

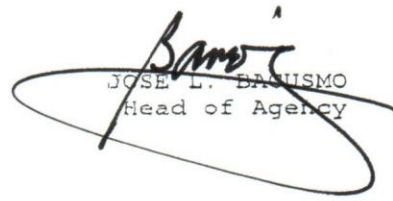


REPUBLIC OF THE PHILIPPINES BC-CSC Form No. 1 (Position Description Form)		1. NAME OF EMPLOYEE BESTIL LOLITO CASANE (Family Name) (Given Name) (Middle Name)	
2. DEPARTMENT, CORPORATION OR AGENCY/LOCAL GOVERNMENT Visayas State University, Baybay City, Leyte		3. BUREAU OR OFFICE VSU	
4. DEPT./BRANCH/DIVISION ANIMAL SCIENCE		5. WORK STATION/PLACE OF WORK VSU	
6a. PRES. APPRO. ACT/BOARD RES/ORD. NO. ITEM NO.		7a. SALARY P.A.: P 812,208.00	
6b. PREV. APPRO. ACT/BOARD RES/ORD. NO. ITEM NO.		7b. OTHER COMPENSATION: P 24,000.00	
8. OFFICIAL DESIGNATION OF POSITION PROFESSOR 5		9. WORKING PROPOSED TITLE	
10. WAPCO CLASSIFICATION OF THIS POSITION		11. OCCUPATION GROUP TITLE (leave blank)	
12. FOR LOCAL GOVERNMENT POSITION, CHECK GOVERNMENTAL UNIT AND UNIT'S CLASS MUNICIPALITY [] CITY [] PROVINCE [] 1st [] 2nd [] 3rd [] 4th [] 5th [] 6th []			
13. STATEMENT OF DUTIES AND RESPONSIBILITIES. If more space is needed, please attached additional sheets.			
Percent of Working Time:			
DUTIES			
25%	1. Teaches animal science courses both in the undergraduate and graduate levels for the development of high-level manpower needs of the region.		
25%	2. Formulates and conducts R&D activities at the local, regional, and national levels.		
15%	3. Formulates and conducts extension activities supportive of the extension program of the University and cooperate with agencies in the region.		
20%	4. Develops capacities of entrepreneurs in livestock project management in the agribased sector.		
10%	5. Acts as resource person in trainings and seminars, and provides technical support for livestock development and its corollary activities.		
5%	6. Performs other duties and responsibilities as may be assigned by the immediate and higher-level supervisors.		

14. POSITION TITLE OF IMMEDIATE SUPERVISOR DEPARTMENT HEAD		15. POSITION TITLE OF NEXT HIGHER SUPERVISOR COLLEGE DEAN and VICE PRESIDENT																													
16. NAMES, TITLES AND ITEM NOS. OF THOSE YOU DIRECTLY SUPERVISE (if more than (7), list only by their item nos. and titles)																															
17. MACHINES, EQUIPMENT, TOOLS, etc. used regularly in performance of work. Computers, Laboratory equipment, Forage processing equipment, Livestock handling tools																															
18. CONTRACT		19. WORKING CONDITION																													
<table border="1"><thead><tr><th></th><th>Occasional</th><th>Frequent</th></tr></thead><tbody><tr><td>General Public</td><td>[X]</td><td>[]</td></tr><tr><td>Other Agencies</td><td>[]</td><td>[]</td></tr><tr><td>Supervisors</td><td>[]</td><td>[]</td></tr><tr><td>Management</td><td>[]</td><td>[]</td></tr><tr><td>Other (Specify)</td><td>[]</td><td>[]</td></tr></tbody></table>			Occasional	Frequent	General Public	[X]	[]	Other Agencies	[]	[]	Supervisors	[]	[]	Management	[]	[]	Other (Specify)	[]	[]	<table border="1"><tbody><tr><td>Normal Working Condition</td><td>[X]</td></tr><tr><td>Field Work</td><td>[X]</td></tr><tr><td>Field Trips</td><td>[X]</td></tr><tr><td>Exposed to Varied Weather</td><td>[]</td></tr><tr><td>Others (Specify)</td><td>[]</td></tr></tbody></table>		Normal Working Condition	[X]	Field Work	[X]	Field Trips	[X]	Exposed to Varied Weather	[]	Others (Specify)	[]
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20. I CERTIFY that the above answers are accurate and complete. <div style="display: flex; justify-content: space-between;"><div><u>December 17, 2014</u> Date</div><div> LOLITO S. BESTIL Signature of Employee</div></div>																															
21. Describe briefly the general function of the Unit or Section. INSTRUCTION, RESEARCH, EXTENSION, PRODUCTION																															
22. Describe briefly the general function of the position. INSTRUCTION, RESEARCH, EXTENSION, PRODUCTION																															
23a. Indicate the required qualifications by years and kind of education considered in filling up a vacancy for this position. (Keep the position in mind rather than the qualifications of the present incumbent. This item should be filled for all positions other than teaching). Education: Relevant doctoral degree Experience: 5 yrs of relevant experience; 32 hrs of relevant training.																															
23b. Licenses or certificates required to do this work, if any.																															
24. I HEREBY CERTIFY that the above answers are accurate and complete. <div style="display: flex; justify-content: space-between;"><div><u>December 19, 2014</u> Date</div><div> DINAH M. ESPINA Head, DAS Signature and Title of Immediate Supervisor</div></div>																															
25. APPROVED: <div style="display: flex; justify-content: space-between;"><div><u>December 22, 2014</u> Date</div><div> JOSE L. BASISMO Head of Agency</div></div>																															