

PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	DACLAG		
FIRST NAME	JOCELYN		NAME EXTENSION (JR., SR)
MIDDLE NAME	GUNDAYA		
3. DATE OF BIRTH (mm/dd/yyyy)	7/29/1979	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	ALICIA, BOHOL	If holder of dual citizenship, please indicate the details.	<input type="checkbox"/> by birth <input type="checkbox"/> by naturalization
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		Pls. indicate country:
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	235 R. MAGSAYSAY AVE.
7. HEIGHT (m)	1.51	ZIP CODE 6521	House/Block/Lot No. Street
8. WEIGHT (kg)	50		Subdivision/Village Barangay
9. BLOOD TYPE	B+		BAYBAY CITY LEYTE
10. GSIS ID NO.	02003450466		City/Municipality Province
11. PAG-IBIG ID NO.	170000315137		
12. PHILHEALTH NO.	190893601981	18. PERMANENT ADDRESS	235 R. MAGSAYSAY AVE.
13. SSS NO.	N/A	ZIP CODE 6521	House/Block/Lot No. Street
14. TIN NO.	912-773-526		Subdivision/Village Barangay
15. AGENCY EMPLOYEE NO.	V00804		BAYBAY CITY LEYTE
			City/Municipality Province
19. TELEPHONE NO.	N/A		
20. MOBILE NO.	0943-364-3319 or 0927-591-1800		
21. E-MAIL ADDRESS (if any)	jocelyn.daclag@vsu.edu.ph or jgundaya.daclag@gmail.com		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	DACLAG		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	ALBERT FILEMON	NAME EXTENSION (JR., SR)	MON JOSHUA G. DACLAG	5/10/2008
MIDDLE NAME	BOISER		ZAREN JOSEPH G. DACLAG	1/9/2010
OCCUPATION	ELEMENTARY TEACHER			
EMPLOYER/BUSINESS NAME	DEPARTMENT OF EDUCATION (KANSUNGKA ELEMENTARY SCHOOL)			
BUSINESS ADDRESS	BRGY. KANSUNGKA, BAYBAY CITY, LEYTE			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	GUNDAYA			
FIRST NAME	CATALINO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	PLATINO			
25. MOTHER'S MAIDEN NAME				
SURNAME	AYUBAN			
FIRST NAME	MONICA			
MIDDLE NAME	MENDEZ		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	ALICIA CENTRAL ELEMENTARY SCHOOL	PRIMARY EDUCATION	1986	1992		1992	Valedictorian
SECONDARY	EXPERIMENTAL RURAL HIGH SCHOOL	HIGH SCHOOL	1992	1996		1996	With Honors
VOCATIONAL / TRADE COURSE							
COLLEGE	VISAYAS STATE COLLEGE OF AGRICULTURE	BS in FOOD TECHNOLOGY	1996	2000		2000	
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MS in FOOD SCIENCE & TECHNOLOGY	2003	2007		2007	
	UNIVERSITY OF THE PHILIPPINES	PhD in FOOD SCIENCE	2015		36 units		DOST

SIGNATURE		DATE	4/24/2017
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[illegible]

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet

(Continue on separate sheet if necessary)

4/24/2017

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON- GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION

