



**115<sup>TH</sup> BOARD OF REGENTS MEETING**

**BOR RESOLUTION NO. 96-A**  
Series of 2024

**APPROVING THE STUDY LEAVE WITH PAY OF MR. KENNETH ORAIZ EFFECTIVE 1<sup>ST</sup> SEMESTER 2024 - 2026 AT THE UNIVERSITY OF ALBERTA, CANADA TO PURSUE DOCTOR OF PHILOSOPHY IN SOIL SCIENCE UNDER DOST-SEI FOREIGN GRADUATE SCHOLARSHIP AND FURTHER AUTHORIZING THE UNIVERSITY PRESIDENT TO SIGN THE SCHOLARSHIP CONTRACT**

**Whereas**, the VSU Scholarship Committee for the Academic Staff endorses for approval by the Governing Board, among others, the scholarship of Mr. Kenneth Oraiz, faculty member of DSS;

**Whereas**, Mr. Oraiz will be pursuing the degree PhD in Soil Science at University of Alberta under DOST-SEI Foreign Graduate Scholarship effective 1<sup>st</sup> semester 2024-2026;

**Whereas**, the scholarship contract that outlines the terms and conditions of the scholarship grant under which the involved parties have agreed are crafted to help protect the faculty-recipient and the University;

**Whereas**, the Scholarship Committee endorsement, along with its relevant documents, and the scholarship contract were presented to the University Administrative Council on May 23, 2024, and obtained favourable endorsement;


**Whereas**, finding the UADCO's recommendation in order, the Governing Board has agreed to approve the proposal;

**Now, therefore**, on motion, duly seconded, and unanimously approved, be it;

**Resolved**, as it is hereby resolved, that the Board of Regents of Visayas State University approve the application for study leave with pay Mr. Kenneth Oraiz effective 1st semester 2024 - 2026 at the University of Alberta, Canada to pursue Doctor of Philosophy in Soil Science under DOST-SEI foreign graduate scholarship and authorizing the University President to sign the scholarship contract.


**IN WITNESS** of our approval thereof, we hereby affix our signatures this 7<sup>th</sup> day of June 2024 at VSU, Baybay City, Philippines.

**VSU BOARD OF REGENTS**

  
**HON. ETHEL AGNES P. VALENZUELA**  
CHED Commissioner and Chairperson  
VSU-Board of Regents

  
**HON. PROSE IVY G. YEPES**  
VSU President, Vice Chairperson  
VSU-Board of Regents

**HON. ALLAN PETER S. CAYETANO**  
Chairperson, Senate Committee on Higher,  
Technical and Vocational Education  
Member, VSU BOR  
Represented by:


**HON. MARK O. GO**  
Chair, Committee on Higher & Technical Education  
House of Representatives  
Member, VSU BOR  
Represented by: 

**HON. BERNADETTE REMALLA-MAYBITUIN**


**HON. MARK MICHAEL O. UNLU-CAY**

  
**HON. MEYLENE C. ROSALES**  
Regional Director, National Economic and  
Development Authority Regional Office VIII  
Member, VSU BOR

  
**HON. ANDREW RODOLFO T. ORAIS**  
Regional Executive Director, Department of  
Agriculture-RO8  
Member, VSU BOR


  
**HON. ERNESTO F. BULAYOG**  
Faculty Regent - VSU System Faculty Union of  
Baybay Leyte  
Member, VSU BOR

  
**HON. OSCAR B. POSAS**  
President, VSU Federated Alumni Association  
Member, VSU BOR

  
**HON. SHAINA MAE F. LACABA**  
Student Regent - VSU Student Council Federation  
Member, VSU BOR

*Private Sector Representatives:*

  
**HON. ALAIN CHARLES J. VELOSO**  
Member, VSU BOR  
Villaba, Leyte

  
**HON. RUPERTO O. APARRI, III**  
Member, VSU BOR  
Tacloban City, Leyte



**ACADEMIC STAFF  
RECOMMENDED FOR TRAVEL ABROAD**  
Per VSFC-AS Res. No. 193 dated April 03, 2024

Submitted by:

