



118th SPECIAL MEETING OF THE BOARD OF REGENTS

RESOLUTION NO. 02

Series of 2025

APPROVING THE SUPPLEMENTAL BUDGET AND UPDATED ANNUAL PROCUREMENT PLAN FOR FISCAL YEAR 2025

WHEREAS, the Visayas State University (VSU) is a Procuring Entity (PE) mandated by law to meticulously and judiciously plan its budget consistent with government fiscal discipline measures;

WHEREAS, the Board of Regents through Resolution No. 153, s. 2024 dated December 17, 2024 approved the University's Indicative Annual Procurement Plan for the fiscal year 2025;

WHEREAS, Section 7.1 of the 2016 Revised IRR of RA 9184, provides that all procurement shall be within the approved budget of the PE;

WHEREAS, the University proposed an indicative budget for the expenses to be incurred during the conduct of VSU's anniversary activities in April 2025;

WHEREAS, the procurable items were consolidated in a Supplemental PPMP with a total amount of P1,220,000.00 were submitted to the Procurement office for the revision of the approved Annual Procurement Plan;

WHEREAS, to maintain compliance and transparency in its financial transactions, the supplemental budget and updated annual procurement plan is proposed.


WHEREAS, as provided by the law, any revisions in the annual procurement plan must be approved by the Head of Procuring Entity (HoPE), which is the Governing Board;


WHEREAS, the proposal was presented to the University Administrative Council on January 24, 2025 and obtained favorable action;

NOW, THEREFORE, on motion, duly seconded, and unanimously approved, be it;

RESOLVED, as it is hereby resolved, that the Board of Regents of Visayas State University approves the Supplemental Budget and Updated Annual Procurement Plan for Fiscal Year 2025.

IN WITNESS of our approval thereof, we hereby affix our signatures this 28th day of January 2025 at Hotel Lorenza, Tacloban City, Leyte, Philippines.


HON. ETHEL AGNES P. VALENZUELA
CHED Commissioner and Chairperson
VSU-Board of Regents



HON. PROSE IVY G. YEPES
VSU President, Vice Chairperson
VSU-Board of Regents

HON. BERNADETTE REMALLA-MAYBITUIN
Representing Hon. **ALLAN PETER S. CAYETANO**
Chairperson, Senate Committee on Higher,
Technical and Vocational Education
Member, VSU BOR


HON. CARL NICOLAS C. CARI
Representing Hon. **MARK O. GO**
Chairperson, Committee on Higher & Technical
Education House of Representatives
Member, VSU BOR


HON. MEYLENE C. ROSALES
Regional Director, National Economic and
Development Authority Regional Office VIII
Member, VSU BOR

HON. ANDREW RODOLFO T. ORAIS
Regional Executive Director, Department of
Agriculture-RO8
Member, VSU BOR


HON. ERNESTO F. BULAYOG
Faculty Regent - VSU System Faculty Union of
Baybay Leyte
Member, VSU BOR


HON. OSCAR B. POSAS
President, VSU Federated Alumni Association
Member, VSU BOR


HON. RYAN Q. ILAIDA
Student Regent - VSU Student Council Federation
Member, VSU BOR

Private Sector Representatives:


HON. ALAIN CHARLES J. VELOSO
Member, VSU BOR
Villaba, Leyte


HON. RUPERTO O. APARRI, III
Member, VSU BOR
Tacloban City, Leyte

EXECUTIVE SUMMARY

SUBJECT

SUPPLEMENTAL BUDGET AND UPDATED ANNUAL PROCUREMENT PLAN, FISCAL YEAR 2025

RATIONALE

As mandated by Republic Act 9184, the end-user units prepared their Supplemental Project Procurement Management Plan (PPMP) for their different programs, activities, and projects (PAPs). The PPMP was then submitted to the Budget Office for evaluation and, if warranted, included in the VSU budget proposal for approval by the University President. After approval, the BAC Secretariat reviews and consolidates the updated APP and shall be consistent with the approved APP 2025.

However, upon review of the APP 2025, there are items needed for the VSU Anniversary that were not included in the approved APP. A total amount of P1,220,000.00 *procurable* items is hereby proposed for inclusion.

Any updates in the approved APP 2025 shall be submitted to the Board for approval. Hence, this proposal.

LEGAL BASIS

- RA 9184, "Procurement Law"

DESCRIPTION OF THE PROPOSAL

The proposal seeks BOR's approval and endorsement.

ENDORSEMENT

The University Administrative Council (UADCO), during its special meeting on January 24, 2025, endorsed the proposal to the GB.

ATTACHMENT

- Indicative Budget for the 101st VSU Anniversary
- Supplemental PPMP
- Updated APP, FY 2025
- Certification of Funds Available

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2025-0125-249368

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
 CY 2025

END- **Office of the Vice President for Planning, Resource Generation**
 USER/UNIT: **& Auxiliary Services**

CHARGED TO STF

Project, Programs and Activities(PPAs):

For 101st VSU Founding Anniversary

PPMP #: **PPMP-2025-012525-0909**

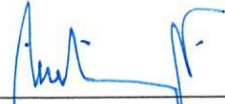
Project Code: **STF (University)**

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Office Supplies and General Merchandise Products															
	1 Lot - Supplies and Materials for Open Water & Aquathlon Activity	1 lot	70,000.00	NP - Small Value Procurement		1										
	1 Lot - Supplies, Materials, Foods, etc. for Diana and Convocation Activity	1 lot	50,000.00	NP - Small Value Procurement		1										
	1 Lot - Supplies, Materials, Foods, etc. for the Anniversary Parade	1 lot	350,000.00	NP - Small Value Procurement		1										
	1 Lot - Supplies, Materials, Foods, etc. for the Fun Run Activity	1 lot	50,000.00	NP - Small Value Procurement		1										
	1 Lot - Supplies, Materials, Foods, etc. for the Livestock Challenge Activity	1 lot	200,000.00	NP - Small Value Procurement		1										
	1 Lot - Supplies, Materials, Foods, etc. for the Opening of the Flower & Garden Show	1 lot	200,000.00	NP - Small Value Procurement		1										

