



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521 A

Philippines

Office of the Board Secretary

EXCERPTS OF APPROVED MINUTES OF THE
6th LSU Board of Regents Meeting
11 September 2002 * LNU, Tacloban City

APPOINTMENT OF SOME ACADEMIC
REGULAR TEMPORARY EMPLOYEES

BOR Resolution No. 81, s. 2002

**Approving the appointment of some academic regular employees as
presented.**

NAME


1.	CORTEZ, Evelyn S.	Instructor I (Substitute)	08/01/02
2.	DUATIN, Flora Mia Y.	Instructor I (non-teaching)	Upon BOR Approval
3.	DUAVIS, Policarpo Paul N.	Instructor I	07/16/02
4.	DUCE, Leo Julius P.	Instructor I (Substitute)	10/16/02

BOARD ACTION: APPROVED

Date : 11 September 2002

ATTACHMENT: M

Certified True and Correct:


DANIEL M. TUDTUD JR.
Board Secretary

Cc: HRMO - 11/18/inf



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521
Philippines

Office of the President

11 September 2002

**The Honorable Chairman and
Members of the LSU Board of Regents**

Ladies/Gentlemen:

I am hereby endorsing the "Appointment of Some Academic Regular Employees" which was prepared by the Human Resource Management Office. These appointments were approved and endorsed by the University Academic Personnel Board, subject to existing rules and regulations.

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVITY</u>
1. CORTEZ, Evelyn S.	Instructor I (Substitute)	8/1/2002
2. DUATIN, Flora Mia Y.	Instructor I (Non-Teaching)	Upon BOR approval
3. DUAVIS, Policarpo Paul N.	Instructor I	7/16/2002
4. DUCE, Leo Julius P.	Instructor I (Substitute)	10/16/2002

I am, therefore, recommending the same **FOR CONFIRMATION** by the Board of Regents.

Very truly yours,

PACIENCIA P. MILAN
President

BOARD ACTION: _____
DATE : 11 September 2002

LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte

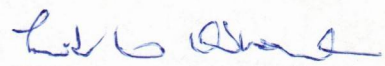
ACADEMIC REGULAR STAFF RECOMMENDED FOR APPOINTMENT

FOR BOARD OF REGENTS CONFIRMATION


Aug 1

<u>NAME</u>	<u>POSITION</u>	<u>DEPT.</u>
1. CORTEZ, Evelyn S.	Instructor I (Substitute)	College of Veterinary Medicine

Submitted by:


TERESITA L. QUIÑANOLA
OIC, HRMDO

Noted:

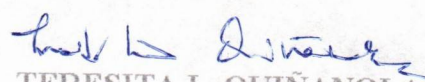

PACIENCIA P. MILAN
President

EXCERPT FROM THE APPROVED MINUTES OF THE ACADEMIC PERSONNEL
BOARD MEETING DATED MAY 31, 2002 at 2:00 A.M.

1. Request of the College of Veterinary Medicine Personnel Committee to hire two regular substitutes (Drs. Elmer Q. Abillar and Evelyn S. Cortez) and three part timers

APB Action:

Recommending for approval. However, it is recommended by the Board that basic animal science courses should be taught by faculty members with Animal Science specialization instead of veterinarians.


TERESITA L. QUIÑANOLA
APB Secretary

LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte

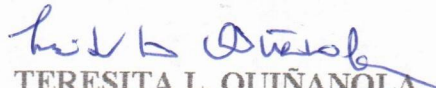
ACADEMIC NON-TEACHING STAFF RECOMMENDED FOR REGULAR APPOINTMENT

FOR BOARD OF REGENTS CONFIRMATION


<u>NAME</u>	<u>POSITION</u>	<u>DEPT.</u>
1. DUATIN, Flora Mia Y.	Instructor I	NARC

Note: Recommendation has been passed through the Academic Personnel Board Meeting dtd. 08/20/02.

Submitted by:


TERESITA L. QUINANOLA
OIC, HRMDO

Noted:

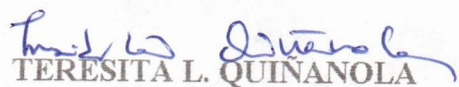

PACIENCIA P. MILAN
President

EXCERPT FROM THE APPROVED MINUTES OF THE ACADEMIC PERSONNEL BOARD MEETING DATED AUG. 20, 2002 at 2:00 P.M.