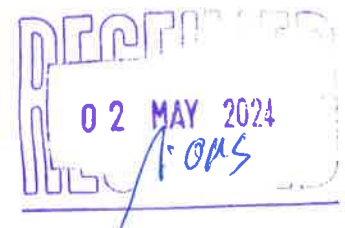
  
**BEATRIZ S. BELONIAS**  
VP for Academic Affairs

Recommending approval:

  
**PROSE IVY G. YEPES, EdD. M**  
University President *04/29/24*

**NOTE:**

The VSFC-AS through its meeting no. 193 dated April 03, 2024 recommended for approval on the recommendation of the Department of Soil Science (DSS) Personnel Committee for **Mr. Kenneth Oraiz**, Instructor I, to go on study leave to pursue **PhD in Soil Science at the University of Alberta (UA), Edmonton Canada**. The PhD program in the UA is designed to be completed over 4 to 4 ½ year period. Mr. Oraiz will be applying for UAlberta S & T Graduate Scholarship Program funded by the Department of Science and Technology (DOST), subject for IAS assessment and BOR approval through UADCO.







Republic of the Philippines  
OFFICE OF THE PRESIDENT

## COMMISSION ON HIGHER EDUCATION

Reference No.: SUC 2024-04-591

24 April 2024

**PROSE IVY G. YEPES, EdD**

University President  
Visayas State University  
Baybay City, Leyte

Dear **Dr. Yepes**:

This is with reference to the foreign travel of **Mr. Kenneth Oraiz** to pursue his PhD in Soil Science at University of Alberta (UA) under the DOST-SEI Foreign Graduate Scholarships from 03 September to March 2029 in Canada, which was submitted to this office for assessment pursuant to the Memorandum from the Commission dated 24 July 2018 titled "Guidelines for Securing Authority to Travel Abroad for State Universities and Colleges."

Upon evaluation, we deem that the PhD study of **Mr. Kenneth Oraiz** at UA is a legitimate activity since Mr. Oraiz was awarded with the DOST-SEI Foreign Graduate Scholarships, a full scholarship program funded by the Department of Science and Technology in the Philippines.

Pursuant to Executive Order No. 77, s. 2019, it is recommended that the appropriate travel authority be issued subject to compliance with pertinent rules and regulations of CHED, CSC and the SUC's Board of Trustees/Regents.

Further, please advise said scholar to present themselves with the Philippine Embassy immediately upon arrival in the host country. Likewise, may we request VSU to accomplish the Form for Filipino Students and Staff Deployed Abroad at <https://bit.ly/outboundmonitoringform>, for monitoring purposes.

Kindly note that the assessment stated herein refers only to the legitimacy of the activity. We would like to clarify that the Board of Trustees/Regents of your school reserves the right to approve attendance in such activity upon submission of recommendation and certification from the OVPA/SUC Director for international affairs that the activity is connected to the institution's Strategic Internationalization Plan and Endorsement from the SUC President to the BOR.

Verification of release and approval may be checked at <https://bit.ly/SUCstogo>.

Under the authority of IAS Director:

**INTERNATIONAL AFFAIRS SERVICE**

Commission on Higher Education  
55 HEDC BLDG. C.P. Garcia Ave.  
Diliman, Quezon City  
+63 2 8441-0750



15 April 2024

**Dr. J. Prospero E. De Vera III, DPA**

Chairman, Commission on Higher Education  
Higher Education Development Center Building,  
C.P. Garcia Ave, Diliman, Quezon City

Thru: **ATTY. LILY FREIDA M. MILLA, CESO IV**  
**Director III**  
International Affairs Staff

Dear **Dr. De Vera**:

Greetings!

