

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	BULAHAN		16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
FIRST NAME	JERIZZA MAY		If holder of dual citizenship, please indicate the details.	<input type="checkbox"/> by birth <input type="checkbox"/> by naturalization
MIDDLE NAME	BANCALE			Pls. indicate country:
3. DATE OF BIRTH (mm/dd/yyyy)	8/4/1994		Philippines	
4. PLACE OF BIRTH	ORMOC CITY		17. RESIDENTIAL ADDRESS	CAPANGI-AN
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		House/Block/Lot No.	Street
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:		Subdivision/Village	CURVA
7. HEIGHT (m)	1.48		ORMOC CITY	Barangay
8. WEIGHT (kg)	41		City/Municipality	LEYTE
9. BLOOD TYPE	O+		ZIP CODE	Province
10. GSIS ID NO.	2005147213			6541
11. PAG-IBIG ID NO.	121195513304		18. PERMANENT ADDRESS	CAPANGI-AN
12. PHILHEALTH NO.	1300-0122-3519		House/Block/Lot No.	Street
13. SSS NO.	N/A		Subdivision/Village	CURVA
14. TIN NO.	472-712-606		ORMOC	Barangay
15. AGENCY EMPLOYEE NO.	V00945		City/Municipality	LEYTE
			ZIP CODE	Province
				6541
			19. TELEPHONE NO.	NONE
			20. MOBILE NO.	09088923419
			21. E-MAIL ADDRESS (if any)	jerizza.bulahan@vsu.edu.ph

II. FAMILY BACKGROUND

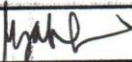
22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	BULAHAN			
FIRST NAME	EDUARDO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	MONTEROLA			
25. MOTHER'S MAIDEN NAME				
SURNAME	BANCALE			
FIRST NAME	GODOFREDA			
MIDDLE NAME	MESIAS			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	CURVA ELEMENTARY SCHOOL	PRIMARY	2001	2006	N/A	2006	VALEDICTORIAN
SECONDARY	NEW ORMOC CITY NATIONAL HIGH SCHOOL	SECONDARY	2006	2010	N/A	2010	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN STATISTICS	2010	2014	N/A	2014	CUM LAUDE
GRADUATE STUDIES	UNIVERSITY OF THE PHILIPPINES - DILIMAN	MASTER OF SCIENCE IN STATISTICS	2018	PRESENT	9	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	December 28, 2018
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[illegible]

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE

DATE _____

December 28, 2018

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	SEMINAR-WORKSHOP ON CLASSIFICATION AND REGRESSION TREES (CART)	02/16/2018	02/17/2018	12.0	Resource Speaker	DEPARTMENT OF STATISTICS, COLLEGE OF ARTS AND SCIENCES and VISAYAS STATE UNIVERSITY
	TRAIN THE TRAINERS PROGRAM	9/1/2018	12/1/2018	32.0		PHILIPPINE STATISTICAL RESEARCH AND TRAINING INSTITUTE
	SEMINAR-WORKSHOP ON CLASSIFICATION AND REGRESSION TREES (CART)	4/12/2017	6/12/2017	24.0		UNIVERSITY OF THE PHILIPPINES CEBU and PHILIPPINE STATISTICAL ASSOCIATION CENTRAL VISAYAS, Inc.
	CAREER GUIDANCE AND JOB-SEEKING SEMINAR IN STATISTICS	11/3/2017	11/3/2017	3.0		DEPARTMENT OF STATISTICS, VISAYAS STATE UNIVERSITY
	SCIENCE INVESTIGATORY PROJECT DEFENSE	09/18/2017	09/18/2017	8.0	Adjudicator	VisCA FOUNDATION ELEMENTARY SCHOOL and DEPARTMENT OF EDUCATION (Baybay City Division)
	CAREER MOTIVATION SEMINAR IN STATISTICS, DEPARTMENT OF STATISTICS (Resource Person)	10/21/2016	10/21/2016	2.0		DEPARTMENT OF STATISTICS, VISAYAS STATE UNIVERSITY
	DATA APPRECIATION SEMINAR	10/10/2016	10/10/2016	4.0		DEPARTMENT OF MATHEMATICS, PHYSICS AND STATISTICS (DMPS)
	2016 SCIENCE FAIR AND RESEARCH CONGRESS	09/26/2016	09/28/2016	16.0	Evaluator	
	STRATEGIC PLANNING WORKSHOP OF THE COLLEGE OF ARTS AND SCIENCES	08/25/2016	08/26/2016	16.0		COLLEGE OF ARTS AND SCIENCES, VISAYAS STATE UNIVERSITY
	REGIONAL SENIOR HIGH SCHOOL (SHS) TEACHERS' TRAINING FOR SUCs AND LUCs - REGION 8	11/7/2016	07/14/2016	32.0		COMMISSION ON HIGHER EDUCATION (CHED) AND LEYTE NORMAL UNIVERSITY (LNU)
	DOE-GENDER AND DEVELOPMENT (GAD) INFORMATION, EDUCATION & COMMUNICATION (IEC) CAMPAIGN ON ENERGY SAFETY PRACTICES & EFFICIENCY MEASURE	4/11/2014	4/11/2014	8.0		DEPARTMENT OF ENERGY (DOE), VISAYAS STATE UNIVERSITY (VSU), COLLEGE OF ENGINEERING, VSU-AFFILIATED RENEWABLE ENERGY CENTER (AREC)
	ORIENTATION PROGRAM FOR NEWLY HIRED FACULTY MEMBERS	07/25/2014	07/25/2014	8.0		VISAYAS STATE UNIVERSITY (VSU)
	JOB-SEEKING SEMINAR	11/4/2014	11/4/2014	4.0		COLLEGE OF ARTS AND SCIENCES (CAS)
	ORIENTATION SEMINAR-WORKSHOP ON THE USE OF R FOR STATISTICAL ANALYSIS	10/22/2013	10/22/2013	8.0		DEPARTMENT OF MATHEMATICS, PHYSICS AND STATISTICS (DMPS)
	MONITORING PROGRESS ON DECENT WORK THROUGH STATISTICS PATHWAY TO INCLUSIVE GROWTH	10/23/2012	10/23/2012	2.0		DEPARTMENT OF LABOR AND EMPLOYMENT (DOLE) AND DEPARTMENT OF MATHEMATICS, PHYSICS AND STATISTICS (DMPS)

