



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521 A

Philippines

Office of the Board Secretary

EXCERPTS OF APPROVED MINUTES OF THE
6th LSU Board of Regents Meeting
11 September 2002 * LNU, Tacloban City

GUIDELINES FOR THE IMPLEMENTATION OF
LSU-FUNDED UNDERGRADUATE SCHOLARSHIPS
AND GRANTS

BOR Resolution No. 76, s. 2002

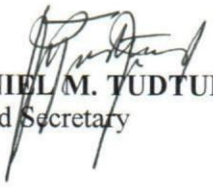
Approving the guidelines for the implementation of
LSU-Funded undergraduate scholarships and grants with the
exception of the Income Grant A and Grant B.

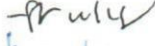
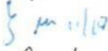
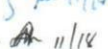
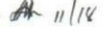
BOARD ACTION: **APPROVED**

Date : 11 September 2002

ATTACHMENT: G

Certified True and Correct:


DANIEL M. TUDTUD JR.
Board Secretary

Cc: OVPAA 
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ODAE 
OSA - 



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521
Philippines

Office of the President

11 September 2002

The Honorable Chairman and
Members of the LSU Board of Regents

Ladies/Gentlemen:

I am hereby endorsing the "Guidelines for the Implementation of LSU-Funded Undergraduate Scholarships and Grants". This proposal has been deliberated and approved by the LSU Administrative Council.

I am, therefore, recommending the same **FOR APPROVAL** by the Board of Regents.

Very truly yours,

PACIENCIA P. MILAN
President

BOARD ACTION: _____
DATE : 11 September 2002

GUIDELINES FOR THE IMPLEMENTATION OF LSU-FUNDED UNDERGRADUATE SCHOLARSHIPS AND GRANTS

A. Entrance Scholarship (good for one semester only)

1. Qualifications

An applicant for the Entrance Scholarship must:

- a. be a Filipino citizen;
- b. have passed the Entrance Scholarship Exam and has met the prescribed cut-off score;
- c. have at least a HS average of 85%;
- d. not have taken any College units; and
- e. not have been found guilty in any disciplinary case.

2. Requirements/Supporting Documents

- a. Acceptance form/reply slip to be submitted before the deadline
- b. Certified photocopy of HS Card (To be certified by the Principal of the school attended)
- c. Birth Certificate & other documents to prove citizenship

3. Financial Privileges(as approved by BOT)

- a. Free tuition fees
- b. Book allowance
- c. Monthly stipend

4. Other Privilege

- a. Priority in dorm admission

B. Honorific Scholarship (good for two semesters only)

1. Qualifications

An applicant for the Honorific Scholarship must:

- a. be a Filipino citizen;
- b. have graduated valedictorian or salutatorian as certified by the High School Principal; and
- c. have not earned any unit in vocational and tertiary level.

For renewal purposes, an applicant must:

- a. have obtained a GPA of 2.50 during the first semester
- b. have not incurred incomplete or failing grade/s during the semester immediately preceding the application; and
- c. have not been found guilty in any disciplinary case.

2. Requirements for First Semester Application:

- a. Certificate of Honors Received
- b. Certified photocopy of High School Card (To be certified by the Principal of the school attended)
- c. Birth Certificate & other documents to prove citizenship

3. Financial Privileges

- a. Free tuition fees
- b. Monthly stipend

4. Other Privilege a. Priority in dorm admission

C. University (Full) & College (Partial) Scholarships

1. Qualifications

An applicant for the University/College Scholarships must:

- a. be a Filipino citizen;
- b. have taken a full load as prescribed in the course curriculum during the previous semester;
- c. have obtained a GPA ranging from 1.00-1.450 for University Scholarship and 1.451-1.750 for College Scholarship;
- d. have not incurred incomplete or failing grade/s during the semester immediately preceding the application; and
- e. have not been found guilty in any disciplinary case.

2. Requirements

- a. Report of grades during the previous semester (signed by the University Registrar)
- b. Acceptance form/reply slip to be submitted before the deadline
- c. Birth certificate & other documents to prove citizenship

3. Financial Privileges

- a. Free tuition fees
- b. Book allowance
- c. Monthly stipend

D. Advanced Credits for Exceptional Students (ACES)

1. Qualifications

An applicant for the Advanced Credits for Exceptional Students(ACES) must:

- a. be a Filipino citizen;
- b. be an incoming freshman with a general average of 85% or better; and
- c. have passed at least five(5) subjects or 15 units in the examinations in basic courses for advanced credit.

