

# PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** CS ID (Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	BELLEZAS		
FIRST NAME	MARIA HAZEL	NAME EXTENSION (JR., SR)	N/A
MIDDLE NAME	INOCENTE		
3. DATE OF BIRTH (mm/dd/yyyy)	02/24/1962	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	INOPACAN, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	APARTMENT 26 KILBOURNE STREET House/Block/Lot No. Street Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province 6521-A
7. HEIGHT (m)	1.59	ZIP CODE	
8. WEIGHT (kg)	56		
9. BLOOD TYPE	B	18. PERMANENT ADDRESS	363 SAN ANTONIO STREET House/Block/Lot No. Street POBLACION Subdivision/Village Barangay INOPACAN LEYTE City/Municipality Province 6522
10. GSIS ID NO.	62022402701	ZIP CODE	
11. PAG-IBIG ID NO.	1700-0024-2802		
12. PHILHEALTH NO.	1900-0759-8452		
13. SSS NO.	None	19. TELEPHONE NO.	(053) 563-7434
14. TIN NO.	106-037-132	20. MOBILE NO.	09335390460
15. AGENCY EMPLOYEE NO.	V00096	21. E-MAIL ADDRESS (if any)	hazel.bellezas@vsu.edu.ph

## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	NONE	N/A
MIDDLE NAME	N/A	N/A	N/A	N/A
OCCUPATION	N/A		N/A	N/A
EMPLOYER/BUSINESS NAME	N/A		N/A	N/A
BUSINESS ADDRESS	N/A		N/A	N/A
TELEPHONE NO.	N/A		N/A	N/A
24. FATHER'S SURNAME	BELLEZAS		N/A	N/A
FIRST NAME	ANATOLIO	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	SUMABONG	N/A	N/A	N/A
25. MOTHER'S MAIDEN NAME			N/A	N/A
SURNAME	INOCENTE		N/A	N/A
FIRST NAME	EUFEMIA		N/A	N/A
MIDDLE NAME	COSTAMERO		(Continue on separate sheet if necessary)	

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Inopacan Central Elementary School	Elementary Graduate	1968	1974	Graduated	1974	First Honors
SECONDARY	Tinago Barangay High School (Now, TNHS)	High School Graduate	1974	1978	Graduated	1978	Valedictorian
COLLEGE	Visayas State College of Agriculture (Now, VSU)	BS Agribusiness	1978	1982	Graduated	1982	COCOFED Scholar
GRADUATE STUDIES	Xavier University	MS Agricultural Economics	1986	1991	Graduated	1991	Graduate Research Assistantship
	University of the Philippines at Los Baños (UPLB)	PhD Agricultural Economics	2012	2018	Graduated	2018	VSU Fellowship Grant

(Continue on separate sheet if necessary)

SIGNATURE		DATE	November 19, 2019
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## IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable/s)	
					NUMBER	Date of Validity
	<b>Civil Service Professional</b>	<b>75.42</b>	<b>Dec. 7, 1980</b>	<b>Cebu City</b>		
	<b>Licensed Agriculturist (without exam)</b>					

(Continue on separate sheet if necessary)

## V. WORK EXPERIENCE

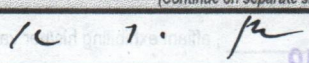
tion of duties should be indicated in the attached Work Experience sheet.

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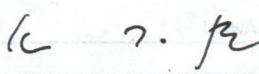
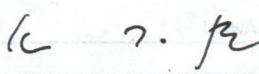
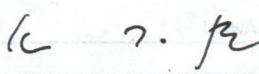
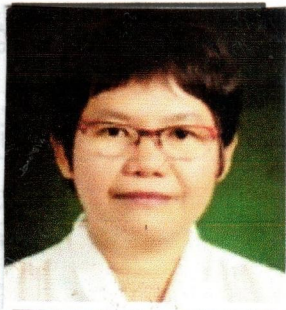

