REPUBLIC OF THE PHILIPPINES BC-CSC Form No. 1 (Position Description Form)	1. NAME OF EMPLOYEE GOME WARREN DE VEYRA (Family Name) (Given Name) (Middle Name)
2. DEPARTMENT, CORPORATION OR AGENCY/LOCAL GOVERNMENT Visayas State University, Baybay City, Leyte	3. BUREAU OR OFFICE
4. DEPT./BRANCH/DIVISION ANIMAL SCIENCE 6a. PRES. APPRO. 6b. PREV. APPRO ACT/	5. WORK STATION/PLACE OF WORK Visca, Baybay City, Leyte 7a. SALARY P.A.:
BOARD RES/ ORD. NO. ORD. NO. ITEM NO. ITEM NO.	7b. OTHER COMPENSATION: P 24,000.00
8. OFFICIAL DESIGNATION OF POSITION Instructor I	9. WORKING PROPOSED TITLE
10. WAPCO CLASSIFICATION OF THIS POSITION	11. OCCUPATION GROUP TITLE (leave blank)
13. STATEMENT OF DUTIES AND RESPONSIBILITIES	. 1 . 1 . 1
Percent of : Working Time: DUTI	in the field of maked solence.
85% 1. Teaches assigned subject and personal among others the following: a) Prepared teaching material b) Conducts examination (mid/c) Checks test papers and retrieves	urn 1 week after exam. rn over class records to department head mination. r activities.
(राज्य काइट-इन्हर) बाराया ६६ काइट्स	January 2, 2015

	POSITION TITLE OF IM-DIATE SUPERVISOR	15. POSITION TITLE OF NEXT HIGHER
•	FORTITON TITLES OF THE POST OF	SUPERVISOR
	Department Head	Dean
i.	NAMES, TITLES AND ITEM NOS. OF THOSE Youly by their item nos. and titles)	OU DIRECTLY SUPERVISE (if more than (7), list
7.	MACHINES, EQUIPMENT, TOOLS, etc. used	
	Teaching materials: laptop, LCD project	ter, blackboard, class record, and other laboratory materials/eq
8.	CONTRACT Occasional Frequent	19. WORKING CONDITION Normal Working Condition [X]
	General Public [X]	Field Work [X] Field Trips [X]
	Other Agencies	Exposed to Varied Weather []
	Management 1 x	Others (Specify) []
0.	I CERTIFY that the above answers are a	accurate and complete
	and the second s	10
	January 2, 2013 Date	Signature of Employee
21.	Describe briefly the general function	of the Unit or Section.
	Provide educational instruction, rese	earch, extension, and production services.
22	2. Describe briefly the general funct:	ion of the position.
2:	CHO	
22	provide educational instruction, rese	earch, extension, and production services
	provide educational instruction, rese in the field of animal science. Indicate the required qualifications of filling up a vacancy for this position the qualifications of the present income	
	provide educational instruction, resein the field of animal science. Indicate the required qualifications of the gualifications of the present increase positions other than teaching).	by years and kind of education considered in n. (Keep the position in mind rather than umbent. This item should be filled for all
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