

## PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ( ) ☐ use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. GSIS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	CASTIL		
FIRST NAME	JUNDY	NAME EXTENSION (JR., SR)	
MIDDLE NAME	ROMBLON		
3. DATE OF BIRTH (mm/dd/yyyy)	3/7/1993	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BASDACU, LOON, BOHOL	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street Subdivision/Village Barangay City/Municipality Province
7. HEIGHT (m)	1.63		
8. WEIGHT (kg)	77	ZIP CODE	6521
9. BLOOD TYPE	A+	18. PERMANENT ADDRESS	House/Block/Lot No. Street Subdivision/Village Barangay City/Municipality Province
10. GSIS ID NO.	02004655734		
11. PAG-IBIG ID NO.	121134157292		
12. PHILHEALTH NO.	13-000117436-4	ZIP CODE	6610
13. SSS NO.	NA	19. TELEPHONE NO.	NA
14. TIN NO.	463-768-635	20. MOBILE NO.	09124147540
15. AGENCY EMPLOYEE NO.	V00864	21. E-MAIL ADDRESS (if any)	jundy.castil@vsu.edu.ph

## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	NA		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	NA	NAME EXTENSION (JR., SR)	NA	NA
MIDDLE NAME	NA		NA	NA
OCCUPATION	NA		NA	NA
EMPLOYER/BUSINESS NAME	NA		NA	NA
BUSINESS ADDRESS	NA		NA	NA
TELEPHONE NO.	NA		NA	NA
24. FATHER'S SURNAME	CASTIL		NA	NA
FIRST NAME	NILO	NAME EXTENSION (JR., SR)	NA	NA
MIDDLE NAME	MATAFLORIDA		NA	NA
25. MOTHER'S MAIDEN NAME			NA	NA
SURNAME	ROMBLON		NA	NA
FIRST NAME	REFELYN		NA	NA
MIDDLE NAME	PALCO		(Continue on separate sheet if necessary)	

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	MAHALO ELEMENTARY SCHOOL	PRIMARY EDUCATION	1999	2005	NA	2005	VALEDICTORIAN
SECONDARY	SAINT ANTHONY'S HIGH SCHOOL	HIGH SCHOOL	2005	2009	NA	2009	SALUTATORIAN
VOCATIONAL / TRADE COURSE	NA	NA	NA	NA	NA	NA	NA
COLLEGE	BOHOL ISLAND STATE UNIVERSITY MAIN CAMPUS	BS MECHANICAL ENGINEERING	2009	2014	NA	2014	GSIS SCHOLAR
GRADUATE STUDIES	UNIVERSITY OF SAN CARLOS TALAMBAN CAMPUS	MS MECHANICAL ENGINEERING	2016	2018	NA	2018	CHED SCHOLAR

(Continue on separate sheet if necessary)

SIGNATURE

DATE

July 9, 2019




[illegible]

#### V. WORK EXPERIENCE

*(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.*

[illegible]

(Continue on separate sheet if necessary)			
SIGNATURE		DATE	July 9, 2019

July 9, 2019



# **VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIL SOCIETY / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION**

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	NA	NA	NA	NA	NA
	NA	NA	NA	NA	NA
	NA	NA	NA	NA	NA
	NA	NA	NA	NA	NA
	NA	NA	NA	NA	NA
	NA	NA	NA	NA	NA
	NA	NA	NA	NA	NA

(Continue on separate sheet if necessary)

