

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. T. CS ID No: (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	BATISTEL		
FIRST NAME	CHERYL	NAME EXTENSION (JR., SR) NA	
MIDDLE NAME	COSTILLAS		
3. DATE OF BIRTH (mm/dd/yyyy)	JANUARY 17, 1984	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	MAASIN, SO. LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street Bactul II Subdivision/Village Barangay Maasin Southern Leyte City/Municipality Province
7. HEIGHT (m)	1.53	ZIP CODE	
8. WEIGHT (kg)	55		
9. BLOOD TYPE	A	18. PERMANENT ADDRESS	House/Block/Lot No. Street BACTUL II Subdivision/Village Barangay MAASIN SOUTHERN LEYTE City/Municipality Province 6600
10. GSIS ID NO.	2004215624	ZIP CODE	
11. PAG-IBIG ID NO.	913310108365		
12. PHILHEALTH NO.	10-000102995-3		
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A
14. TIN NO.	414-287-203	20. MOBILE NO.	0947 892 7817; 0936 376 3517
15. AGENCY EMPLOYEE NO.	V00815	21. E-MAIL ADDRESS (if any)	cheryl.batistel@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A		N/A	N/A
OCCUPATION	N/A		N/A	N/A
EMPLOYER/BUSINESS NAME	N/A		N/A	N/A
BUSINESS ADDRESS	N/A		N/A	N/A
TELEPHONE NO.	N/A		N/A	N/A
24. FATHER'S SURNAME	BATISTIL		N/A	N/A
FIRST NAME	FEDERICO	SR.	N/A	N/A
MIDDLE NAME	ARBIOL		N/A	N/A
25. MOTHER'S MAIDEN NAME	COSTILLAS		N/A	N/A
SURNAME	BATISTIL		N/A	N/A
FIRST NAME	LUISA		N/A	N/A
MIDDLE NAME	DAIN		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	LIBHU ELEMENTARY SCHOOL		Jun-90	Mar-96	Graduated	1996	Salutatorian
SECONDARY	LIBHU NATIONAL HIGH SCHOOL		Jun-96	Mar-00	Graduated	2000	Salutatorian
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	NA	N/A	
COLLEGE	VISAYAS STATE UNIVERSITY	Bachelor of Science in Biology (major in Ecology)	Jun-00	Apr-04	Graduated	2004	
GRADUATE STUDIES	UNIVERSITÄT HOHENHEIM	Master of Science in Agricultural Sciences in the Tropics and Subtropics (major in Natural Resources Management)	Nov-06	Nov-08	Graduated	2008	Eiselen Foundation Scholarship

(Continue on separate sheet if necessary)

SIGNATURE		DATE	Dec. 15, 2019	CS FORM 212 (Revised 2017), Page 1 of 4
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#### V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE		DATE	Dec. 13, 2019	CS FORM 212 (Revised 2017), Page 2 of 4
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*John*

Dec. 13, 2019

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(Continue on separate sheet if necessary)

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(Continue on separate sheet if necessary)