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	1 Lot - Supplies, Materials, Foods, etc. for the Thanksgiving Mass Activity	1 lot	100,000.00	NP - Small Value Procurement		1										
	1 Lot - Supplies, Materials, Foods, etc. for the VSU Cup Activity	1 lot	200,000.00	NP - Small Value Procurement		1										
	Sub-Total		1,220,000.00													
			TOTAL BUDGET:													
			1,220,000.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by: 
DALISAY F. ANDRES

Submitted by: 
MOISES NEIL V. SERINO
Unit Head/Project Leader

Date: **01/25/2025**

VISAYAS STATE UNIVERSITY

Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Ads/Post of IB/REI	Sub/ Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
I. General Appropriations Act (GAA)													
Goods and Services													
	Comon-Use Supplies												
	Supply & Delivery of Common-Use Supplies (CSE)	SPM	No	NP-53.5 Agency-to-Agency	as the need arises				GoP	1,111,274.89	1,111,274.89	0.00	
	ICT Equipment, Supplies, and Consumables												
GOODS-25-01	Supply & Delivery of I.T. Supplies and Equipment	Various	Yes	Competitive Bidding	11-Oct-24	04-Nov-24	Jan-25	Jan-25	GoP	8,404,494.00	8,404,494.00	0.00	for various end-user units
GOODS-25-02	Supply and Delivery of Various I.T. Equipment for ICTMC	ICTMC	Yes	Competitive Bidding	11-Oct-24	04-Nov-24	Jan-25	Jan-25	GoP	33,600,000.00	0.00	33,600,000.00	for equipment upgrade
GOODS-25-04	Supply and Delivery of Various I.T. and Communication/Office Equipment	VSU-A, CME, DFS, VSU-V, VSU-I	Yes	Competitive Bidding	11-Oct-24	05-Nov-24	Jan-25	Jan-25	GoP	4,095,000.00	0.00	4,095,000.00	
	Supply & Delivery of I.T. Supplies and Equipment (Consumables)	Various	No	Direct Contracting	1st - 3rd Qtr				GoP	212,550.80	212,550.80	0.00	for existing fleet
	Supply & Delivery of I.T. Supplies and Equipment	Various	No	NP-53.9 - Small Value Procurement	1st -4th Qtr				GoP	453,000.00	453,000.00	0.00	
	I.T. Supplies and Equipment	Various	No	Competitive Bidding	1st-4th Qtr				GoP	108,000.00	108,000.00	0.00	
	I.T. Supplies and Equipment	ICTMC	No	NP-53.9 - Small Value Procurement	1st Qtr				GoP	9,000.00	9,000.00	0.00	
	I.T. Supplies and Equipment	Various	No	NP-53.9 - Small Value Procurement	1st-2nd Qtr				GoP	137,550.00	137,550.00	0.00	
	Office Equipment and Appliances												
GOODS-25-04	Office Equipment and Appliances	Various	Yes	Competitive Bidding	11-Oct-24	05-Nov-24	Jan-25	Jan-25	GoP	2,050,904.00	1,620,904.00	430,000.00	
	Office Equipment and Appliances	UR, ICTMC	No	Competitive Bidding	1st Qtr				GoP	26,000.00	26,000.00	0.00	
	Office Equipment	Various	No	NP-53.9 - Small Value Procurement	1st Qtr				GoP	82,500.00	82,500.00	0.00	
	Subscriptions												
GOODS-25-06	Subscription to Google Workspace and Zoom	ICTMC	Yes	Competitive Bidding	4-Oct-24	28-Oct-24	Jan-25	Jan-25	GoP	5,100,000.00	0.00	5,100,000.00	
GOODS-25-07	Subscription to Turnitin Feedback Studio, MS Office 365 A3 for Faculty-Education, BMA Maintenance	OVPAA	Yes	Competitive Bidding	4-Oct-24	28-Oct-24	Jan-25	Jan-25	GoP	4,198,572.00	4,198,572.00	0.00	
	Renewal of Website Subscription	ATRO	No	Direct Contracting	Jan-25				GoP	80,000.00	80,000.00	0.00	
	Subscription - Science and Humanities	OGS	No	Direct Contracting	Jan-25				GoP	16,000.00	16,000.00	0.00	
	Internet Subscription	ICTMC	No	Competitive Bidding	1st Qtr				GoP	2,790,000.00	2,790,000.00	0.00	
	Software Subscriptions (SMS Api Subscription)	ICTMC	No	NP-53.9 - Small Value Procurement	1st Qtr				GoP	150,000.00	150,000.00	0.00	Basic needs for daily office operations
	Subscription to DLM	ULC	No	Direct Contracting	October 2025				GoP	190,000.00	190,000.00	0.00	