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	DATA ANALYST		N/A		VISAYAS STATE UNIVERSITY FACULTY ASSOCIATION (VSUFA)
	SINGING				THE MATHEMATICAL SOCIETY OF THE PHILS. INC.
					PHILIPPINE STATISTICAL ASS'N, CENTRAL VISAYAS INC.

(Continue on separate sheet if necessary)

SIGNATURE	DATE	December 28, 2018
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
REMBERTO A. PATINDOL	KILBOURNE DRIVE, VISCA, VISAYAS STATE UNIVERSITY	9176341454
NORBERTO E. MILLA	KILBOURNE DRIVE, VISCA, VISAYAS STATE UNIVERSITY	9358590890
VIRGELIO M. ALAO	BALUGO, ALBUERA, LEYTE	9102000484

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

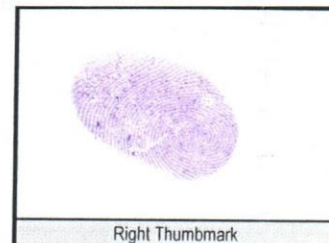
Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: **Unified Multi-Purpose ID (UMID)**

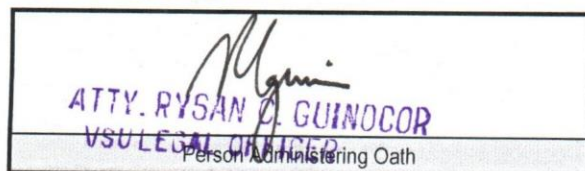
ID/License/Passport No.: **021-1747-4387-8**

Date/Place of Issuance: **July 2018, Maasin City**


Signature (Sign inside the box)
December 28, 2018
Date Accomplished



SUBSCRIBED AND SWORN to before me this JAN 2 2019, affiant exhibiting his/her validly issued government ID as indicated above.



WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: January 9, 2017 – Present
- Position: Instructor I
- Name of Office/Unit: Department of Statistics
- Immediate Supervisor: Norberto E. Milla
- Name of Agency/Organization and Location: Visayas State University, Visca Baybay City Leyte
- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties
 - Teaches assigned subjects and performs other teaching related functions, among others, the following:
 - a. Prepares and revises teaching materials/guides and submit to department head.
 - b. Prepares and gives examinations (mid/final/long/quizzes).
 - c. Checks test papers and returns to students one week after examination.
 - d. Submits grade sheets within prescribed period to the Registrar through the department.
 - e. Turns over class records to College Dean within two weeks after final examination.'
 - f. Makes herself available for consultation by his/her students during scheduled consultation hours.
 - g. Performs functions relative to committee memberships and other ad hoc assignments including related to quality assurance and other accreditation functions.


JERIZZA MAY B. BULAHAN
(Signature over Printed Name of
Employment/Applicant)

Date: Dec. 22, 2018