## **VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED**

(Start from the most recent L&D training program and include only the relevant L&D training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	CERTIFICATE OF PARTICIPATION (VSUCC Basic Cooperative Course Seminar)	06/15/2019	06/15/2019	8.0	INFORMATIVE	Visayas State University Credit Cooperative
	CERTIFICATE OF PARTICIPATION (In House Training on Republic Act 9184 and 2016 Revised Implementing Rules and Regulations)	10/6/2019	12/6/2019	24.0	INFORMATIVE	Government Procurement Policy Board - Technical Support Office and Visayas State University
	CERTIFICATE OF PARTICIPATION (Energy Research Workshop 1)	3/6/2019	6/6/2019	24.0	TECHNICAL	UNIVERSITY OF SAN CARLOS and CHED Newton Fund Institutional Links Project
	CERTIFICATE OF PARTICIPATION (Lecture-Demonstration-Workshop on Production of Biofuels)	05/22/2019	05/22/2019	8.0	TECHNICAL	VISAYAS STATE UNIVERSITY - College of Engineering & Renewable Energy Research Center
	CERTIFICATE OF COMPLETION (ACTIVE PARTICIPATION ON THE SEMINARS DURING THE 66TH PSME NATIONAL CONVENTION 2018 WITH A TOTAL OF 24 CPD CREDIT UNITS)	10/17/2018	10/20/2018	32.0	TECHNICAL	PHILIPPINE SOCIETY OF MECHANICAL ENGINEERS - Integrated Association of Mechanical Engineers
	CERTIFICATE OF ATTENDANCE (DELEGATE DURING THE 66TH PSME NATIONAL CONVENTION 2018)	10/17/2018	10/20/2018	32.0	TECHNICAL	PHILIPPINE SOCIETY OF MECHANICAL ENGINEERS - Integrated Association of Mechanical Engineers
	CERTIFICATE OF COMPLETION (ACTIVE PARTICIPATION ON SEMINARS FOR BASIC PIPING SYSTEM, BASIC FIRE SAFETY, STEAM TURBINE OPERATION AND MAINTENANCE AND HANDLING AND TREATMENT OF WASTE WATER WITH A TOTAL OF 16 CPD CREDIT UNITS)	07/28/2018	07/29/2018	16.0	TECHNICAL	PHILIPPINE SOCIETY OF MECHANICAL ENGINEERS - ORMOC - KANANGA CHAPTER
	CERTIFICATE OF COMPLETION (EXTENSION PROPOSAL WRITING)	07/18/18	07/20/18	24.0	INFORMATIVE	OFFICE OF THE VICE PRESIDENT FOR RESEARCH AND EXTENSION (OVPRE)
	CERTIFICATE OF PARTICIPATION (Seminar-Workshop on Competency-Based HR System and Implementation of Competency based Recruitment, Selection & Placement and Learning & Development)	4/7/2018	6/7/2018	24.0	INFORMATIVE	VISAYAS STATE UNIVERSITY
	CERTIFICATE OF PARTICIPATION (14TH DOST-ERDT CONFERENCE 2017, AEESEAP WORKSHOP & 27TH EXECUTIVE COMMITTEE MEETING, ICSEE INTERNATIONAL CONFERENCE ON SUSTAINABLE ENERGY ECOSYSTEMS)	10/18/17	10/20/17	24.0	INFORMATIVE	UNIVERSITY OF SAN CARLOS, UNIVERSITY OF SOUTHAMPTON, AEESEAP, DOST, CHED, AND BRITISH COUNCIL NEWTON FUND
	CERTIFICATE OF APPRECIATION (2ND PSME GENERAL MEMBERSHIP MEETING AND TECHNICAL SEMINAR)	06/24/17	06/24/17	6.0	TECHNICAL	PHILIPPINE SOCIETY OF MECHANICAL ENGINEERS - LAPULAPU CHAPTER
	CERTIFICATE OF ATTENDANCE (1st PSME GENERAL MEMBERSHIP MEETING AND TECHNICAL SEMINAR)	03/25/2017	03/25/2017	8.0	TECHNICAL	PHILIPPINE SOCIETY OF MECHANICAL ENGINEERS - LAPULAPU CHAPTER
	CERTIFICATE OF ATTENDANCE (HVAC/REFRIGERATION DESIGN/BOILER & COOLING TOWER TREATMENT SEMINAR)	01/28/2017	01/28/2017	8.0	TECHNICAL	PHILIPPINE SOLAR ENERGY SOCIETY
	CERTIFICATE OF PARTICIPATION (7th INTERNATIONAL MECHANICAL ENGINEERING RESEARCH CONFERENCE)	01/19/2017	01/20/2017	16.0	TECHNICAL	DEPARTMENT OF MECHANICAL AND MANUFACTURING ENGINEERING - UNIVERSITY OF SAN CARLOS
	CERTIFICATE OF PARTICIPATION (ZONAL PUBLIC HEARING/ CONSULTATION ON THE PROPOSED POLICIES, STANDARDS AND GUIDELINES FOR BS MECHANICAL ENGINEERING)	11/17/2016	11/17/2016	8.0	INFORMATIVE	COMMISSION ON HIGHER EDUCATION
	CERTIFICATE OF PARTICIPATION (K to 12 SCHOLAR'S ONBOARDING AND SENDING HEIs ORIENTATION)	6/16/2016	6/16/2016	8.0	INFORMATIVE	COMMISSION ON HIGHER EDUCATION
	CERTIFICATE OF PARTICIPATION (TRAINING WORKSHOP ON CONTENT MANAGEMENT SYSTEM FOR THE COLLEGE OF ENGINEERING WEBSITE AND ONLINE CLASS USING MODULE)	3/5/2016	5/5/2016	24.0	TECHNICAL	DEPARTMENT OF COMPUTE SCIENCE AND TECHNOLOGY - VISAYAS STATE UNIVERSITY
	CERTIFICATE OF PARTICIPATION (ISO 9001:2008 Orientation & Writeshop Among Faculty & Staff)	9/9/2015	9/9/2015	8.0	TECHNICAL	COLLEGE OF ENGINEERING - VISAYAS STATE UNIVERSITY
	CERTIFICATE OF PARTICIPATION (SEMINAR-WORKSHOP ON RDE PROPOSAL PREPARATION)	02/12/2015	02/13/2015	16.0	TECHNICAL	COLLEGE OF ENGINEERING - VISAYAS STATE UNIVERSITY
	CERTIFICATE OF PARTICIPATION (WORKWORLD ORIENTATION 2014)	03/04/14	03/04/2014	8.0	INFORMATIVE	BOHOL ISLAND STATE UNIVERSITY MAIN CAMPUS
	CERTIFICATE OF COMPLETION (ACADEMIC LINKAGE PROGRAM)	04/22/2013	06/06/2013	288	TECHNICAL	MANILA WATER COMPANY, INC