	Communication and Courier Services												
	Courier Services	PO, ARIC, EV-Biotech, DFST, IAO	No	Shopping (a)	as the need arises				GoP	89,455.00	89,455.00	0.00	
	Communication/Courier Services	RAO	No	NP-53.9 - Small Value Procurement	1st Qtr				GoP	1,980.00	1,980.00	0.00	For Office use
	Load Cards	PO, DAEE OUDRRMSS	No	NP-53.9 - Small Value Procurement	Jan-25				GoP	15,150.00	15,150.00	0.00	
	Office, Janitorial Supplies and Other General Merchandise Products												
GOODS-25-08	Office Supplies, Janitorial Supplies, and Other General Merchandise Products	Various	Yes	Competitive Bidding	16-Oct-24	6-Nov-24	Jan-25	Jan-25	GoP	6,920,772.72	6,920,772.72	0.00	
	Office Supplies, Janitorial Supplies, and Other General Merchandise Products	Various	No	Competitive Bidding	1st-4th Qtr				GoP	345,193.00	345,193.00	0.00	
	Office Supplies, Janitorial Supplies, and Other General Merchandise Products	Various	No	NP-53.9 - Small Value Procurement	1st-4th Qtr				GoP	245,252.00	245,252.00	0.00	
	Office Supplies, Janitorial Supplies, and Other General Merchandise Products	DBS	No	NP-53.9 - Small Value Procurement	1st Qtr				GoP	720.00	720.00	0.00	Ensuring continuity of effective daily operations in the department
	Office Supplies, Janitorial Supplies, and Other General Merchandise Products	DTE	No	NP-53.9 - Small Value Procurement	1st-4th Qtr				GoP	50,000.00	50,000.00	0.00	Basic operational needs of the office
	Food & Food Ingredients												
GOODS-25-09	Supply & Delivery of Food & Food Ingredients	Various	Yes	Competitive Bidding (Framework Agreement)	16-Oct-24	6-Nov-24	Jan-25	Jan-25	GoP	7,773,995.00	7,773,995.00	0.00	
	Provision of Food for regional, national, and international visitors and guests	OP	No	NP-53.9 - Small Value Procurement	as the need arises				GoP	154,500.00	154,500.00	0.00	
	Provision of Food for Board of Regents Activities	OUS	No	NP-53.9 - Small Value Procurement	as scheduled				GoP	289,760.00	289,760.00	0.00	
	Food & Food Ingredients	ICTMC & EO	No	Competitive Bidding (Framework Agreement)	1st-2nd Qtr				GoP	72,600.00	72,600.00	0.00	
	Food & Food Ingredients	ORDENS	No	NP-53.9 - Small Value Procurement	1st Qtr				GoP	962.50	962.50	0.00	
	Food & Food Ingredients	UDRRMSSO	No	Competitive Bidding (Framework Agreement)	1st Qtr				GoP	9,120.00	9,120.00	0.00	For security force training
	Food & Food Ingredients	FMO	No	Competitive Bidding (Framework Agreement)	1st-4th Qtr				GoP	32,400.00	32,400.00	0.00	
	Printing Services												
	Printing Services	Various	No	NP-53.9 - Small Value Procurement	as the need arises				GoP	318,590.00	318,590.00	0.00	tarpaulins, etc.
	Printing Services-Tarpaulin	NCRC-V	No	NP-53.9 - Small Value Procurement	1st Qtr				GoP	1,440.00	1,440.00	0.00	For research use.
	Printing Services-Books	DTE	No	NP-53.9 - Small Value Procurement	1st Qtr				GoP	15,200.00	15,200.00	0.00	Basic operational needs of the office
	Transportation and Vehicle Parts/Supplies												
GOODS-25-10	Supply and Delivery of Vehicle Supplies and Parts	MPSU, DCST, CVM, DYDC, DVPCS	Yes	Competitive Bidding	18-Oct-24	12-Nov-24	Jan-25	Jan-25	GoP	1,199,300.00	1,199,300.00	0.00	

	Procurement of Airline Tickets and Boat Tickets	Various	No	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	1st - 4th Qtr				GoP	8,540,222.00	8,540,222.00	0.00	for various travels
	Vehicle Rental	DMET, DAEEEx	No	NP-53.9 - Small Value Procurement	as the need arises				GoP	37,000.00	37,000.00	0.00	
	Vehicle Supplies	ODPP, ICTMC, FMO	No	NP-53.9 - Small Value Procurement	1st Qtr - 4th Qtr				GoP	74,340.00	74,340.00	0.00	
	Fuel and Lubricants												
GOODS-25-11	Supply & Delivery of Fuel	Various	Yes	Competitive Bidding	4-Oct-24	29-Oct-24	Jan-25	Jan-25	GoP	5,996,457.00	5,996,457.00	0.00	
	Fuel & Lubricants	Various	No	Competitive Bidding	1st-4th Qtr				GoP	436,438.00	436,438.00	0.00	
	Office Furniture and Fixtures												
GOODS-25-13	Supply & Delivery Office Furniture & Fixture	Various	Yes	Competitive Bidding	1st Qtr				GoP	2,025,439.85	2,025,439.85	0.00	
	Office Furniture & Fixture	ICTMC	No	Competitive Bidding	1st Qtr				GoP	55,115.00	55,115.00	0.00	Basic needs for daily office operations
	Office Furniture & Fixture	ORDENS	No	NP-53.9 - Small Value Procurement	1st Qtr				GoP	12,000.00	12,000.00	0.00	Office Supplies
	Awards and Tokens												
	Diploma Cover for Certificates	OP, DSO, DStat	No	NP-53.9 - Small Value Procurement	1st Qtr				GoP	7,200.00	7,200.00	0.00	
	Supply & Delivery of Tokens (Customized Merchs)	DSO, OP	No	NP-53.9 - Small Value Procurement	1st Qtr				GoP	36,250.00	36,250.00	0.00	
	Supply & Delivery of Plaques	DSO, DPhys	No	NP-53.9 - Small Value Procurement	1st Qtr				GoP	17,500.00	17,500.00	0.00	
	Supply & Delivery of Tokens (Asstd. Food Products)	OP	No	NP-53.9 - Small Value Procurement	1st - 4th Qtr				GoP	69,500.00	69,500.00	0.00	
	Supply and Delivery of Leis	OP, OVPREI	No	NP-53.9 - Small Value Procurement	1st Qtr				GoP	5,500.00	5,500.00	0.00	
	Various Awards and Tokens (for regional, national, and international visitors and guests)	Various	No	NP-53.9 - Small Value Procurement	1st Qtr/as the need arises				GoP	812,100.00	812,100.00	0.00	
	Tokens - Gold Rings for Loyalty Awardees	HRMO-PMRRO	No	NP-53.9 - Small Value Procurement	March 2025				GoP	100,000.00	100,000.00	0.00	
	Awards & Tokens (Award Prizes for 9 Categories of UGMAD Search Winners; for VSU Anniversary)	EO	No	NP-53.9 - Small Value Procurement	March 2025				GoP	410,000.00	410,000.00	0.00	
	Technical and Scientific Equipment, Supplies, Chemicals												
GOODS-25-12	Supply and Delivery of Various Laboratory Equipment	CVM, DA, DAS, DBS, DoH, DFS, DPM, DSS, VSU-V	Yes	Competitive Bidding	18-Oct-24	11-Nov-24	Jan-25	Jan-25	GoP	16,245,000.00	0.00	16,245,000.00	
GOODS-25-14	Supply & Delivery of Laboratory Supplies	Various	No	Competitive Bidding	1st & 3rd Qtr				GoP	1,686,748.00	1,686,748.00	0.00	
	Calibration, Repair and Maintenance of Various Laboratory Equipment	PPO	No	Competitive Bidding	1st Qtr				GoP, Income	4,218,160.00	4,218,160.00	0.00	
	Laboratory Equipment and Supplies	NCRC-V	No	Competitive Bidding	1st-4th Qtr				GoP	17,930.00	17,930.00	0.00	
	Laboratory Equipment and Supplies	DTE & DBS	No	NP-53.9 - Small Value Procurement	1st Qtr				GoP	63,000.00	63,000.00	0.00	