Please find the attached documents for the international travel of for **Mr. Kenneth Oraiz**, Instructor I, to go on study leave to pursue **PhD in Soil Science at the University of Alberta (UA), Edmonton Canada**. The PhD program in the UA is designed to be completed over 4 to 4 ½ year period under UA Alberta S & T Graduate Scholarship Program funded by the Department of Science and Technology (DOST) for your appropriate action.

Attached herewith are the pertinent documents to support their request.

Thank you.

Very truly yours,

**PROSE IVY G. YEPES, EdD.**   
President

## Evaluation Form for the Necessity of Foreign Travel for State Universities and Colleges

Title of Travel: To go on study leave with pay to pursue Ph.D. in Soil Science at the University of Alberta in Edmonton, Canada

Attendee/s & Age: KENNETH ORAIZ, 29		Date of Last Travel: None
INDICATORS	CONSIDERATIONS	REMARKS
Memorandum Circular No. 35, s. 2017 (Office of the President of the Philippines)		
1. The purpose of the trip is strictly within the mandate of the requesting official of employee.	[v] Yes [ ] No	[v] Complied [ ] Not Complied
2. The trip is expected to bring substantial benefit to the country.	[v] Yes [ ] No	[v] Yes [ ] No
3. The trip's projected expenses are not excessive and in accordance with EO 298 "Amending Further Executive Order No. 248 Dated May 29, 1995 as Amended by Executive Order No. 248-A Dated August 14, 1995, Which Prescribes Rules and Regulations and New Rates of Allowances for Official Local and Foreign Travels of Government Personnel", Section 8 of EO 298 on UNDP Index and Chapter 5 "Travel Expenses" of the "Training Handbook on Government Expenditures" (2011).	[v] Yes [ ] No	[v] Complied [ ] Not Complied Total amount of expenses:
4. Source of funding (in accordance with the ff. issuances: -EO No. 248 dated May 29, 1995, as amended by EO 248-A dated August 14, 1995, and EO 298 dated March 23, 2004, prescribing rules and regulations and new rates of allowances for official local and foreign travels of government personnel" -Memorandum Circular No. 35 s. 2017, Clarifying and Reinforcing Existing Rules and Regulations on Foreign Travel Authorities, Travel Entitlements, and Travel Tax Exemptions, which require the approval of the office of the president)	Source [ ] Internal [ ] Project Grant  Provisions [v] Airfare [v] Meals [v] Accommodation [v] Incidental Expenses [v] Pre-departure Expenses [v] Registration/ Participation Fee	Remarks: All expenses to be shouldered by the DOST-SEI.

*Evaluation Criteria or Benchmarks (Memorandum from the CHED OIC, March 5, 2018)*

5. Rationale as institutional strategy	<b>Internationalization Dimensions Fulfilled by the Activity:</b>  <b>Internationalization Engagement:</b> <input checked="" type="checkbox"/> Articulated Institutional Commitment <input checked="" type="checkbox"/> International Relations and Reputation <input checked="" type="checkbox"/> International Visibility <input checked="" type="checkbox"/> Cultural Intelligence and Internationalization Awareness/ Diversity <input checked="" type="checkbox"/> International Quality Assurance <input type="checkbox"/> Organizational Strategies and Policy Development	<b>Cite specific relation to institutional strategy:</b> The university's aspiration for global competitiveness and striving for excellence necessitates faculty members to have advanced training and education, which they can acquire by pursuing advanced degrees at local or international academic institutions.
	<b>Learning and Discovery:</b> <input checked="" type="checkbox"/> International Experience (Staff) <input type="checkbox"/> International Experience (Students) <input type="checkbox"/> Digital and Global Citizenship <input type="checkbox"/> Internationalized and Industry-based Curriculum <input type="checkbox"/> Non-conventional Instructional Delivery <input type="checkbox"/> Organizational Strategies and Policy Development	Pursuing a Ph.D. Degree in Soil Science in University of Alberta will enable me to advance my technical knowledge and research skills in the field of soil science. The acquired skills and knowledge will be equipped to our department as soon as I finish my degree.
	<b>Innovation, Collaboration and Resource Generation:</b> <input checked="" type="checkbox"/> Stakeholder Engagement <input checked="" type="checkbox"/> Special Program/ Project <input type="checkbox"/> External Resource Generation	Meet possible collaborators and forged linkages
6. Value of the travel or mission	<b>International Commitment:</b> <input type="checkbox"/> is a member-institution <input type="checkbox"/> is signatory <input type="checkbox"/> is part of the negotiation or agreements  <b>Nature of Sponsoring or Inviting Body:</b> <input type="checkbox"/> International Organization <input type="checkbox"/> Academic Institution <input type="checkbox"/> Professional Institution <input type="checkbox"/> Research Institute <input checked="" type="checkbox"/> Government Entity Conference/ Training duly accredited by Accrediting Organization/Agency Recognized by Home Government <input type="checkbox"/> Yes <input type="checkbox"/> No Activities/topics to be discussed in the conference/meeting is in consonance with the thrust of SUC <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Details of the agreement/commitment:</b>  To pursue Ph.D. in Soil Science full time in University of Alberta, Edmonton, Canada and render service in the country after graduation.