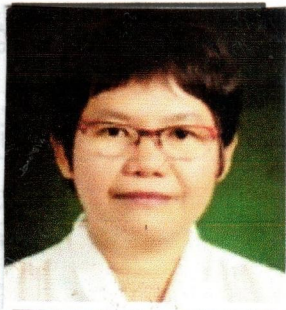

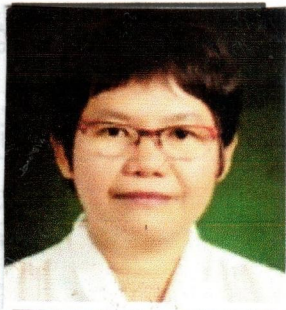




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SIGNATURE	<i>h n. m</i>	DATE	November 19, 2019
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	Holy Spirit Parish, Visca, Baybay City	1995	2012	6 hrs/mo.	Parish Catechist, Lector, Commentator	
	Holy Spirit Parish, Visca, Baybay City	2000	2012	6 hrs/mo.	Parish Catechists Coordinator	
	Holy Spirit Parish, Visca, Baybay City	2003	2009	5 hrs/mo	Secretary, Vicarial Pastoral Team	
	Holy Spirit Parish, Visca, Baybay City	2000	2012	2 hrs/mo	Member, Parish Pastoral Team	
	Diocese of Maasin through the Holy Spirit Parish	14/08/2008	16/08/2008	24 hrs	Participant, First Diocesan Synod	
	Holy Spirit Parish, Visca, Baybay City	2016	present	8 hrs/mo.	Lector and/or Commentator	
	Holy Spirit Parish, Visca, Baybay City	2019	present	8 hrs/mo.	Parish catechist,	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
<b>Courses/Trainings</b>						
	Environmental Leadership Development Course	2013 Autumn Semester		1.5/wk	Technical	YNU- SLER, Japan (thru teleconference)
	Summer Program in Economics	10/04/2012	01/06/2012	8 hrs/day	Technical	CEM - UPLB
	Philippine Global Trade E-Learning Program (PGTEP)	18/04/2008	28/08/2008	3 hrs/week	Technical	USAID/DTI
	1st National Training Course for Economics Teachers	19/05/2008	06/06/2008	8 hrs/day	Technical	EPPSEA/SEAMEO, SEARCA/DE, UPLB
<b>Seminar/Workshop</b>						
	Regional Forum on Economic and Financial Literacy: "Our planet's wealth, our future's health"	11/12/2019		4	Technical	NEDA Region VIII
	Short Course Training and Workshop on Food Value Chain	10/7/2019	10/11/2019	40	Technical	MAFF-Japan/ASEAN/VSU
	Training Workshop on Writing Research Papers for Peer-/reviewed Publications	7/11/2019	7/3/2019	24	Technical	VISERDAC/Phi Delta, The Honor Society of Science
	30th Joint VICARP-RRDEN Regional RDE Symposium	11/21/2018	11/23/2018	24	Technical	VICAARP/Regional RDE Network
	Growing ASEAN: Cooperation and Competition Amidst Disruption	11/9/2018	11/10/2018	16	Technical	Federation of ASEAN Economic Association
	43rd Conference of the Federation of ASEAN Economic Associations (Paper Presenter)		11/10/2018	8	Technical	Federation of ASEAN Economic Association
	Microeconomics of Competitiveness Workshop	10/15/18	10/19/2018	40	Technical	Ateneo Center for Economic Research and
	Training-Workshop on Survey Methods Using Online Platform: Open Data		08/03/2018	8	Technical	VISERDAC/VSU
	REVAMPING EASTERN VISAYAS: Strengthening the Region through Realizing Economic Opportunities	3/9/18		8	Technical	UP Tacloban Economic Society
	Training-Workshop in Preparation for Level II AACUP Accreditation	1/18/18	1/19/18	16	Technical	Visayas State University
	Young Economists Convention	7/14/17			Technical	De La Salle University/AKI/PIDS/ JPES/etc
	Seminar-Workshop on the Preparation of Instructional Materials for the VSU Open University	4/17/17		8	Technical	Visayas State University
	DOE Strategic Planning Workshop	2/27/17	2/28/17	16	Technical	DOE- Visayas State University
	Workshop on Economic Research Methods	1/9/17	1/13/17	40	Technical	CME-Visayas State University
	HIV in the Workplace Seminar	12/9/16		8	Technical	VSU-Hospital, VSU
	Gender Sensitivity Training and Anti-Sexual Harassment Orientation	4/27/16		8	Technical	Visayas State University
	Methods and Approaches in Food Value Chain Analysis at the Firm-Farm Level	8/3/15	8/7/15	40	Technical	SEAMEO-SEARCA
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)			33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
	Can play the guitar	Length of Service Award as VSU Dormitory Adviser			Philippine Economic Society (PES)	
	Computer literate	SFC of the Year Award			Philippine Network of Educators on Environment (PNEE)	
	Reading spiritual books				LSU-Faculty Association	
					LSU Alumni Association	
					Philippine Association of Campus Student Advisers (PACSA)	
(Continue on separate sheet if necessary)						
SIGNATURE					DATE	November 19, 2019



34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details:  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: Date Filed: _____ Status of Case/s: _____												
35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details:  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details:  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details:												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details:												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details:												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details:  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details:												
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)													
<table><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>DR. NERELITO P. PASCUAL</td><td>VSUCDC</td><td>563-7191</td></tr><tr><td>PROF. ROSA OPHELIA D. VELARDE</td><td>ODREX-VSU</td><td>563-7064</td></tr><tr><td>DR. LOTIS M. BALALA</td><td>CVM-VSU</td><td>563-7434</td></tr></tbody></table>		NAME	ADDRESS	TEL. NO.	DR. NERELITO P. PASCUAL	VSUCDC	563-7191	PROF. ROSA OPHELIA D. VELARDE	ODREX-VSU	563-7064	DR. LOTIS M. BALALA	CVM-VSU	563-7434
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
<table><tr><td>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID: <b>Visayas State University</b></td></tr><tr><td>ID/License/Passport No.: <b>V000196</b></td></tr><tr><td>Date/Place of Issuance: <b>Jan.2, 2010/VSU, Baybay City, Leyte</b></td></tr></table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	Government Issued ID: <b>Visayas State University</b>	ID/License/Passport No.: <b>V000196</b>	Date/Place of Issuance: <b>Jan.2, 2010/VSU, Baybay City, Leyte</b>	<table><tr><td></td></tr><tr><td>Signature (Sign inside the box)</td></tr><tr><td><b>November 19, 2019</b></td></tr><tr><td>Date Accomplished</td></tr></table>		Signature (Sign inside the box)	<b>November 19, 2019</b>	Date Accomplished				
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Right Thumbmark													
SUBSCRIBED AND SWORN to before me this <u>25 NOV 2019</u> , affiant exhibiting his/her validly issued government ID as indicated above.													
<table><tr><td></td></tr><tr><td>ATTY. RYCANG C. GUINOCOR</td></tr><tr><td>Person Administering Oath</td></tr></table>			ATTY. RYCANG C. GUINOCOR	Person Administering Oath									
													
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