



NOTICE OF SALARY ADJUSTMENT

September 2, 2022

Atty. Rysan C. Guinocor

Office of the Director for Administrative Services
VSU, Visca, City of Baybay, Leyte

Dear Atty. **Guinocor**:

Pursuant to National Budget Circular No. 588 dated January 3, 2022 implementing Republic Act No. 11466 dated January 8, 2020, your salary is hereby adjusted effective January 25, 2022 as follows:

1. Adjusted monthly basic salary effective January 25, 2022,
under the New Salary Schedule;
SG: 24, Step: 1 ₱ 88,410.00 (1,060,920.00) p.a.
2. Actual monthly basic salary as of January 25, 2022;
SG: 24, Step: 1 86,742.00 (1,040,904.00) p.a.
3. Monthly salary adjustment effective: January 25, 2022 (1-2) ₱ 1,668.00

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,


EDGARDO E. TULIN
President

Position Title: Chief Administrative Officer

Salary Grade: 24

Item No. FY 2021 Plantilla of Personnel: CADOF-3-2004

cc: OHRA, ODHRM, OHRSPPR, OHPLB

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9/7/22