10. Recommendation of the NARC Personnel Committee to give Ms. Flora Mia Y. Duatin an Instructor 1 position considering her expertise as tissue culture specialist.

APB Action:

Recommending for approval depending upon availability of position even on a lump sum basis considering the she is already a Master's degree holder.


TERESITA L. QUINANOLA
APB Secretary

LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte

APPOINTMENT OF REGULAR EMPLOYEE FOR LSU-LSSF CAMPUS

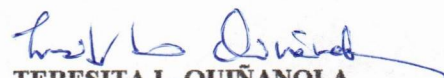
FOR BOARD OF REGENTS CONFIRMATION

	NAME	POSITION
1.	DUAVIS, POLICARPO PAUL N.	INSTRUCTOR I

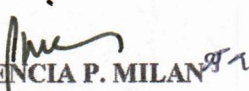
7/16

Note: Recommendation has been passed through the Academic Personnel Board dtd 05/17/02.

Submitted by:


TERESITA L. QUIÑANOLA
HRMO IV

NOTED:


PACIENCIA P. MILAN
President

EXCERPT FROM THE APPROVED MINUTES OF THE ACADEMIC PERSONNEL BOARD
MEETING DATED MAY 17, 2002 AT 9:00 A.M.

7. Recommendation of Dr. Celedonia De Asis Palafra to hire Mr. Policarpo Paul N. Duavis as Instructor I.

APB Action:

Recommending for approval.


TERESITA L. QUIÑANOLA
APB, Secretary

LEYTE STATE UNIVERSITY


Visca, Baybay, Leyte

ACADEMIC STAFF
RECOMMENDED FOR APPOINTMENT

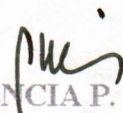
FOR BOARD OF REGENTS CONFIRMATION

<u>Name of Employee</u>	<u>Position</u>	<u>Dept.</u>	<u>Effectivity</u>
1. DUCE, Leo Julius P.	Instructor 1 (Substitute)	College of Forestry	October 16, 2002

Submitted by:


TERESITA L. QUIÑANOLA
HRMO IV
07/31/02

Noted:


PACIENCIA P. MILAN
President

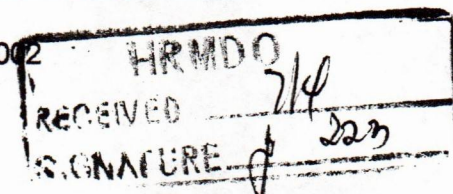
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OFFICE OF THE DEAN
RECEIVED
DATE: 7/1/02
BY: [Signature]
LEYTE STATE UNIVERSITY

College of Forestry
Visca, Baybay, Leyte 6521-A Philippines
Tel. (053) 335-2675/335-4028
Email: edom@philwebinc.com



Office of the Dean

June 28, 2002



Dr. Paciencia P. Milan
President
Leyte State University
Visca, Baybay, Leyte

Thru: Dr. Manuel K. Palomar
Vice-President for Academic Affairs

Dear Madam President:

As per evaluation of the academic records and performance during the teaching demonstration and interview, the CF Personnel Board is favorably endorsing the employment of Mr. Leo Julius P. Duce as Substitute Instructor for Mr. Nestor O. Gregorio effective October 16, 2002. This is to give him time to settle and/or formally turn-over all his responsibilities as Program Officer at the Foundation for the Philippine Environment where he is currently connected with. In the meantime, we wish to request for the hiring of Ms. Catherine Onida as part-time Instructor effective July 1, 2002 to October 15, 2002. Ms. Onida will be handling the courses that had been supposedly assigned to Mr. Duce for the first semester, SY 2002-2003. All pertinent documents related to Mr. Duce's employment are attached herewith.

Hoping for your favorable consideration.

Sincerely,

CF PERSONNEL BOARD

JUSTINO M. QUIMIO - member

ERNESTO C. BUMATAY - member

Recommending approval:

MANUEL K. PALOMAR
VP for Academic Affairs

ARTURO E. PASA - member

EDUARDO O. MANGAOANG - chairman

Approved:

PACIENCIA P. MILAN
President 0910 3/3

cc: Dr. OB Posas
Mr. LJ Duce
Ms. C. Onida
file