

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	CLORES		
FIRST NAME	AIREEN	NAME EXTENSION (JR., SR)	
MIDDLE NAME	YBAÑEZ		
3. DATE OF BIRTH (mm/dd/yyyy)	7/20/1977	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country:
4. PLACE OF BIRTH	CEBU CITY, CEBU	If holder of dual citizenship, please indicate the details.	
5. SEX	☐ Male ☒ Female		
6. CIVIL STATUS	☐ Single ☒ Married ☐ Widowed ☐ Other/s:	17. RESIDENTIAL ADDRESS	APT 64 KILBOURNE DRIVE House/Block/Lot No. Street VSU LOWER CAMPUS PANGASUGAN Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
7. HEIGHT (m)	1.61544	ZIP CODE	6512
8. WEIGHT (kg)	65 kg	18. PERMANENT ADDRESS	125 Zone 2 House/Block/Lot No. Street Paniman Subdivision/Village Barangay Caramoan Camarines Sur City/Municipality Province
9. BLOOD TYPE	b	ZIP CODE	4429
10. CGSIS ID NO.	7702001292		
11. PAG-IBIG ID NO.			
12. PHILHEALTH NO.	19-050944227-8		
13. SSS NO.	06-1810365-8	19. TELEPHONE NO.	053-5639920
14. TINI NO.	22-741-222	20. MOBILE NO.	09173002798
15. AGENCY EMPLOYEE NO.		21. E-MAIL ADDRESS (if any)	aireenclores@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	CLORES	23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	VICTOR	VINA MARIZ Y. CLORES	2/18/2008
MIDDLE NAME	GONZALES	VANESSA MAE Y. CLORES	11/2/2016
OCCUPATION	ELECTRONIC TECHNICIAN / SELF EMPLOYED		
EMPLOYER/BUSINESS NAME	VMAC WENDING MERCHANDISE & SERVICES / VMAC COOL BLUE WATER STATION		
BUSINESS ADDRESS	CARAMOAN, CAMARINES SUR		
TELEPHONE NO.	053/5639920		
24. FATHER'S SURNAME	YBAÑEZ		
FIRST NAME	RODRIGO	NAME EXTENSION (JR., SR)	
MIDDLE NAME	MANGUBAT		
25. MOTHER'S MARDEN NAME	LAYOS		
FIRST NAME	BOOC		
MIDDLE NAME	MERCEDES	(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	SOUTHWESTERN UNIVERSITY		6/6/1984	3/30/1990		1990	
SECONDARY	SOUTHWESTERN UNIVERSITY		6/1/1990	3/30/1994		1994	
VOCATIONAL / TRADE COURSE							
COLLEGE	UNIVERSITY OF SAN CARLOS	BS. HOTEL & RESTAURANT MANAGEMENT	6/1/1994	3/1/1999		1999	
GRADUATE STUDIES	SOUTHWESTERN UNIVERSITY / PHILIPPINE WOMEN'S UNIVERSITY	MASTERS IN BUSINESS ADMINISTRATION / DBM	6/1/2000	3/30/2004		2004/2018	

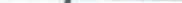
(Continue on separate sheet if necessary)

SIGNATURE		DATE	October 3, 2018
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[illegible]

V. WORK EXPERIENCE
(include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet

[illegible]

SIGNATURE		DATE	October 3, 2018
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M. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION.

25	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	AARHRMEI / COHREP / Tescu VIII	2006	2009		member
	AARHRMEI	2010	2011		member
	AARHRMEI	12/1/2017	12/1/2018		member

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

Start from the most recent L&D training program and include only the relevant L&D training taken for the last five (5) years for Division Chief/Executive/Managerial positions

[illegible]

WIS. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
COMPUTER LITERATE		ASSOCIATION OF ADMINISTRATORS IN HOTEL AND RESTAURANT MANAGEMENT EDUCATIONAL INSTITUTIONS
DRIVING		
NETSURFING		
COOKING		

(Continue on separate sheet if necessary)

SIGNATURE		DATE	10/3/2018
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES ☒ NO

☐ YES ☐ NO

If YES, give details: _____

35. a. Have you ever been found guilty of any administrative offense?

☐ YES ☒ NO

If YES, give details: _____

b. Have you been criminally charged before any court?

☐ YES ☒ NO

If YES, give details: _____

Date Filed: _____

Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES ☒ NO

If YES, give details: _____

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES ☒ NO

If YES, give details: _____

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

☐ YES ☒ NO

If YES, give details: _____

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES ☒ NO

If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES ☒ NO

If YES, give details (country): _____

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

☐ YES ☒ NO

If YES, please specify: _____

b. Are you a person with disability?

☐ YES ☒ NO

If YES, please specify ID No: _____

c. Are you a solo parent?

☐ YES ☒ NO

If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)

NAME	ADDRESS	TEL. NO.
EVA MARIE VILLAREAL	CEBU CITY, CEBU	9336836680
CHELYN G. ESTILLORE	BAYBAY CITY LEYTE	9771565235
MARISSA SOMBILON	CEBU CITY, CEBU	535638616

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



PHOTO



Right Thumbmark

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.):

PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: v00208

ID/License/Passport No.: _____

Date/Place of Issuance: 1/2/2010

Signature (Sign inside the box)

Date Accomplished

SUBSCRIBED AND SWORN to before me this **OCT 08 2018**, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYAN C. GUINOCOR
VS LEGAL OFFICER
 Person Administering Oath