	Calibration of Laboratory Instruments and Equipment	PPO	No	Direct Contracting	1st Qtr				GoP	2,000.00	2,000.00	0.00	
	Medical Equipment and Supplies												
	Supply & Delivery of Medical & Dental Supplies & Equipment	DBS	No	NP-53.9 - Small Value Procurement	1st Qtr				GoP	30,250.00	30,250.00	0.00	
	Medicines	FARMI	No	Shopping (a)	as the need arises				GoP	150.00	150.00	0.00	
	Hardware and Construction Supplies and Materials												
GOODS 25-12	Supply & Delivery of Hardware and Construction Supplies	Various	Yes	Competitive Bidding	18-Oct-24	11-Nov-24	Jan-25	Jan-25	GoP	7,264,733.40	7,264,733.40	0.00	
	Construction and Electrical Supplies	ICTMC	No	Competitive Bidding	1st Qtr				GoP	79,660.00	79,660.00	0.00	Basic needs for daily office operations
	Construction and Electrical Supplies	DTE & DBS	No	NP-53.9 - Small Value Procurement	1st Qtr				GoP	22,375.00	22,375.00	0.00	
	Fire Extinguisher, 10lbs	ICTMC	No	NP-53.9 - Small Value Procurement	1st Qtr				GoP	21,000.00	21,000.00	0.00	
	Agricultural/Farm Tools and Supplies												
	Supply & Delivery of Agricultural/Farm Tools and Supplies	PRCRTC	No	NP-53.9 - Small Value Procurement	1st - 3rd Qtr				GoP	539,565.00	539,565.00	0.00	
	Agricultural/Farm Supplies	NCRC-V	No	Competitive Bidding	1st Qtr				GoP	800.00	800.00	0.00	For research use.
	Professional/Technical Services												
	Painting Services	RAO	No	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	1st - 2nd Qtr				GoP	25,000.00	25,000.00	0.00	Portrait of Canvass w/ frame & glass
	Calibration Services	ARIC	No	NP-53.5 Agency-to-Agency	March 2025				GoP	13,500.00	13,500.00	0.00	
	Calibration Services - Analytical Balance	ARIC	No	Direct Contracting	March 2025				GoP	1,600.00	1,600.00	0.00	
	Preventive Maintenance - MilliQ System	ARIC	No	Direct Contracting	March 2025				GoP	49,900.00	49,900.00	0.00	
	Professional Services (Drone Training)	GISSU	No	NP - Highly Technical Consultant	June 2025				GoP	40,000.00	40,000.00	0.00	
	Services - Certifications/Physico-Chemical	USHER	No	NP-53.9 - Small Value Procurement	as the need arises				GoP	58,800.00	58,800.00	0.00	
	Laboratory Analysis & Services	NCRC	No	NP-53.5 Agency-to-Agency	January 2025				GoP	54,300.00	54,300.00	0.00	
	Laboratory Analysis & Services	NCRC	No	Shopping (a)	as need the arises				GoP	10,500.00	10,500.00	0.00	
	Services - Glass Installation	CFES	No	NP-53.9 - Small Value Procurement	1st Qtr				GoP	4,000.00	4,000.00	0.00	
	Services - Video Shoot for CFES Story	CFES	No	NP-53.9 - Small Value Procurement	1st Qtr				GoP	20,000.00	20,000.00	0.00	
	Services - Binding Charge	CET	No	NP-53.9 - Small Value Procurement	1st Qtr				GoP	2,000.00	2,000.00	0.00	
	Lodging Supplies												
	Lodging Supplies	VSU-Cebu	No	NP-53.9 - Small Value Procurement	March 2025				GoP	28,000.00	28,000.00	0.00	
	Sporting Goods												
	Various Sports Supplies	IHK	No	NP-53.9 - Small Value Procurement	January 2025				GoP	260,850.00	260,850.00	0.00	

	Books and Other Library Materials												
	Books, Publications and Journals	ULC	No	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	1st Qtr - 2nd Qtr				GoP	2,310,000.00	2,310,000.00	0.00	
	Books, Publications and Journals	ULC	No	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	1st Qtr				GoP	1,285,153.00	1,285,153.00	0.00	
	Accommodation												
	Room Accommodation	Various	No	NP-53.9 - Small Value Procurement	1st Qtr - 4th Qtr				GoP	996,200.00	996,200.00	0.00	accommodation for guests/resource persons for various university events/ activities
	Venue for In-House Trainings (within Campus)	HRMO-LDHRAO	No	NP-53.10 Lease of Real Property and Venue	1st Qtr - 4th Qtr				GoP	1,000,000.00	1,000,000.00	0.00	
	Training Venue	OVPSAS, DCE, OVPA, CAFS, CET	No	NP-53.10 Lease of Real Property and Venue	2nd Qtr				GoP	72,500.00	72,500.00	0.00	
	Trainings (Accommodations & Meal Package)	GRC, DCE, DGE, DBM	No	NP-53.9 - Small Value Procurement	February & March 2025				GoP	345,250.00	345,250.00	0.00	
	Trainings (Training Venue within Campus)	ICTMC-MIS	No	NP-53.10 Lease of Real Property and Venue	1st Qtr				GoP	80,000.00	80,000.00	0.00	
	Trainings (Venue for Meetings)	OUS	No	NP-53.10 Lease of Real Property and Venue	1st Qtr				GoP	30,000.00	30,000.00	0.00	
	Venue Rental for Training, Tarpaulin Printing, and Stage Decoration	VSUIHS	No	NP-53.10 Lease of Real Property and Venue	April 2025				GoP	63,700.00	63,700.00	0.00	
	Services - Decorations for Venue of Trainings	HRMO-LDHRAO, OVPREI	No	NP-53.9 - Small Value Procurement	1st Qtr - 4th Qtr				GoP	57,000.00	57,000.00	0.00	
	Training Venue	ICTMC	No	NP-53.9 - Small Value Procurement	1st Qtr				GoP	80,000.00	80,000.00	0.00	Basic needs for daily office operations
Infrastructure Projects													
INFRA-25-01	Enhancement of the Department of Mechanical Engineering Teaching-Learning Facilities in Support to the Offering of the OBE-based Bachelor of Science in Mechanical Engineering Degree Program	DME	Yes	Competitive Bidding	25-Oct-24	18-Nov-24	Jan-25	Jan-25	GoP	14,000,000.00	0.00	14,000,000.00	
	Sub-Total (GAA)									150,065,922.16	76,515,922.16	73,470,000.00	149,985,922.16
II. Other Funds													
	Office, Janitorial Supplies and Other General Merchandise Products												

