

Office of the President

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Notice of Salary Adjustment

06-February-2020

Pursuant to National Budget Circular No. 579 dated January 24, 2020 implementing Republic Act No. 11466 dated January 8, 2020, the salary of the following faculty/staff are hereby adjusted effective January 1, 2020, as follows:

| Name of Faculty/Staff | | Item No. FY 2019 Plantilla of Personnel | Position | Salary Grade | Step Increment |
|-----------------------|----------------------------|--|--------------|-----------------|-------------------|
| Α. | BONCALON, Joshua Mhel | INST1-25-2013 | Instructor I | 12 | 1 |
| B. | BONGAT, Hadasha N. | INST1-52-2016 | Instructor | 12 | 1 |
| C. | BULAHAN, Jerizza May B. | INST1-50-2015 | Instructor | 12 | 1 |
| D. | BUSTAMANTE, Roger Roque E. | INST1-56-2016 | Instructor I | 12 | 1 |
| E. | CABARDO, Delfin E. Jr. | INST1-64-2016 | Instructor I | 12 | 1 |
| F. | CAGANDE, Loreme S. | INST1-11-2017 | Instructor | 12 | 1 |

1. Adjusted monthly basic salary effective January 1, 2020, under the new Salary Schedule:

SG 12 Step 1

24,495.00 (293,940.00) p.a.

2. Actual monthly basic salary as of December 31, 2019:

Step 1

22,938.00 (275,256.00) p.a.

3. Monthly salary adjustment effective January 1, 2020 (1-2)

1,557.00

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

President

cc: Records, GSIS, PRPEO, Payroll