

# PERSONAL DATA SHEET

**WARNING:** Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ( ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1-CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	CENTINO		
FIRST NAME	ZYRA MAY	NAME EXTENSION (JR., SR)	
MIDDLE NAME	HOMES		
3. DATE OF BIRTH (mm/dd/yyyy)	5/29/1986	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Poblacion, Maribojoc, Bohol	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	<input checked="" type="checkbox"/> Married <input type="checkbox"/> Separated	17. RESIDENTIAL ADDRESS
7. HEIGHT (m)	1.58	ZIP CODE	APT. 93 House/Block/Lot No. VSU Subdivision/Village BAYABAY CITY City/Municipality LEYTE 6521-A
8. WEIGHT (kg)	82	18. PERMANENT ADDRESS	KAHAYAG Street POBLACION Subdivision/Village Barangay MARIBOJOC BOHOL City/Municipality Province 6336
9. BLOOD TYPE	"O"	19. TELEPHONE NO.	(053) 563-7751
10. GSIS ID NO.	2003494861	20. MOBILE NO.	09324473289
11. PAG-IBIG ID NO.	1700024-0484	21. E-MAIL ADDRESS (if any)	zyramay.centino@vsu.edu.ph
12. PHILHEALTH NO.	130000895696		
13. SSS NO.	NA		
14. TIN NO.	263-410-859		
15. AGENCY EMPLOYEE NO.			

## II. FAMILY BACKGROUND


22. SPOUSE'S SURNAME	CENTINO		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	CIRILO	NAME EXTENSION (JR., SR)	PRINCE ZYRIL H. CENTINO	7/27/2010
MIDDLE NAME	BETAGANZO			
OCCUPATION	COOK			
EMPLOYER/BUSINESS NAME	THE SWEET PRINCE CAFETERERIA			
BUSINESS ADDRESS	VSU MARKET, VISCA, BAYBAY CITY, LEYTE			
TELEPHONE NO.	9425461900			
24. FATHER'S SURNAME	ILLEGITIMATE			
FIRST NAME		NAME EXTENSION (JR., SR)		
MIDDLE NAME				
25. MOTHER'S MAIDEN NAME				
SURNAME	HOMES			
FIRST NAME	MARCELA			
MIDDLE NAME	BOYOSE			

(Continue on separate sheet if necessary)

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	STA. CRUZ ELEMENTARY SCHOOL		JUNE '92	MAR '99		1999	WITH HONORS
SECONDARY	PAGNITOAN HIGH SCHOOL		JUNE '99	MAR '03		2003	VALEDICTORIAN
VOCATIONAL / TRADE COURSE	NA						
COLLEGE	LEYTE STATE UNIVERSITY	BACHELOR OF SCIENCE IN AGRICULTURE	JUNE '03	MAR '07		2007	CUM LAUDE
GRADUATE STUDIES	UNIVERSITY OF THE PHILIPPINES LOS BAÑOS	MASTER OF SCIENCE IN AGRICULTURAL ECONOMICS	JUNE '11	JUNE '16		2016	NA

(Continue on separate sheet if necessary)

SIGNATURE		DATE	July 16, 2018
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## IV. CIVIL SERVICE ELIGIBILITY

[illegible]


(Continue on separate sheet if necessary)

#### V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	July 16, 2018
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# VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
	From	To		
NA				

(Continue on separate sheet if necessary)

# VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
	From	To			
Forum on Conflict on Natural Resource Management and Utilization	11/7/2017	11/7/2017	8.0	Technical	Visayas State University
Seminar Workshop on Online and Face to Face Approaches in Teaching Economics"	8/18/2017	8/18/2017	8.0	Technical	Council of Economic Educators, Inc. (CECON) & De La Salle- College of Saint Benilde
Annual Members' Forum "Economic Challenges on Current Socio- Political Issues: A Philippine and Global Context"	8/17/2017	8/17/2017	8.0	Technical	Council of Economic Educators, Inc. (CECON) & De La Salle- College of Saint Benilde
Seminar Workshop on Payments for Ecosystem Services (PES) Study for the Seven Protected Areas of Region 8 - Resource Person	6/22/2017	6/23/2017	16.0	Technical	Department of Environment and Natural Resources
International Conference on Food and Agriculture "Sharing Knowledge Creating Solutions: Capacitating Stakeholders of Agriculture and Future Earth"- Paper Presenter	3/2/2017	3/3/2017	16.0	Technical	University of the Philippines Los Banos
Department of Economics Strategic Planning and Workshop	2/27/2017	2/28/2017	16.0	Technical	Visayas State University
Workshop on Economic Research Methods	1/9/2017	1/13/2017	40.0	Technical	Department of Economics, Visayas State University
Training Workshop on Writing and Reviewing Research Papers for Peer Reviewed Publications	10/3/2016	10/5/2016	24.0	Technical	Visayas State University
EEPSEA Course on Valuing Regulating Ecosystem Services in Southeast Asia	1/5/2015	1/8/2015	32.0	Technical	Economy and Environment Program for Southeast Asia
7th International Conference "Pat to Industrialization Trade-off Evaluation and Policy Enactment	3/6/2014	3/6/2014	8.0	Technical	Junior Philippine Economic Society- De La Salle University Economics Organization
International Environmental Leadership Training Program for Sustainable Living with Environmental Risk	10/1/2011	3/6/2012	1 semester	Technical	Yokohama National University and University of the Philippines Los Banos
Proposal Development for the 2011 CHED Grants-in Aid Funding	3/1/2011	3/2/2011	16.0	Technical	Visayas State University
Summer Program in Economics	4/4/2011	5/27/2011	1.5 mos	Technical	University of the Philippines Los Banos
Seminar Workshop on the Filipino Educator: Building Minds and Touching Hearts	6/17/2010	6/18/2010	16.0	Technical	Visayas State University
Training Workshop on Basic Socio-Economic Research Methodologies	10/19/2009	10/22/2009	32.0	Technical	Philippine Council for Agriculture, Aquatic and Natural Resources Research and Development
Training Workshop on Impact Assessment of R&D Projects of AFNR	8/25/2009	8/28/2009	32.0	Technical	Philippine Council for Agriculture, Aquatic and Natural Resources Research and Development
Briefing and Orientation Seminar of New Instructors, Part- timers and Graduate Teaching Assistants	7/18/2009	7/19/2009	16.0	Technical	Visayas State University
*please see attached file*					

