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Office of the President

NOTICE OF STEP INCREMENT

September 18, 2012

Dr. Lolito C. Bestil

DAS, VSU

Baybay, Leyte

Sir :

Pursuant to Joint Civil Service Commission (CSC) and Department of Budget and Management (DBM) Circular No. 1, s. 1990 implementing (Section 13 (c) of R.A. No. 6758, your salary as **Professor III SG-26** is hereby adjusted effective **October 1, 2012** as shown below.

Basic Monthly Salary

As of September 30, 2012

Php 59,312.00 (711,744.00) S3

Salary Adjustment

a) Merit () step/s

b) Length of Service(1) step

Adjusted Basic Monthly Salary

Effective October 1, 2012.....

Php 59,964.00 (719,568.00) S4

The step increment/s is/are subject to review and post-audit by the Department of Budget and Management and subject to readjustment and refund if found not in order.

Very truly yours,


JOSE L. BACUSMO

President

cc : Records, ODAHRD, PRPEO, Payroll