**VISAYAS**  
STATE UNIVERSITY



DEPARTMENT OF  
**SOIL SCIENCE**

March 12, 2024

**PROSE IVY G. YEPES**  
President  
Visayas State University  
Visca, Baybay City, Leyte

Thru: **BEATRIZ S. BELONIAS**  
VSU Fellowship & Scholarship Committee and  
Vice-President for Academic Affairs  
Visayas State University

Dear *Dr. Yepes*,

Greetings! The Department of Soil Science Academic Personnel Committee (APC) strongly recommends **MR. KENNETH ORAIZ**, Instructor I, to proceed on study leave to pursue his Ph.D. in Soil Science at the University of Alberta (UA), Edmonton, Canada.

The Ph.D. Program in the UA is designed to be completed over 4 to 4 ½ year period (please refer to the attached letter from the UA Director of Graduate Program). Thus, he is expected to finish his Ph.D. in September 2028 or March 2029.

To fund his studies, Mr. Oraiz will be applying for UAlberta S&T Graduate Scholarship Program funded by the Department of Science and Technology (DOST). He is now on the process of the preparation of the requirements for the scholarship for submission on or before April 15, 2024.

Please see the attached approved Faculty Development Plan of the department, letter from the UA Director of Graduate Program and scholarship requirements of DOST. We have no doubts that Mr. Oraiz will succeed in the Ph.D. Program of University of Alberta.

We hope that our request merits your kind approval.

Thank you very much for your continued support.

Sincerely yours,

Academic Personnel Committee

*Kenneth Oraiz*  
**KENNETH ORAIZ**  
APC Member

*Deejay M. Lumanao*  
**DEEJAY M. LUMANAO**  
APC member

*Suzette B. Lina*  
**SUZETTE B. LINA**  
APC Chairperson & Head, DSS

*Recommending Approval:*

*Victor B. Asio*  
**VICTOR B. ASIO**  
Dean, CAFS

*Beatriz S. Belonias*  
**BEATRIZ S. BELONIAS**  
VP for Academic Affairs and Chair, APB

*Approved:*

*Prose Ivy G. Yepes*  
**PROSE IVY G. YEPES**  
President

*Approved as per VSFC-AS  
Res. No. 193  
Series of 2024*

**DEPARTMENT OF SOIL SCIENCE**  
DSS Bldg. Visayas State University  
Visca, Baybay City, Leyte, Philippines  
Telefax: 565-0600-1036  
Website: [www.vsu.edu.ph](http://www.vsu.edu.ph)



Management  
System  
ISO 9001:2015  
[www.tuv.com](http://www.tuv.com)  
ID 9108658749



PAGE 1 OF 1  
**FM-VSU-03**  
V2 05-09-2023  
No. 003-239



UNIVERSITY  
OF ALBERTA

March 7, 2024

Dear Kenneth Oraiz (Student ID#1884594)

The Department of Renewable Resources has forwarded your application to the Faculty of Graduate & Postdoctoral Studies (GPS) and recommended your acceptance into our PhD program starting September 3, 2024. The Faculty of Graduate & Postdoctoral Studies will inform you of their decision regarding your application.