	Supply & Delivery of Office Supplies and Other General Merchandise Products	Various	No	NP-53.9 - Small Value Procurement	1st Qtr-4th Qtr				Income	175,576.00	175,576.00	0.00	
	Procurement of Supplies, Materials, and Food for the Various Activities During the 2025 VSU Anniversary	OVPARGAS	No	NP-53.9 - Small Value Procurement	1st Qtr				Income	1,220,000.00	1,220,000.00	0.00	For 101st VSU Founding Anniversary
	Office Supplies	Various	No	Competitive Bidding	1st-3rd Qtr				Income	88,855.00	88,855.00	0.00	
	Office Supplies	Various	No	NP-53.9 - Small Value Procurement	1st-4th Qtr				Income	569,660.00	569,660.00	0.00	
	Office Supplies	Various	No	NP-53.9 - Small Value Procurement	1st-4th Qtr				Grants	115,938.00	115,938.00	0.00	
	Supplies for Baccalaureate Mass	OP	No	NP-53.9 - Small Value Procurement	3rd Qtr				Income	13,500.00	13,500.00	0.00	
	Office Equipment and Appliances												
	Office Equipment	CME, CAFS, DFST, CVM	No	Competitive Bidding	1st Qtr				Income	302,600.00	302,600.00	0.00	
	Office Equipment (for VSU Smart Classroom)	IEO, DFS	No	Competitive Bidding	1st Qtr				Income	767,000.00	767,000.00	0.00	These are needed for the VSU Smart Classroom
	Office Equipment	Various	No	NP-53.9 - Small Value Procurement	1st Qtr, 2nd Qtr				Income	252,499.50	252,499.50	0.00	
	Office Equipment	CAFS & PCC	No	NP-53.9 - Small Value Procurement	1st Qtr				Grants	66,500.00	66,500.00	0.00	
	Office Furniture and Fixtures												
	Office Furniture & Fixture (for VSU Smart Classroom)	IEO & OUS	No	Competitive Bidding	1st Qtr				Income	234,216.00	234,216.00	0.00	
	Office Furniture & Fixture	DStat, CME, CAFS, DFST, OUS, OVPARGAS, USHER	No	NP-53.9 - Small Value Procurement	1st Qtr, 2nd Qtr				Income	153,712.00	153,712.00	0.00	
	Office Furniture & Fixture	PCC	No	NP-53.9 - Small Value Procurement	1st Qtr, 2nd Qtr				Grants	44,000.00	44,000.00	0.00	For PCC-VSU admin. & animal health services, mobilization & other center operations
	ICT Equipment, Supplies and Consumables, and Software Subscriptions												
VSU-GOODS-25-16	Procurement of Journal of Visualized Experiments (JoVE) subscription	ODIE	No	Competitive Bidding	Jan 2025	Feb 2025	Feb 2025	Mar 2025	Income	941,312.00	941,312.00	0.00	This item is needed for the university. Specifically instruction and VSUEE
	Supply & Delivery of I.T. Supplies and Equipment	Various	No	Competitive Bidding	1st Qtr, 2nd Qtr				Income	1,976,100.00	1,976,100.00	0.00	
	I.T. Supplies and Equipment (for VSU Smart Classroom)	IEO	No	Competitive Bidding	1st Qtr				Income	456,680.72	456,680.72	0.00	
	Subscription to Zoom and Google Workspace	ICTMC	No	Competitive Bidding	1st Qtr				Income	3,570,000.00		3,570,000.00	
	I.T. Supplies and Equipment (consumables for Risograph Machine)	IHK	No	Direct Contracting	1st Qtr				Income	16,638.00	16,638.00	0.00	
	I.T. Supplies and Equipment (for Laboratory and Dental)	USHER	No	NP-53.9 - Small Value Procurement	1st Qtr				Income	23,000.00	23,000.00	0.00	
	I.T. Supplies and Equipment	Various	No	NP-53.9 - Small Value Procurement	1st-4th Qtr				Grants	296,300.00	296,300.00	0.00	

