PUB	LIC OF THE PH	HUPPINES	1. NAME OF EMPLOYEE	error on the same
BC-CSC Form No. 1			Centino Zum Man Home	0
(Position Description Form)			(Family Name) (Given Name) (Middle Na	With after the Art of the Control
2. DEPARTMENT, CORPORATION OR AGENCY/			3. BUREAU OR OFFICE	1110
VISAYAS STATE UNIVERSITY			VSU	
4. DEPT/BRANCH/DIVISION			5. WORK STATION/PLACE OF WORK	
Dept. of Economics		17 (a) 17 (b) 18 (b) 1	VSU	
AGT/		b. PREV. APPRO ACT/	7a: SALARY P.A.: P200,712.00	
ORD. NO.		BOARD RES!	7b. OTHER COMPENSATIONERA/ACA P	24,000
8. OFFICIAL DE	Instructor I		9. WORKING PROPOSED TITLE	
16. WAPCO CLASSIFICATION C		F THIS POSITION	11. OCCUPATION GROUP TITLE	
12. FOR LOCAL	GOVERNMENT	POSITION, CHECK	GOVERNMENTAL UNIT AND UNIT'S CLAS	88
MUNICIPA	ALITY [ ]	(	CITY[] PROVINCE[]	33
	1st		4th 5th 6th	
13 STATEMENT	[]			
additio	of DUTIES AI	ND RESPONSIBILIT	TIES. If more space is needed, please	
Personal of :		iven coincaire	Te previde insuraction, research &	
Working Time:	• * * * * * * * * * * * * * * * * * * *		de ant la testanut levens aut effect ethora	
			na con cont	
85% 1.	Teaches assi	igned subject and	performs other teaching related funct	ions.
A DATE OF		ners the following		2.60
areada en			rials/guides and submit to department	head.
			nid/final/long hours/quizzes).	
	c) Checks	test papers and	return 1 week after exam.	
			turn over class records to departmen	t head
		weeks after final		
5%: 2.	Member in	different committe		
5% 3.	Participate	e in the co-curric	cular activities.	
<u>58</u> : 4.	Perform oth	ner functions assi	gned by the Department Head.	
100%	- /-			-
	A Track of the Land	- X - 3 - 3 - 3 - 3 - 3 - 3 - 3 - 3 - 3		1
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D 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	SUPERVISOR
Department Head	College Deam
3. NAMES, TITLES AND ITEM NOS. OF THOSE You only by their item nos. and titles)	AND AND COMMENTAL AND COMMENTA
MACHINES, EQUIPMENT, TOOLS, etc. used r	egularly in performance of work.
computer, printer, beeks, pens, etc.	PHON YOUR OF CONTRACTOR
CONTACT	19. WORKING CONDITION
Occasional Frequent	Normal Working Condition
General Public [] Other Agencies []	Field work
Other Agencies [ ] [ ] Supervisors [ ]	Field Trips  Exposed to Varied Weather
Management [1]	Other's (Specify)
Others (Specify) [] []	Vi
I CERTIFY that the above answers are accurate a	and appropriate the Table 1997 And 1997
	and complete.
Dec. 20,2010	0000
Date	Signature of Employee
Describe briefly the general function of the Unit o	
<ol> <li>Describe briefly the general function of the position</li> <li>Instruction</li> </ol>	
3.a Indicate the required qualifications by years and vacancy for this position. (Keep the position in mincumbent. This item should be filled for all position: B. S. degree in the area of special sp	nind rather than the qualifications of the present tions other than teaching).
Experience:	
Licenses or certificates required to do this work	
4. HEREBY CERTIFY that the above answers are	e accurate and complete.
Dec. 20, 2010	PEDROT. MRMENIA Sept. Head
Date	Signature and Title of Immediate
Date	Supervisor
APPROVED	/ '
	JOSE AMERICOSMO
Date	Head of Agency
	X

SITION TITLE OF IMMEDIATE SUPLAVISOR 15. POSITION TITLE OF NEXT HIGHER