

PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	CUADRA		
FIRST NAME	LIJUEAJ	NAME EXTENSION (JR., SR)	
MIDDLE NAME	JUEGO		
3. DATE OF BIRTH (mm/dd/yyyy)	1/3/1967	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	CAN-AVID, EASTERN SAMAR	If holder of dual citizenship, please indicate the details.	<input type="checkbox"/> by birth <input type="checkbox"/> by naturalization
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		Pls. indicate country:
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Philippines
7. HEIGHT (m)	1.5m	6521	APARTMENT 2 KILBOURNE
8. WEIGHT (kg)	67 kgs		House/Block/Lot No. Street
9. BLOOD TYPE	"A"		Visca PANGASUGAN
10. GSIS ID NO.	006-0086-5922-4		Subdivision/Village Barangay
11. PAG-IBIG ID NO.	1700-0024-6521		BAYBAY CITY LEYTE
12. PHILHEALTH NO.	13-000047137-3	City/Municipality Province	
13. SSS NO.	NA	18. PERMANENT ADDRESS	APARTMENT 2 KILBOURNE
14. TIN NO.	104-771-181	6521	House/Block/Lot No. Street
15. AGENCY EMPLOYEE NO.	V000167		Visca PANGASUGAN
			Subdivision/Village Barangay
			BAYBAY CITY LEYTE
			City/Municipality Province
		19. TELEPHONE NO.	053 563 9960
		20. MOBILE NO.	09176341458
		21. E-MAIL ADDRESS (if any)	lijueraj.cuadra@vsu.edu.ph


II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	CUADRA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	EFREN	NAME EXTENSION (JR., SR)	MARIA EFRELIJ JUEGO CUADRA	4/9/1992
MIDDLE NAME	GORDUIZ		MARIA NORFRELIJ JUEGO CUADRA	1/3/1995
OCCUPATION	OFW		MARIA JOEFRELIJ JUEGO CUADRA	7/4/1999
EMPLOYER/BUSINESS NAME	NA		MARIA EDELIJ JUEGO CUADRA	9/8/2002
BUSINESS ADDRESS	NA			
TELEPHONE NO.	NA			
24. FATHER'S SURNAME	JUEGO			
FIRST NAME	JOSE			
MIDDLE NAME	RAFOLS			
25. MOTHER'S MAIDEN NAME	IRASGA			
SURNAME	IRASGA			
FIRST NAME	LEONALDA			
MIDDLE NAME	REBATO			
(Continue on separate sheet if necessary)				

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	VISCA FOUNDATION ELEMENTARY SCHOOL	PRIMARY EDUCATION	1974	1980	NA	1980	NA
SECONDARY	EXPERIMENTAL RURAL HIGH SCHOOL	SECONDARY EDUCATION	1980	1984	NA	1984	NA
VOCATIONAL / TRADE COURSE	NA	NA	NA	NA	NA	NA	NA
COLLEGE	VISAYAS STATE COLLEGE OF AGRICULTURE	BS IN AGRICULTURAL EDUCATION	1984	1988	NA	1988	CUM LAUDE
GRADUATE STUDIES	VISAYAS STATE COLLEGE OF AGRICULTURE	MS IN AGRICULTURAL EDUCATION	1990	1994	NA	1994	NA
	VISAYAS STATE COLLEGE OF AGRICULTURE	PHD IN AGRICULTURAL EDUCATION	1998	2000	NA	2000	NA

(Continue on separate sheet if necessary)

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IV. CIVIL SERVICE ELIGIBILITY

27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (If applicable)	
				NUMBER	Date of Validity
LICENSURE EXAMINATION FOR TEACHERS	75.60%	8/26/2001	TACLOBAN CITY	0705961	1/3/2019