For renewal purposes, an applicant must:

- a. have obtained a GPA ranging from 1.00-1.450 for renewal;
- b. have not incurred an incomplete or failing grade/s during the semester immediately preceding the application; and
- c. have not been found guilty in any disciplinary case.

2. Requirements

- a. Endorsement/certification from the Office of the Director for Accreditation and Evaluation
- b. Certified photocopy of HS Card
- c. Birth certificate & other documents to prove citizenship

3. Financial Privileges

- a. Free tuition fees
- b. Book allowance

E. Academic A Grant

1. Qualifications

An applicant for Academic A Grant must:

- a. be a Filipino citizen;
- b. have taken full load during the previous semester as prescribed in the curriculum;
- c. have obtained a GPA ranging from 1.751-2.000;
- d. have not incurred incomplete or failing grade/s during the semester immediately preceding the application; and
- e. have not been found guilty in any disciplinary case.

2. Requirements

- a. Report of grades during the previous semester
- b. Birth certificate & other documents to prove citizenship

3. Financial Privilege

- a. Free tuition fees

F. Academic B Grant

1. Qualifications

An applicant for the Academic B Grant must:

- a. be a Filipino citizen;
- b. have taken full load as prescribed in the course curriculum with a GPA ranging from 1.751-2.000 during the previous semester;

- c. belong to families whose annual gross income does not exceed P 60,000.00;
- d. have not incurred incomplete or failing grade/s during the semester immediately preceding the application;
- e. have passed the interview conducted by the Grant-in-Aid Committee; and
- f. have not been found guilty in any disciplinary case.

2. Requirements

- a. Latest BIR Income Tax Return of parents or Certificate of Exemption
- b. Certification that the applicant is in need of financial assistance from any of the following:
 - 1. Brgy. Captain 2. Church Minister 3. Social Worker
- c. Report of grades for the previous semester

3. Financial Privileges

- a. Free tuition fees
- b. Book Allowance
- c. Monthly stipend

G. Income A (Free Full Tuition) or B (Reduced-50 % Tuition) Grant

1. Qualifications

An applicant for Income A/B Grants must:

- a. be a Filipino citizen;
- b. belong to families whose annual income does not exceed P 60,000.00;
- c. carry a full load as prescribed in their course curriculum and have no failing or incomplete grades;
- d. have passed the interview by the Grant-in-Aid Committee; and
- e. have not been found guilty in any disciplinary case.

2. Requirements

- a. Latest BIR Income Tax Return or Certificate of Exemption
- b. Certification that the applicant is in need of financial assistance from any of the following:
 - 1. Brgy. Captain
 - 2. HS Principal
 - 3. Guidance Counselor
 - 4. Church Minister
 - 5. Social Worker
- c. Certified photocopy of HS Card for incoming freshmen/Report of grades for the previous semester for continuing students
- d. Birth certificate or other documents to prove citizenship

3. Financial Privileges

- a. Free full or reduced (50%) tuition fees

Duration of Scholarship/Grant

Any LSU-funded scholarship/grant is good for one semester only and is renewable for the succeeding semester if the applicant meets the requirements of the scholarship/grant but should not exceed four/five/six years as the case may be.

Enjoyment of Other Scholarship/Grant

If a student qualifies for two or more scholarships/grants, he shall be required to choose only one.

Application Procedure

A. Students who will qualify for the University and College scholarships will be notified by the Scholarship In-charge at least one week before the scheduled enrolment of each semester he/she qualifies.

B. For applicants of other scholarships/grants or those with required documents/interview:

1. Secure application form from the Scholarship In-charge at the Office of Student Affairs
2. All duly accomplished application forms with complete supporting documents must be submitted to the OSA on the following schedule:
 - a. within the 2nd week of classes for scholarships
 - b. within the 1st month of classes for grants-in aid
 - c. within the registration period for those that require interview such as Income and Academic B Grants

Composition of the Undergraduate Scholarship Committee

There shall be an Undergraduate Scholarship Committee appointed by the University President, which shall act on student applications for the LSU-funded Scholarships and Grant-in-Aid Program. It shall consist of the following:

1. Director of Accreditation and Evaluation -Chairman
2. Dean of Students -Member
3. University Registrar -Member
4. Executive Officer -Member
5. One Senior Staff -Member
6. One Junior Staff -Secretary

Effectivity

These guidelines shall take effect beginning 2nd Semester of SY 2002-2003 upon approval by the Board of Regents.