



VISA  
STATE U

Reclassified thru NBC 461 8th cycle  
effective Sept. 15, 2022

Notice of

**Ms. Babylyn C. Lambert**  
Department of Economics  
VSU, Visca, Baybay, Leyte

Dear Ms. **Lambert**:

Pursuant to Joint Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 1 s. 2012 dated September 3, 2012 implementing item (4)(d) of the Senate and House of Representatives Joint Resolution No. 4, s. 2009, approved on June 17, 2009, your salary as **Instructor II** is hereby adjusted effective September 5, 2022 as follows:

- |   |   |
|---|---|
| 1. Actual monthly basic salary as of September 4, 2022<br>(SG <u>13</u> , Step <u>1</u> )       | <b>₱ 29,798.00</b><br>(357,576.00 p.a.) |
| 2. Add: one (1) Step Increment<br>Due to Length of Service                                      |   |
| 3. Adjusted monthly basic salary effective September 5, 2022<br>(SG <u>13</u> , Step <u>2</u> ) | <b>₱ 30,111.00</b><br>(361,332.00 p.a.) |

The salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

  
**EDGARDO E. TULIN**  
President

Position Title: Instructor II  
Salary Grade: 13  
Item No. FY 2020 Plantilla of Personnel: INST2-14-2016

cc: OHRA, ODHRM, OHRSPPR, OHPLB