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (If applicable) & STEP (Format "00-0") INCREMENT	STATUS OF APPOINTMENT	GOVT SERVICE (Y/ N)
From	To						
1/1/2017	PRESENT	ASSOCIATE PROFESSOR V	VISAYAS STATE UNIVERSITY	P58,310	23-1	PERMANENT	YES
1/1/2017	PRESENT	ASSOCIATE PROFESSOR III	VISAYAS STATE UNIVERSITY	P47,779	21-1	PERMANENT	YES
1/1/2016	12/31/2016	ASSOCIATE PROFESSOR III	VISAYAS STATE UNIVERSITY	P43,439	21-1	PERMANENT	YES
1/1/2015	12/31/2015	ASSOCIATE PROFESSOR III	VISAYAS STATE UNIVERSITY	P39,493	21-1	PERMANENT	YES
10/28/2014	12/31/2014	ASSOCIATE PROFESSOR II	VISAYAS STATE UNIVERSITY	P36,970	20-1	PERMANENT	YES
6/1/2012	10/27/2014	ASSOCIATE PROFESSOR II	VISAYAS STATE UNIVERSITY	P36,567	20-1	PERMANENT	YES
10/28/2011	5/31/2012	ASSOCIATE PROFESSOR II	VISAYAS STATE UNIVERSITY	P32,810	20-1	PERMANENT	YES
6/1/2011	10/27/2011	ASSOCIATE PROFESSOR I	VISAYAS STATE UNIVERSITY	P30,474	19-1	PERMANENT	YES
6/24/2010	5/31/2011	ASSOCIATE PROFESSOR I	VISAYAS STATE UNIVERSITY	P27,088	19-1	PERMANENT	YES
10/1/2009	6/23/2010	ASSOCIATE PROFESSOR I	VISAYAS STATE UNIVERSITY	P23,703	19-1	PERMANENT	YES
7/1/2009	9/30/2009	ASSISTANT PROFESSOR III	VISAYAS STATE UNIVERSITY	P21,237	17-1	PERMANENT	YES
2/1/2009	6/30/2009	ASSISTANT PROFESSOR III	VISAYAS STATE UNIVERSITY	P18,082	17-1	PERMANENT	YES
7/1/2008	1/31/2009	ASSISTANT PROFESSOR III	VISAYAS STATE UNIVERSITY	P18,082	17-1	TEMPORARY	YES
7/01/207	6/30/2008	ASSISTANT PROFESSOR III	VISAYAS STATE UNIVERSITY	P16,438	17-1	TEMPORARY	YES
12/1/2005	6/30/2007	ASSISTANT PROFESSOR III	LEYTE STATE UNIVERSITY	P14,944	17-1	TEMPORARY	YES
6/17/2003	11/30/2005	INSTRUCTOR I	LEYTE STATE UNIVERSITY	P11,167	12-1	TEMPORARY	YES
6/1/2002	6/16/2003	INSTRUCTOR I	LEYTE STATE UNIVERSITY	P11,167	12-1	TEMPORARY	YES
7/1/2001	5/31/2002	INSTRUCTOR I	VISAYAS STATE COLLEGE OF AGRICULTURE	P11,167	12-1	TEMPORARY	YES
1/1/2000	6/30/2001	INSTRUCTOR I	VISAYAS STATE COLLEGE OF AGRICULTURE	P10,635	12-1	TEMPORARY	YES
9/1/1999	12/31/1999	INSTRUCTOR I	VISAYAS STATE COLLEGE OF AGRICULTURE	P9,668	12-1	TEMPORARY	YES
11/1/1997	8/31/1999	AGRICULTURIST II	AGRICULTURAL TRAINING INSTITUTE NATIONAL TRAINING CENTER	P12,098	NA	PERMANENT	YES
1/1/1997	10/31/1997	AGRICULTURIST II	AGRICULTURAL TRAINING INSTITUTE NATIONAL TRAINING CENTER	P9,962	NA	PERMANENT	YES
3/11/1996	12/31/1996	AGRICULTURIST II	AGRICULTURAL TRAINING INSTITUTE NATIONAL TRAINING CENTER	P7,776	NA	PERMANENT	YES
1/1/1996	3/10/1996	PROJECT EVALUATION OFFICER II	AGRICULTURAL TRAINING INSTITUTE NATIONAL TRAINING CENTER	P7,826	NA	PERMANENT	YES
7/26/1995	12/31/1995	PROJECT EVALUATION OFFICER II	AGRICULTURAL TRAINING INSTITUTE NATIONAL TRAINING CENTER	P6,207	NA	PERMANENT	YES
1/1/1995	7/25/1995	PROJECT EVALUATION OFFICER II	AGRICULTURAL TRAINING INSTITUTE NATIONAL TRAINING CENTER	P6,163	NA	PERMANENT	YES
1/1/1994	12/31/1994	PROJECT EVALUATION OFFICER II	AGRICULTURAL TRAINING INSTITUTE NATIONAL TRAINING CENTER	P5,163	NA	PERMANENT	YES
7/25/1992	12/31/1993	PROJECT EVALUATION OFFICER II	AGRICULTURAL TRAINING INSTITUTE NATIONAL TRAINING CENTER	P4,463	NA	PERMANENT	YES
1/1/1990	7/24/1992	SENIOR PROJECT EVALUATION OFFICER	AGRICULTURAL TRAINING INSTITUTE NATIONAL TRAINING CENTER	P4,418	NA	TEMPORARY	YES
6/1/1989	12/31/1989	SENIOR PROJECT EVALUATION OFFICER	AGRICULTURAL TRAINING INSTITUTE NATIONAL TRAINING CENTER	P2,279	NA	TEMPORARY	YES
2/5/1989	4/5/1989	TRAINING SPECIALIST	AGRICULTURAL TRAINING INSTITUTE NATIONAL TRAINING CENTER	P1,241.68	NA	CASUAL	YES
10/7/1988	12/31/1988	TRAINING SPECIALIST	AGRICULTURAL TRAINING INSTITUTE NATIONAL TRAINING CENTER	P1,241.68	NA	CASUAL	YES