	Hardware and Construction Supplies and Materials												
	Supply, Delivery, Installation and Commissioning of VSU Traffic Lights	PPO	No	Competitive Bidding	Feb 2025	Feb 2025	Mar 2025	Apr 2025	Income	12,000,000.00	0.00	12,000,000.00	
	Supply, Delivery, Installation and Commissioning of Fire Detection and Alarm System (FDAS) and Fire Suppression System	PPO	No	Competitive Bidding	Feb 2025	Feb 2025	Mar 2025	Apr 2025	Income	12,800,000.00	12,800,000.00	0.00	for Infirmary, CFES, CVM, DA/DSS, Staff Dorm (IGP Dorm), automatic sprinkler system
	Supply and Delivery of Electrical Supplies for the Rewiring of VSU Infirmary	PPO	No	Competitive Bidding	Feb 2025	Feb 2025	Mar 2025	Apr 2025	Income	2,000,000.00	2,000,000.00	0.00	
	Supply and Delivery of Various Construction Materials for the VSU Infirmary Shed (Phase 1)	PPO	No	Competitive Bidding	Feb 2025	Feb 2025	Mar 2025	Apr 2025	Income	1,500,000.00	1,500,000.00	0.00	
	Supply and Delivery of Various Construction Materials for the VSU Infirmary Shed (Phase 2)	PPO	No	Competitive Bidding	Apr 2025	May 2025	May 2025	Jun 2025	Income	1,500,000.00	1,500,000.00	0.00	
	Siphoning of Septic Tanks of Accommodation Buildings, Office Buildings, and Department Buildings	PPO	No	Competitive Bidding	4th Qtr				Income	1,185,000.00	1,185,000.00	0.00	
	Construction and Electrical Supplies	Various	No	Competitive Bidding	1st Qtr, 2nd Qtr				Income	379,709.60	379,709.60	0.00	
	Supply & Delivery of Construction and Electrical Supplies	Various	No	NP-53.9 - Small Value Procurement	1st Qtr - 4th Qtr				Income	714,369.00	714,369.00	0.00	
	Construction and Electrical Supplies (for Smart Classroom AVR)	DFS	No	NP-53.9 - Small Value Procurement	1st&2nd Qtr				Income	31,390.00	31,390.00	0.00	
	Construction and Electrical Supplies	PCC	No	NP-53.9 - Small Value Procurement	1st-4th Qtr				Grants	14,780.00	14,780.00	0.00	For PCC-VSU admin. & animal health services, mobilization & other center operations
	Technical and Scientific Equipment, Supplies, Chemicals												
	Supply & Delivery of Laboratory Equipment and Supplies	Various	No	Competitive Bidding	1st Qtr-4th Qtr				Income	3,401,123.00	3,401,123.00	0.00	
	Laboratory Equipment and Supplies (Laboratory Fumehood)	CVM	No	Competitive Bidding	2nd Qtr				Income	1,000,000.00	1,000,000.00	0.00	For Laboratory Use
	Calibration Services for Uniwide Laboratory Instruments	PPO	No	Competitive Bidding	4th Qtr				Income	2,975,284.00	2,975,284.00	0.00	
	Laboratory Equipment and Supplies	USHER	No	NP-53.9 - Small Value Procurement	1st-3rd Qtr				Income	270,000.00	270,000.00	0.00	Laboratory Supply and Equipment
	Laboratory Equipment and Supplies	CASL	No	Direct Contracting	1st-2nd Qtr				Income	90,000.00	90,000.00	0.00	For laboratory use
	Laboratory Equipment and Supplies	DBt, PCC	No	NP-53.9 - Small Value Procurement	1st Qtr				Grants	379,240.00	379,240.00	0.00	
	Accommodation/Lodging Services												
	Accommodation	CME, DABE	No	NP 53.9 - Small Value Procurement	1st Qtr				Income	90,000.00	90,000.00	0.00	
	Accommodation	OP & ULC	No	NP-53.9 - Small Value Procurement	1st-4th Qtr				Income	252,800.00	252,800.00	0.00	
	Accommodation and Meal Package	DBt	No	NP 53.9 - Small Value Procurement	1st Qtr				Grants	150,000.00	150,000.00	0.00	for VSU DA Biotech Scholarship Program
	Accommodation	VICARP & DFS	No	NP-53.9 - Small Value Procurement	1st-4th Qtr				Grants	272,500.00	272,500.00	0.00	
	Food & Food Ingredients												

	Food & Food Ingredients	Various	No	NP-53.9 - Small Value Procurement	1st-4th Qtr	Income	1,105,735.00	1,105,735.00	0.00	for various activities to be procured as needed by the end-users
	Food & Food Ingredients	DFS, ViCARP	No	NP-53.9 - Small Value Procurement	1st-4th Qtr	Grants	718,400.00	718,400.00	0.00	for various activities to be procured as needed by the end-users
	Procurement of Meals and Snacks for Various PCC Activities	PCC	No	NP-53.9 - Small Value Procurement	1st Qtr	Grants	666,250.00	666,250.00	0.00	For PCC-VSU admin. & animal health services, mobilization & other center operations
	Transportation and Vehicle Parts/Supplies									
	Vehicle Supplies	DABE, USHER	No	NP 53.9 - Small Value Procurement	1st Qtr, 2nd Qtr	Income	93,400.00	93,400.00	0.00	
	Transportation (Airfare)	CME, DABE	No	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	1st Qtr	Income	86,400.00	86,400.00	0.00	
	Vehicle Supplies	PCC	No	NP-53.9 - Small Value Procurement	1st & 3rd Qtr	Grants	202,000.00	202,000.00	0.00	For PCC-VSU admin. & animal health services, mobilization & other center operations
	Transportation - Vehicle Rental	DFS	No	NP-53.9 - Small Value Procurement	1st-4th Qtr	Grants	131,000.00	131,000.00	0.00	for project operation
	Transportation - Plane Tickets	DBt	No	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	1st Qtr	Grants	36,000.00	36,000.00	0.00	for VSU DA Biotech Scholarship Program
	Fuel and Lubricants									
	Fuel & Lubricants	Various	No	Competitive Bidding	1st-4th Qtr	Income	211,700.00	800,304.00	0.00	
	Fuel & Lubricants	PCC	No	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	1st-4th Qtr	Grants	11,850.00	11,850.00	0.00	Oil & Brake Fluid
	Printing Services									
	Printing Services	EO, OP	No	NP-53.9 - Small Value Procurement	1st Qtr, 3rd Qtr	Income	320,000.00	320,000.00	0.00	
	Printing Services (Polo Shirts)	DFS, ViCARP	No	NP-53.9 - Small Value Procurement	1st Qtr	Grants	35,600.00	35,600.00	0.00	
	Professional/Technical Services									
	Professional Services	CME	No	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	1st Qtr	Income	30,000.00	30,000.00	0.00	
	Website for OVPREI (Maintenance Services)	OVPREI	No	NP 53.9 - Small Value Procurement	1st Qtr	Income	110,000.00	110,000.00	0.00	
	Preventive Maintenance Services of Ambulance	USHER	No	NP-53.9 - Small Value Procurement	1st Qtr	Income	25,000.00	25,000.00	0.00	