(Continue on separate sheet if necessary)

## **VIII. OTHER INFORMATION**

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	PLAYING BASKETBALL		NA		KNIGHT OF COLUMBUS - PANGASUGAN COUNCIL
	PARTICIPATING IN CHURCH ACTIVITIES		NA		BROTHERHOOD OF CHRISTIAN BUSINESSMEN AND PROFESSIONALS - BAYBAY CHAPTER
			NA		PHILIPPINE SOCIETY OF MECHANICAL ENGINEERS - ORMOC KANANGGA - CHAPTER

(Continue on separate sheet if necessary)

SIGNATURE		DATE	July 9, 2019
-----------	---	------	--------------



34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed?  
a. within the third degree?  
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?  
  
b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  
  
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:  
a. Are you a member of any indigenous group?  
b. Are you a person with disability?  
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify:

☐ YES☒ NO

If YES, please specify ID No:

☐ YES☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
DR. ROBERTO C. GUARTE	VISAYAS STATE UNIVERSITY	9173108078
DR. EDWIN A. CARCASONA PME	UNIVERSITY OF SAN CARLOS	9189144329
PROF. EPIFANIA G. LORETO	VISAYAS STATE UNIVERSITY	9952167888

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)  
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: PRC LICENSE

ID/License/Passport No.: 0084914

Date/Place of Issuance: 4/5/2017/CEBU CITY, PHILIPPINES

Signature (Sign inside the box)  
July 9, 2019

Date Accomplished

SUBSCRIBED AND SWORN to before me this 19 AUG 2019, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYSAN C. GUINOCOR

VSU LEGAL OFFICER

Person Administering Oath

CS FORM 212 (Revised 2017), Page 4 of 4