29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
	From	To		
N/A				

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
	From	To			
Seminar-Workshop in Instructional Materials Preparation	4/21/2017	4/21/2017	7	Technical	VSU Open University
53rd PAFT Annual Convention	7/9/2014	7/11/2014	24	Technical	Philippine Association of Food Technologists, Inc
Workshop on Instructional Materials Development for the Visayas State University	1/28/2014	1/29/2014	16	Technical	VSU Online Programs Office
Training on Phychological First Aid (PAF) and Psychosocial Support for VSU Faculty	12/6/2013	12/6/2013	6	Technical	Visayas State University
Seminar on Senior High School Program	11/13/2013	11/13/2013	8	Technical	Department of Education, Visayas State University
Erasmus Mundus Seminar (Erasmus Mundus Day)	9/27/2013	9/27/2013	4	Technical	Visayas State University, Erasmus Mundus Scholars
DTI One-on-One Consultative Meeting/Workshop	9/24/2013	9/24/2013	8	Supervisory	Department of Trade and Industry - Leyte Province
Training on Food Processing and Food Quality Assessment	5/6/2013	5/8/2013	24	Technical	Department of Food Science and Technology
Orientation of SLSU Employees on Republic Act 6714	3/6/2013	3/6/2013	5	Technical	Southern Leyte State University - Main
Orientation-Workshop on the New Statement of Assets of Liabilities and Net Worth	3/6/2013	3/6/2013	4	Technical	Southern Leyte State University - Main
Orientation-Workshop on Intellectual Property Policy and Pattern Drafting	2/27/2013	2/28/2013	10	Technical	Southern Leyte State University - Main
5S, Basic Food Safety and HACCP Review	2/22/2013	2/22/2013	4	Technical	Ding Qua Qua, Harbour City Dimsum House Co., Incorporated
Training Course in Technical Report Writing for Publication in Refereed Journal and Oral/Poster Presentation	9/25/2012	9/27/2012	30	Technical	Southern Leyte State University - Main
Seminar-Workshop on Crafting Strategic Performance Management System and Human Resource Plan	9/13/2012	9/14/2012	16	Technical	Southern Leyte State University - Main
Eco-Seminar on Revised Implementing Guidelines for NBC 461 5th Cycle	11/25/2011	11/25/2011	8	Technical	Southern Leyte State University - Main
Non-Sexist Language and Magna Carta for Women	5/17/2011	5/17/2011	8	Technical	Southern Leyte State University - Main
Echo-Seminar on Quality Assurance	3/14/2011	3/14/2011	8	Technical	Southern Leyte State University - Main
Workshop on Conceptualization of R&D Proposal for CHED Funding	9/22/2010	9/22/2010	8	Technical	Visayas State University
Qualitative Research and Instruction Using E-Learning/ICT	11/11/2009	11/11/2009	8	Technical	Southern Leyte State University - Main
1st Gender Analysis Training for AFNR RDE	11/3/2009	11/6/2009	32	Technical	Visayas State University
Echo-Seminar on the Revised QCE Operation Manual and Revised CCE Guidelines	10/7/2009	10/7/2009	8	Technical	Southern Leyte State University - Main

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Computer Literate/MS Office Operations	None	Kapisanan ng mga Kemika ng Pilipinas - Southern Tagalog
Event Organizing/Facilitating		Philippine Association of Food Technologists, Inc
Hosting		Visayas State University Faculty Association
Cooking/Baking		Visca Polyphonics Choir
Dancing		
Table Tennis		

(Continue on separate sheet if necessary)

SIGNATURE	DATE
<i>Jugolacay</i>	4/24/07

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If YES, give details: <u>Resignation from work (NGO) to pursue MS</u>
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____

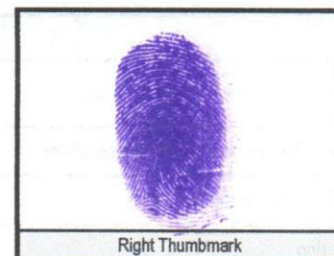
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)		
NAME	ADDRESS	TEL. NO.
Dr. ROBERTA D. LAUZON	Department of Food Science and Technology, Visayas State University	09172751950
Dr. IVY C. EMNACE	Department of Food Science and Technology, Visayas State University	09069267236
Dr. LORINA A. GALVEZ	Department of Food Science and Technology, Visayas State University	09355766864
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		



Jocelyn G. Daclag

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	
Government Issued ID:	PASSPORT
ID/License/Passport No.:	EC1755999
Date/Place of Issuance:	7/30/2014 / DFA CEBU

Signature (Sign inside the box)	
APRIL 24, 2017	
Date Accomplished	



SUBSCRIBED AND SWORN to before me this APR 26 2017, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYSAN C. GUINOCOR	
NOTA PUBLICA	
UNTIL DECEMBER 31, 2017	
Person Administering Oath	

PTRO-1357-PAVSAV-LEITE-12/17/17
IBP403.124-PAVSAV-LEITE-12/17/17
MCLE COMP. NO. V-001-1592-07/20/15
ROLL OF ATTORNEYS NO. 57467