(Continue on separate sheet if necessary)

SIGNATURE



DATE

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VI. VOLUNTARY WORK OR INVOLVEMENT IN CLINIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
	From	To		
NA	NA	NA	NA	NA

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)


30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
	From	To			
15TH NATIONAL CONVENTION, SHS PROGRAM: UPDATES, ISSUES AND IMPLICATIONS TO TEACHER EDUCATION	11/21/2016	11/23/2016	24.0	SUPERVISORY	PHILIPPINE NORMAL UNIVERSITY
HOW TO HANDLE SEXUAL HARASSMENT CASES IN THE ACADEME	11/25/2016	11/25/2016	8.0	SUPERVISORY	VISAYAS STATE UNIVERSITY
CURRICULUM REVIEW FOR GRADUATE PROGRAMS	1/21/2016	1/22/2016	16.0	MANAGERIAL	VISAYAS STATE UNIVERSITY
TRAINING-WORKSHOP OF ACCREDITORS ON OUTCOME BASED	10/22/2014	10/24/2014	40.0	TECHNICAL	ACCREDITING AGENCY OF CHARTERED COLLEGES AND UNIVERSITIES IN THE PHILIPPINES, INCORPORATED
SUPERVISOR DEVELOPMENT COURSE TRACK 1	7/9/2014	7/11/2014	24.0	SUPERVISORY	VISAYAS STATE UNIVERSITY
TRAINING OF NEW AACUP ACCREDITORS	5/23/2014	5/23/2014	8.0	TECHNICAL	ACCREDITING AGENCY OF CHARTERED COLLEGES AND UNIVERSITIES IN THE PHILIPPINES, INCORPORATED
PHILIPPINE ASSOCIATION FOR GRADUATE EDUCATION NATIONAL CONVENTION	2/22/2014	2/22/2014	8.0	SUPERVISORY	PHILIPPINE ASSOCIATION FOR GRADUATE EDUCATION
1ST NATIONAL TEACHER EDUCATION CONFERENCE	2/22/2013	2/22/2013	8.0	TECHNICAL	CEBU NORMAL UNIVERSITY
SEMINAR ON SHS PROGRAM IMPLEMENTATION	10/11/2013	10/11/2013	8.0	SUPERVISORY	VISAYAS STATE UNIVERSITY
PRESENTATION OF RESEARCH DEVELOPMENT EXTENSION	2/8/2012	2/9/2012	16.0	SUPERVISORY	VISAYAS STATE UNIVERSITY
SEMINAR-WORKSHOP ON WRITING SCIENTIFIC ARTICLES FOR PEER- REVIEWED JOURNALS	9/18/2012	9/18/2012	8.0	TECHNICAL	VISAYAS STATE UNIVERSITY
FORUM ON ANTI-RED TAPE LAW AND CIVIL SERVICE POLICY ON CASH ADVANCES	9/24/2012	9/24/2012	8.0	MANAGERIAL	VISAYAS STATE UNIVERSITY
NATIONAL NETWORK ON NORMAL SCHOOLS' VISAYAS ZONAL FORUM IN TEACHER EDUCATION	11/22/2012	11/24/2012	24.0	SUPERVISORY	CEBU NORMAL UNIVERSITY





