


RHODORA A. BANDE

(Signature over Printed Name
of Employee/Applicant)

Date: 11/19/2019