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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____														
35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____														
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____														
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If YES, give details: _____ Resignation from CNSC due to transfer to VSU.														
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____														
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____														
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____														
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)															
<table><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>Prof. Dr. Victor B. Asio</td><td>Department of Soil Science, Visayas State University</td><td></td></tr><tr><td>Prof. Dr. Buenaventura B. Dargantes</td><td>Institute for Strategic Research and Development Studies, Visayas State University</td><td>053 563-7912</td></tr><tr><td>Dr. Analyn M. Mazo</td><td>Department of Biological Sciences, Visayas State University</td><td>053 563-7536</td></tr></tbody></table>		NAME	ADDRESS	TEL. NO.	Prof. Dr. Victor B. Asio	Department of Soil Science, Visayas State University		Prof. Dr. Buenaventura B. Dargantes	Institute for Strategic Research and Development Studies, Visayas State University	053 563-7912	Dr. Analyn M. Mazo	Department of Biological Sciences, Visayas State University	053 563-7536		
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.															
<table><tr><td colspan="2">Government Issued ID (i.e. Passport, SSID, SSS, PRC, Driver's License, etc.)</td></tr><tr><td colspan="2">PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID:</td><td>Employment ID</td></tr><tr><td>ID/License/Passport No.:</td><td>V00815</td></tr><tr><td>Date/Place of Issuance:</td><td>06/06/2013 Visayas State University, Baybay City, Leyte</td></tr></table>	Government Issued ID (i.e. Passport, SSID, SSS, PRC, Driver's License, etc.)		PLEASE INDICATE ID Number and Date of Issuance		Government Issued ID:	Employment ID	ID/License/Passport No.:	V00815	Date/Place of Issuance:	06/06/2013 Visayas State University, Baybay City, Leyte	<table><tr><td></td></tr><tr><td>Signature (Sign inside the box)</td></tr><tr><td>13 November 2019</td></tr><tr><td>Date Accomplished</td></tr></table>		Signature (Sign inside the box)	13 November 2019	Date Accomplished
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SUBSCRIBED AND SWORN to before me this <u>07 JAN 2020</u> , affiant exhibiting his/her validly issued government ID as indicated above.															
<table><tr><td></td></tr><tr><td>ATTY. RYSAN C. GUINOCOR</td></tr><tr><td>Person Administering Oath</td></tr></table>			ATTY. RYSAN C. GUINOCOR	Person Administering Oath											
															
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Person Administering Oath															



## WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied for.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment

- Duration: January 2017 to present
  - Position: Assistant Professor I
  - Name of Office/Unit: Department of Biological Sciences
  - Immediate Supervisor: Analyn M. Mazo
  - Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
  - List of Accomplishments and Contributions (if any)
    - Develop instructional materials (lecture presentations, lecture guide and laboratory guide/manual)
    - Publish papers from completed research outputs
  - Summary of Actual Duties
    - Teaches assigned subjects and performs other teaching related functions
    - Prepares and revised teaching materials/guides
    - Prepares and gives examinations (mid/final/long/quizzes) and checks test papers and returns to students one week after examination
    - Submits grade sheets within prescribed period to the Registrar through the department
    - Makes himself available for consultation by his/her students during scheduled consultation hours
    - Performs research and/or extension functions from preparation of proposals, implementation of approved research projects, presentation of results from research/extension outputs during conferences up to submission for possible publications/patenting
- 
- Duration: June 2013– December 2016
  - Position: Instructor I
  - Name of Office/Unit: Department of Biological Sciences
  - Immediate Supervisor: Rosalina D. Poliquit
  - Name of Agency/Organization and Location: Visayas State University, Baybay City Leyte
  - List of Accomplishments and Contributions (if any)
    - Develop instructional materials (lecture presentations, lecture guide and laboratory guide/manual)
    - Publish papers from completed research/extension outputs
  - Summary of Actual Duties
    - Teaches assigned subjects and performs other teaching related functions
    - Prepares teaching materials/guides
    - Prepares and gives examinations (mid/final/long/quizzes) and checks test papers and returns to students one week after examination
    - Submits grade sheets within prescribed period to the Registrar through the department

- Makes himself available for consultation by his/her students during scheduled consultation hours
- Performs research and/or extension functions from preparation of proposals, implementation of approved research projects, presentation of results from research/extension outputs during conferences up to submission for possible publications/patenting

- Duration: June 2011– May 2013
- Position: Instructor I
- Name of Office/Unit: College of Arts and Sciences
- Immediate Supervisor: Job Imperial
- Name of Agency/Organization and Location: Camarines Norte State College, Daet Camarines Norte
- List of Accomplishments and Contributions (if any)
  - Develop instructional materials (lecture presentations, lecture guide and laboratory guide/manual)
- Summary of Actual Duties
  - Teaches assigned subjects and performs other teaching related functions
  - Prepares teaching materials/guides
  - Performs research and /or extension functions from preparation of proposals, implementation of approved research projects, presentation of results from research/extension outputs during conferences up to submission for possible publication/patenting
  - Design as the College of Arts and Sciences Planning Chairperson



Cheryl C. Batistel

(Signature over Printed Name  
of Employee/Applicant)

Date: Dec 13, 2019