(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
READING	NA	STATE UNIVERSITIES AND COLLEGES TEACHER EDUCATORS ASSOCIATION
WORD PROCESSING (MS WORD, WRITER)	NA	UNITED PROFESSIONALS FOR THE DEVELOPMENT AND ADVANCEMENT OF TEACHER EDUCATION
SPREADSHEET PROCESSING (MS EXCEL)	NA	PHILIPPINE ASSOCIATION FOR GRADUATE EDUCATION
SURFING WEB VIA INTERNET BROWSER	NA	PHILIPPINE ASSOCIATION OF INSTITUTIONS FOR RESEARCH, INCORPORATED
	NA	ASSOCIATION OF SCHOLARLY PEER REVIEWERS

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<p>34. Are you related by consanguinity or affinity to appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>		<p>35. a. Have you ever been found guilty of any administrative offense? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>b. Have you been criminally charged before any court? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>													
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>		<p>37. Have you ever been separated from the service in any of the following modes: resignation <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>													
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>		<p>39. Have you acquired the status of an immigrant or permanent resident of another country? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>													
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>b. Are you a person with disability? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>c. Are you a solo parent? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p>If YES, please specify ID No: _____</p> <p>If YES, please specify ID No: _____</p>		<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;">NAME</th> <th style="width: 35%;">ADDRESS</th> <th style="width: 30%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>RIZALINA D. TRUYA</td> <td>COLLEGE OF EDUCATION, VISAYAS STATE UNIVERSITY, BAYBAY CITY, LEYTE</td> <td>535637527</td> </tr> <tr> <td>ROSARIO P. ABELA</td> <td>COLLEGE OF EDUCATION, VISAYAS STATE UNIVERSITY, BAYBAY CITY, LEYTE</td> <td>535637527</td> </tr> <tr> <td>MELINDA L. LAVEGA</td> <td>COLLEGE OF EDUCATION, VISAYAS STATE UNIVERSITY, BAYBAY CITY, LEYTE</td> <td>535637527</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	RIZALINA D. TRUYA	COLLEGE OF EDUCATION, VISAYAS STATE UNIVERSITY, BAYBAY CITY, LEYTE	535637527	ROSARIO P. ABELA	COLLEGE OF EDUCATION, VISAYAS STATE UNIVERSITY, BAYBAY CITY, LEYTE	535637527	MELINDA L. LAVEGA	COLLEGE OF EDUCATION, VISAYAS STATE UNIVERSITY, BAYBAY CITY, LEYTE	535637527
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>															
<p>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)</p> <p>PLEASE INDICATE ID Number and Date of Issuance</p> <p>Government Issued ID: PRC</p> <p>ID/License/Passport No.: 0705961</p> <p>Date/Place of Issuance: 12/14/2016</p>		<p>Signature (Sign inside the box)</p> <p></p> <p>9/37/2017</p> <p>Date Accomplished</p>													
<p>PHOTO</p> <p></p>		<p>Right Thumbmark</p> <p></p>													
<p>SUBSCRIBED AND SWORN to before me this <u>APR 20 2017</u>, affiant exhibiting his/her validly issued government ID as indicated above.</p> <p></p> <p>ATTY. RYSAN C. GUINDOR</p> <p>Person Administering Oath</p>															