	Surveillance Audit Services for ISO 9001:2015	PCC	No	NP-53.9 - Small Value Procurement	1st Qtr				Grants	172,934.98	172,934.98	0.00	
	Medical Equipment and Supplies												
	Medical & Dental Supplies & Equipment	USHER	No	NP-53.9 - Small Value Procurement	1st Qtr				Income	292,000.00	292,000.00	0.00	
	Medical & Dental Supplies & Equipment	USHER	No	NP-53.9 - Small Value Procurement	1st-4th Qtr				Income	1,655,170.00	1,655,170.00	0.00	supplies needed for the various units in the Hospital to be procured as needed by the end-user
	Medical & Dental Supplies & Equipment (Medicines)	USHER	No	NP-53.9 - Small Value Procurement	1st-4th Qtr				Income	875,622.00	875,622.00	0.00	
	Medical & Dental Supplies & Equipment (for Laboratory)	USHER	No	Direct Contracting	1st-4th Qtr				Income	1,552,400.00	1,552,400.00	0.00	
	Medical & Dental Supplies & Equipment (for DOH-required training)	USHER	No	NP-53.9 - Small Value Procurement	1st-4th Qtr				Income	325,000.00	325,000.00	0.00	
	Medical & Dental Supplies & Equipment	DOPAC, DPM, CVM, DABE, DPM	No	NP-53.9 - Small Value Procurement	1st Qtr, 3rd Qtr				Income	85,655.00	85,655.00	0.00	
	Medical & Dental Supplies & Equipment (for DA Biotech Scholarship Program)	DBt	No	NP-53.9 - Small Value Procurement	1st Qtr				Grants	3,570.00	3,570.00	0.00	
	Agricultural/Farm Tools and Supplies												
VSU-GOODS-25-15	Supply and Delivery of Farm Supplies	PCC, Others	No	Competitive Bidding	Jan 2025	Feb 2025	Feb 2025	Mar 2025	Grants	1,899,560.00	1,899,560.00	0.00	
	Agricultural/Farm Supplies	DA, CVM, DOH, USHER, Eco-FARMI	No	NP 53.9 - Small Value Procurement	1st Qtr, 2nd Qtr				Income	149,210.00	149,210.00	0.00	
	Agricultural/Farm Supplies	PRCRTC & PCC	No	NP-53.9 - Small Value Procurement	1st-4th Qtr				Grants	288,500.00	288,500.00	0.00	
	Procurement of Ubi Tubers (recommended in Bohol)	PRCTC	No	NP-53.12 - Community Participation	Jan 2025	Jan 2025	Jan 2025	Feb 2025	Grants	400,050.00	400,050.00	0.00	
	Awards and Tokens												
	Awards & Tokens	Various	No	NP-53.9 - Small Value Procurement	1st-4th Qtr				Income	401,700.00	401,700.00	0.00	
	Books and Other Library Materials												
	Books & Publications	DBt	No	NP-53.9 - Small Value Procurement	1st Qtr				Grants	33,923.00	33,923.00	0.00	for VSU DA Biotech Scholarship Program
	Books, Publications and Journals	ULC	No	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	1st Qtr				Income	2,792,000.00	2,792,000.00	0.00	
	Communication and Courier Services												
	Load Cards	DBt	No	NP-53.9 - Small Value Procurement	1st Qtr				Grants	11,000.00	11,000.00	0.00	for VSU DA Biotech Scholarship Program
	Miscellaneous												
	Labor Services	DBt	No	By Admin(Pakyaw Contracting System)	1st Qtr				Grants	47,750.00	47,750.00	0.00	for VSU DA Biotech Scholarship Program
Infrastructure Projects													
INFRA-25-02	Construction of Two-Storey Academic School Building	PPO	No	Competitive Bidding	Jan 2025	Feb 2025	Feb 2025	Mar 2025	Income	30,000,000.00	0.00	30,000,000.00	

INFRA-25-03	Improvement of Production and Post-Harvest Facility Towards GAP or Organic Certification	PIDMO, DOH	No	Competitive Bidding	Jan 2025	Feb 2025	Feb 2025	Mar 2025	Grants	3,500,000.00	0.00	3,500,000.00	
INFRA-25-04	Renovation of DLABS	PPO	No	Competitive Bidding	Feb 2025	Feb 2025	Mar 2025	Mar 2025	Income	8,000,000.00	0.00	8,000,000.00	
INFRA-25-05	Extension of USSO Office Building	PPO	No	Competitive Bidding	Jan 2025	Feb 2025	Feb 2025	Mar 2025	Income	3,000,000.00	0.00	3,000,000.00	for OVPSAS
INFRA-25-06	Renovation of Amphitheater	PPO	No	Competitive Bidding	Feb 2025	Feb 2025	Mar 2025	Mar 2025	Income	3,500,000.00	0.00	3,500,000.00	
INFRA-25-07	Water Source Exploration, Reservoir and Repiping of waterlines (materials and labor)	PPO	No	Competitive Bidding	2nd Qtr				Income	15,000,000.00	0.00	15,000,000.00	labor component to be undertaken by in-house
INFRA-25-08	Construction of Solid Waste Management Facility (Phase 1)	PPO	No	Competitive Bidding	2nd Qtr				Income	5,000,000.00	0.00	5,000,000.00	
INFRA-25-09	Contruction of Student Dormitories (Phase 1)	PPO	No	Competitive Bidding	2nd Qtr				Income	20,000,000.00	0.00	20,000,000.00	
	Sub-Total (Other Funds)									155,059,662.80	52,078,266.80	103,570,000.00	
	GRAND TOTAL (GAA+Other Funds)									305,125,584.96	128,594,188.96	177,040,000.00	

Prepared by:

Reviewed by:

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MARIO LILIO P. VALENZONA
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MICHAEL ANTHONY JAY B. REGIS
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Approved:

PROSE IVY G. YEPES
University President

consolidated

PPMP-2025-092524-0084 (IT)-ICTMC

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PPMP-2025-092524-0084 (IT)-ICTMC

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PPMP-2025-092524-0084 (IT)-ICTMC

Consolidated

Consolidated

includes DBt For VSU DA Biotech Scholarship Program

merged here is Smart Classroom AVR, changed mode to CB

includes DFST, OUS

includes OUS

?????

