



LEYTE STATE UNIVERSITY
Visca, Baybay, Leyte 6521 A
Philippines

Office of the Board Secretary

EXCERPTS OF APPROVED MINUTES OF THE
7th LSU Board of Regents Meeting
08 November 2002 * LNU, Tacloban City

Designation of Dr. Alice M. Acabal
as Head of the Admissions Office

Board Resolution No. 109, s. 2002

Approving the designation of Dr. Alice M. Acabal as Head of
the Admissions Office effective 04 November 2002 until 31 October
2003.

BOARD ACTION: **APPROVED**
Date : 08 November 2002
ATTACHMENT: K

Certified True and Correct:


DANIEL M. TUDTUD JR.
Board Secretary

Cc: HRMO 1/6/03



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521
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original

Office of the President

8 November 2002

The Honorable Chairman and
Members of the LSU Board of Regents

Ladies/Gentlemen:

I am hereby endorsing the "Designation of Dr. Alice M. Acabal as Head of the Admissions Office" effective November 4, 2002 until October 31, 2003 or unless sooner revoked or terminated by higher authorities.

I am, therefore, recommending the same **FOR CONFIRMATION** by the Board of Regents.

Very truly yours,

PACIENCIA P. MILAN
President

BOARD ACTION: _____
DATE : 8 November 2002

*Milan
Bolet*



LEYTE STATE UNIVERSITY

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Philippines

Telefax: 053-3352601

Office of the President

16 October 2002

MEMORANDUM NO. 224

Series of 2002

T O: Dr. Alice M. Acabal

R E: Designation as Head of the Admissions Office

As per recommendation of the Vice President for Academic Affairs and by virtue of the authority vested in me by the LSU Board of Regents, you are hereby designated Head of the Admissions Office effective November 4, 2002 until October 31, 2003 or unless sooner revoked or terminated by higher authorities with the following duties and responsibilities:

1. Plans, implements and evaluates the admissions policies and guidelines of the university.
2. Coordinates with other university program and other government and private institutions to bring about inter-agency/program complementation.
3. Performs other functions that higher authorities may assign.

As Head, you are entitled to workload and other privileges attached to the position subject to the usual accounting and auditing policies.


PACENCIA P. MILAN
President

cc: OVPAA
OVPAF
ODCIMD
OUS
OSA
DoPAC
Registrar
HRMDO
Accounting
COA
FMO/Budget
Cash
Records
File