## Republic of the Philippines VISAYAS STATE UNIVERSITY ViSCA, Baybay City, Leyte

## CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. <u>Jake Ernest P. Binueza</u> has assumed the duties and responsibilities as <u>Instructor I</u> of <u>Department of Mechanical Engineering</u> effective <u>January 1, 2020</u>.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. <u>Binueza</u> as <u>Instructor I</u>.

Done this 1st day of January 2020 in Baybay City, Leyte.

JUNDY R. CASTIL
Head of Office/Department/Unit

Date: January 1, 2020

Attested by:

RDES B. CANO

201 file Admin COA CSC

For submission to CSC FO within 30 days from the date of assumption of the appointee