

PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	De Padua			
FIRST NAME	Eldon	NAME EXTENSION (JR, SR)		
MIDDLE NAME	Pareñas			
3. DATE OF BIRTH (mm/dd/yyyy)	9/18/1994	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:	
4. PLACE OF BIRTH	Surallah, South Cotabato	If holder of dual citizenship, please indicate the details.		
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female			
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Eucalyptus St. House/Block/Lot No. Street Libertad Subdivision/Village Barangay Surallah South Cotabato City/Municipality Province	
7. HEIGHT (m)	1.63m	ZIP CODE	9512	
8. WEIGHT (kg)	65kg	18. PERMANENT ADDRESS	House/Block/Lot No. Street Pangasugan Subdivision/Village Barangay Baybay City Leyte City/Municipality Province	
9. BLOOD TYPE	O		ZIP CODE	6521-A
10. GSIS ID NO.				
11. PAG-IBIG ID NO.				
12. PHILHEALTH NO.	13-025429656-3	19. TELEPHONE NO.	NA	
13. SSS NO.		20. MOBILE NO.	09159675079/09073659646	
14. TIN NO.	332 656 499	21. E-MAIL ADDRESS (if any)	eldondepadua18@gmail.com	
15. AGENCY EMPLOYEE NO.				

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	NA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME		NAME EXTENSION (JR, SR)	NA	NA
MIDDLE NAME				
OCCUPATION				
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	De Padua			
FIRST NAME	Elizer	NAME EXTENSION (JR, SR)		
MIDDLE NAME	Ramping			
25. MOTHER'S MAIDEN NAME				
SURNAME	Pareñas			
FIRST NAME	Doneva			
MIDDLE NAME	Tonogbanua			
(Continue on separate sheet if necessary)				

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Surallah Central Elementary School	NA	2001	2007	NA	2007	None
SECONDARY	Libertad National High School	NA	2007	2011	NA	2011	2nd Honorable Mention
VOCATIONAL / TRADE COURSE	None						
COLLEGE	Mindanao State University - General Santos City (MSU-GSC)	BS in Agricultural Engineering	2011	2016	NA	2016	University Scholar
GRADUATE STUDIES							


SIGNATURE		DATE	08/06/18
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[illegible]

**V. WORK EXPERIENCE**  
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
None					

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

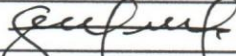
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	15th International Agricultural and Biosystems Engineering Conference and Exhibition	4/22/2018	4/28/2018	56		Philippine Society of Agricultural Engineers
	14th International Agricultural and Biosystems Engineering Conference and Exhibition	4/23/2017	4/29/2018	56		Philippine Society of Agricultural Engineers
	Communication Skill Seminar and Workshop	04 / 20 / 2016	04 / 20 / 2016	4		AE 196 class, Dept. of Agricultural Engineering, MSU-GSC
	Personality Development Seminar and Workshop	04 / 20 / 2016	04 / 20 / 2016	4		AE 196 class, Dept. of Agricultural Engineering, MSU-GSC
	Halal Science and Technology Dialogue: Standards and Certification	02 / 18 / 2016	02 / 18 / 2016	8		Department of Science and Technology Region 12 (DOST-XII)
	Youth Science and Technology Assembly	02 / 17 / 2016	02 / 17 / 2016	8		Department of Science and Technology Region 12 (DOST-XII)
	Symposium on Strengthening Regions Resilience to the Impacts of Climate Change	02 / 16 / 2016	02 / 16 / 2016	8		Department of Science and Technology Region 12 (DOST-XII)
	GENSAR Young Leaders Convergence 2015	08 / 22 / 2015	08 / 22 / 2015	8		MSU-GSC, Supreme Student Council

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	News writing		None		Philippine Society of Agricultural Engineers
	Feature Writing				
	Computer Literate (MS Word, Powerpoint, Excel, Access, AutoCAD)				
	Badminton				
	Table Tennis				
	Volleyball				

(Continue on separate sheet if necessary)

SIGNATURE		DATE	08/06/18
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES

☒ NO

☐ YES

☐ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES

☒ NO

If YES, give details:

☐ YES

☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES

☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES

☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES

☒ NO

If YES, give details:

☐ YES

☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES

☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

b. Are you a person with disability?

c. Are you a solo parent?

☐ YES

☒ NO

If YES, please specify:

☐ YES

☒ NO

If YES, please specify ID No:

☐ YES

☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
Dr. Edward R. Lapong	General Santos, City	09256771976
Engr. Vasma A. Hassan	General Santos, City	09088637360
Engr. Michelle O. Serviñas	Polomolok, South Cotabato	09253102266

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)  
PLEASE INDICATE ID Number and Date of Issuance

Government issued ID: VSU ID

ID/License/Passport No.: V00930

Date/Place of Issuance: 09/06/2016/ Visayas State University

Signature (Sign inside the box)

08/06/18

Date Accomplished

ID picture taken within the last 6 months  
3.5 cm. X 4.5 cm  
(passport size)

With full and handwritten name tag and signature over printed name

Computer generated or photocopied picture is not acceptable

PHOTO

Right Thumbmark

SUBSCRIBED AND SWORN to before me this AUG 20 2018, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYSAN C. GUINOCOR

VSU LEGAL COUNSEL

Person Administering Oath

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