(Continue on separate sheet if necessary)

# VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
DANCING	NA	VSU FACULTY ASSOCIATION
COOKING / BAKING		COUNCIL OF ECONOMICS EDUCATORS INC.

(Continue on separate sheet if necessary)

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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,  
a. within the third degree?  
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

35. a. Have you ever been found guilty of any administrative offense?  
  
b. Have you been criminally charged before any court?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

If YES, give details:  
\_\_\_\_\_

Date Filed: \_\_\_\_\_

Status of Case/s: \_\_\_\_\_

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  
  
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details: \_\_\_\_\_

☐ YES☒ NO

If YES, give details: \_\_\_\_\_

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country): \_\_\_\_\_

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:  
a. Are you a member of any indigenous group?  
b. Are you a person with disability?  
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify: \_\_\_\_\_

☐ YES☒ NO

If YES, please specify ID No: \_\_\_\_\_

☐ YES☒ NO

If YES, please specify ID No: \_\_\_\_\_

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
RUFINA F. CAPUNO	DOE, VSU, VISCA, BAYBAY CITY, LEYTE	563-7751
MOISES NEIL V. SERIÑO	DOE, VSU, VISCA, BAYBAY CITY, LEYTE	563-7751
ERNESTO F. BULAYOG	DOE, VSU, VISCA, BAYBAY CITY, LEYTE	563-7751

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)  
PLEASE INDICATE ID Number and Date of Issuance


Government Issued ID: VSU ID

ID/License/Passport No.: V00153

Date/Place of Issuance: JANUARY 2, 2010/ VSU

Signature (Sign inside the box)  
\_\_\_\_\_

Date Accomplished  
JAN 08 2019



Right Thumbmark

SUBSCRIBED AND SWORN to before me this JAN 08 2019, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYAN C. GUINOCOR  
VSU LEGAL OFFICER  
Person Administering Oath

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**Conferences, Trainings, Seminars & Workshops Attended:**

External Referee for Reviewing the paper entitled "Eco-cultural Tourism Profile of Baclayon, Bohol, Philippines"

University of Bohol – Research Center,  
Tagbilaran City, Bohol  
May 30, 2018

International Training-Workshop on Publishing Qualitative Research Results in High-Impact Journals

Belian Hotel, Tagbilaran City, Bohol, Philippines  
May 28-30, 2018

**Sponsor: Asian Society of Teachers for Research Inc.**

Revamping Eastern Visayas: Strengthening the Region Through Realizing Economic Opportunities

UP Visayas Tacloban Campus, Tacloban City  
March 9, 2018

**Sponsor: UPVTC Economic Society**

Outcome-Based Education (OBE) Workshop on Syllabus Preparation  
ADE 135, Department of Economics

Visayas State University  
Visca, Baybay City, Leyte  
January 10, 2018

**Sponsor: Department of Economics, VSU**

**WORK EXPERIENCE SHEET**

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: June 1, 2008 – Present
- Position: Instructor I
- Name of Office/Unit: Department of Economics
- Immediate Supervisor: Moises Neil V. Serioño
- Name of Agency/Organization and Location: Visayas State University, Visca Baybay City Leyte

▪ List of Accomplishments and Contributions (if any)

▪ Summary of Actual Duties

- Teaches assigned subjects and performs other teaching related functions, among others, the following:
  - a. Prepares and revises teaching materials/guides and submit to department head.
  - b. Prepares and gives examinations (mid/final/long/quizzes).
  - c. Checks test papers and returns to students one week after examination.
  - d. Submits grade sheets within prescribed period to the Registrar through the department.
  - e. Turns over class records to College Dean within two weeks after final examination.
  - f. Makes himself available for consultation by his/her students during scheduled consultation hours.
  - g. Performs functions relative to committee memberships and other ad hoc assignments including related to quality assurance and other accreditation functions.



**ZYRA MAY H. CENTINO**

(Signature over Printed Name of  
Employment/Applicant)

Date: **Nov. 16, 2018**