The PhD program is designed to be completed over a 4 to 4½ year period. Please consult the [Tuition Framework for International Students website](#) for details about tuition and fees.

Program requirements are summarized on page 2 of this letter.

Dr. Chang has agreed to serve as your supervisor, and has indicated his intention to support your program on the condition that you have secured a fully funded DOST SEI scholarship.

In addition, we encourage you to apply for any [Scholarship and Assistantship Opportunities](#) for which you may be eligible. You may apply for teaching assistantships up to 6 hours per week total appointments per academic year.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Guillermo Hernandez Ramirez'.

Dr. Guillermo Hernandez Ramirez  
Director, Graduate program

cc: Faculty of Graduate Studies and Research  
Dr. Chang

**Renewable Resources**

College of Natural and Applied Sciences  
Faculty of Agricultural, Life & Environmental Sciences  
751 General Services Building, Edmonton AB Canada T6G 2H1

T 780.492.4933

[grad.ales@ualberta.ca](mailto:grad.ales@ualberta.ca)  
[ualberta.ca/renewable-resources](http://ualberta.ca/renewable-resources)



## UNIVERSITY OF ALBERTA

For your reference, we outline important program requirements and resources below.

To meet the program requirements for your degree you must:

- Fulfill any conditions outlined in your Official Admission Approval from the Faculty of Graduate & Postdoctoral Studies, if applicable;
- Ensure that your registration is complete and all applicable fees are paid before the deadline dates. It is your responsibility to ensure your registration does not lapse for the duration of the program. Register in THES 909 in Fall and Winter terms, plus graduate level courses as determined by you and your supervisor. DO NOT register in more than 3 graduate courses in one term; graduate courses are coded as 500, 600 or in certain cases 700 series. If you begin your program in September or January, DO NOT register in Thesis credits in Spring and Summer terms as you will be auto-enrolled by FGSR;
- Consult with your supervisor for selection of courses. For courses requesting “Consent of Instructor” or courses closed to online registration, please email the course instructor directly to ask for permission to register;
- Remain in good academic standing throughout your program and complete all program requirements as outlined in the [Renewable Resources graduate program handbook](#).

Important sources of information, resources and contacts are:

- [The Renewable Resources Graduate Program Handbook](#) is the first stop as a comprehensive and readily available source of information with details on student and supervisor roles and responsibilities, as well as program requirements. Please consult the relevant sections of this handbook in detail prior to selecting courses, drafting thesis proposals, scheduling or taking any exams, and alert your supervisor to any procedural changes that he or she may not be fully aware of.
- We encourage you to attend orientation and information sessions offered by the [Graduate Student Association](#) and [University of Alberta International](#). Visit their websites for dates and more information.
- The ALES Graduate Administration Team ([grad.ales@ualberta.ca](mailto:grad.ales@ualberta.ca)) is an important point of contact for questions and issues regarding your graduate program at the University of Alberta. It works best to check the [Renewable Resources graduate program handbook](#) before considering and reaching out to the ALES Graduates Team for further clarifications.
- The Renewable Resources Graduate Program Director - Guillermo ([gghernandez@ualberta.ca](mailto:gghernandez@ualberta.ca)) can be contacted to consult about complex situations while seeking resolution. Good communication between student and supervisor is important while developing graduate studies.
- The University of Alberta is committed to Equity, Diversity and Inclusion (EDI). Our [EDI Web Page](#) and Section 9 of our [Graduate Handbook](#) provide guidance for support and conflict resolution.

## Documentary Requirements

- Application Form
- Birth Certificate (Photocopy)
- Certified True Copy of the Official Transcript of Records
- Endorsement from two former professors in college (For MS applicant) or two former professors in the MS Program (For PhD applicant)
- If employed:
  - Recommendation from Head of Agency
  - Permission to take a leave of absence (LOA) while on scholarship
- Medical Certificate as to health status and fitness to study from a licensed physician with his/her PRC license number indicated
- Valid NBI Clearance
- Letter of Admission from University of Alberta
- Program of Study
- Budgetary Requirements (with supporting document for bases of rates used)
- Re-entry Plan, narrative

1. Note: The applicant must apply to UAlberta for admission to the graduate program of his/her choice, following the normal procedure. Application must be submitted by the normal departmental deadline. At the time of application, he/she must advise Ms. Nicole Dewar, UAlberta Coordinator, through email, address [nikem@ualberta.ca](mailto:nikem@ualberta.ca) and phone number +1 780-492-1574 that he/she is applying for admission and wish to be considered for the DOST-SEI UAlberta GSP. Ms. Dewar shall assist the applicant in the application process and help identify possible supervising professors at UAlberta. If the applicant is selected for admission to UAlberta, the letter of admission will be conditional subject to awarding of the scholarship.

## Service Obligation

- The scholar must return to the Philippines immediately upon completion of his/her degree program to render service physically to his/her sending institution on a full time basis for a period twice the length of time spent to complete his/her scholarship.
- Any service rendered before the completion of the scholarship grant shall not be counted or considered as part of the service obligation.

## Other Conditions

The qualified applicant must:

- Pursue an MS or PhD Program on a full-time basis for a maximum period of 24 or 48 months, respectively;
- Not avail of any other scholarships;
- Have a full-time commitment to the scholarship and must not engage in any form of employment during the scholarship period;
- Be willing to render the required service obligation based on the length of the scholarship—i.e., two years of service for every year of scholarship, or a fraction thereof;
- Agree that non-completion of the degree or failure to render service may be grounds to refund in full the total financial assistance received plus 12% interest to the DOST-SEI; and the salaries and other remunerations, if any, to his/her sending institution; and
- Fulfill the conditions set by the Parties for the implementation of the DOST-SEI UAlberta S&T Graduate Scholarship Program in accordance with the existing regulations and academic calendar in both countries.

## Where to Submit Application

Science Education Institute - S&T Scholarship Division  
2<sup>nd</sup> Level Science Heritage Bldg., DOST Cmpd.  
Gen. Santos Ave., Bicutan, Taguig City.  
Phone Nos.: (02) 8330-8876, (02) 8330-8826  
Mobile Nos.: 0927-886-8816, 0921-826-0814  
Website: [www.sei.dost.gov.ph](http://www.sei.dost.gov.ph)

Deadline for Application: April 15, 2023

JOSETTE T. BIYO

Director



# DOST SEI UAlberta

## S&T Graduate Scholarship Program 2023



DOST-SEI



UAlberta

Kenneth Gorp

2nd May '23

2023 DOST-SEI UAlberta S&T Graduate Scholarship Program (2023-2024) Final Application Form and 2023

The following link has been added to the website:

2023 DOST-SEI UAlberta S&T Graduate Scholarship Program (2023-2024) Final Application Form and 2023

2023 DOST-SEI UAlberta S&T Graduate Scholarship Program (2023-2024) Final Application Form and 2023

SEI Foreign Graduate Scholarship

2023 DOST-SEI UAlberta S&T Graduate Scholarship Program (2023-2024) Final Application Form and 2023

2023 DOST-SEI UAlberta S&T Graduate Scholarship Program (2023-2024) Final Application Form and 2023

Deadline for August to December 2024 intake will be on April 15, 2024.  
January to July 2025 intake: September 28, 2024

For your guidance

Thank you,  
J. G. Biyo