Consolidated

includes PPO, IEO

includes hand-dryer for smart classroom

Consolidated

Consolidated

includes CN Solidarity Week

includes CME, DABE, DFS Consolidated

Consolidated

Consolidated

includes rebidding 24-54

Consolidated

Consolidated

includes CN Consolidated

Schedule of Activities
101st VSU FOUNDING ANNIVERSARY
 April 12-29, 2025

Theme: Leading a New Century of Excellence and Impact

Program and Indicative Budget

Date	Time	Event/Activity (Note: Please indicate the breakdown of the things needed for the activity for the budget)	Venue	Budget	Source of Funds Ex: VSU Funds / Sponsorship	Focal Persons
April 12 (Saturday)	8am	Open Water and Aquathlon <ul style="list-style-type: none"> • <i>Rope, medals</i> • <i>Snack of participants</i> • <i>Meals and snacks of officials</i> • <i>Transport support of officials</i> 	VSU Sea / Camotes Sea	Php 70,000	VSU Funds Registration fee from participants	Dr. Villocino
April 14 (Monday)	2pm	Formal Opening of Flower and Garden Show <ul style="list-style-type: none"> • <i>Night Guards and CR Cleaners - Php 54,600</i> • <i>Promotions - Php 40,000</i> • <i>Crushed gravel - Php 9,000</i> • <i>Other Expenses (ribbons, papers,) - Php 2,623</i> • <i>Plant Contest Cash Prizes - Php 43,750</i> • <i>Snacks - Php 14,000</i> • <i>PVC Pipes, wires - Php 60,000</i> • <i>Other expenses (perimeter</i> 	Lower campus garden -vacant area on the side of the convention	Php 310,000	VSU Funds Registration fee of the exhibitors within the municipality Income from entrance fee	DOH & Dr. Valida

		<i>fence water installation, lighting fixtures, formal opening - decor, lights) - Php 86,337.80</i>				
	3pm	<p>VSU Art Fair</p> <ul style="list-style-type: none"> • <i>Repair and repainting of existing exhibition panels – Php 2,500</i> • <i>Construction and painting of 5 new exhibition panels – Php 10,000</i> • <i>Marketing and promotion materials, e.g. tarpaulin, catalogue - Php 3,500</i> • <i>Invitation and exhibition display materials, e.g. Title cards, invitation cards, opening program, cup hooks, strings, wires, stickers, etc.- Php 3,500</i> • <i>Opening and Ribbon Cutting Cocktails - Php 12,000</i> • <i>Flower stand and ribbon cutting bouquet - Php 2,300</i> • <i>Light bulbs - Php 1,500</i> • <i>Token for Guest of Honor (s) - Php 2,000</i> • <i>Pre-Exhibition and preparation refreshments for working committee - Php 3,000</i> • <i>Gasoline for service vehicle - Php 2,000</i> • <i>Miscellaneous and incidental expenses - Php 4,230</i> 	Alumni Building	Php 46,530	VSU Funds Income for art exhibit & fund raising	ACRO with Engr. Cagande and Culture and Arts Office with Dr. Jude Sales
	5pm	Commercial Opening of	Lower court	Php 30,000	Income from	IGP (VSU

		Food Court <ul style="list-style-type: none"> • <i>Emergency laborers for cleaning, garbage collector & maintenance</i> • <i>Rental of portable toilets</i> 	Badminton / Sepak Takraw court (with non-smoky foods) Frog fountain area and old bakery area (barbeque / smoky foods)		rentals	Marketing & Promotions Committee c% Ma'am Alice & Ms. Doreen)
		Market Commercial Exhibit <ul style="list-style-type: none"> • <i>Emergency laborers for cleaning & maintenance</i> 	VSU Market	Php 30,000	Income from rentals	IGP c% Ms. Crislin Cruz-Cortez
April 15 (Tuesday)	9am	Relaunching of VSU Pasalubong Center <i>Snacks for 50 pax for those who will attend</i>	Pasalubong Center	Php 10,000	VSU Funds IGP share for Innovation Office	Dr. Feliciano Sinon/Dr. Peña
	9am – 5pm	VSU Laboratory High School Day	Lower Oval Grounds (Morning) Convention Center (Afternoon)	Php 15,000	Parent-Teacher Association (PTA) Supreme Secondary Learners Government (SSLG) Fund	Highschool Principal % Reymar Oria
	7pm	VSU Cup (Basketball	Lower Basketball	Php 100,000	VSU Funds	Dr. Yu

		Games) <ul style="list-style-type: none"> • Prizes = 20,000 • Compensation referees = 20,000 • Snacks 100 pax = 8000 • Supplies & materials = 2000 • Shirts and uniform = 50,000 	Court		Sponsorship from alumni	IHK Capuno Sisters OBC Cup for faculty & students
April 16 (Wednesday)	9am	Wellness Seminar	RDE Hall			UHS, IHK
April 21 (Monday)	7 – 11pm	Student Night “101 Beats: an anniversary concert” <ul style="list-style-type: none"> • Students Artist (8) 2,000 each • 2 bands, one from VSU and one from outside VSU, with each artist being paid (2,000) • Instruments- 7,000 • Photo Booth- 3,000 • Eco Bag (for food)-100 • Dinner (73 pax) 100 each- 7,300 • Raffle Prizes (Dorm Essentials/ VSU Merch)- 5,000 • Certificates & Lei- 500 • Garbage bags- 300 • Emcee Talent Fee- 3,000 • Lunch for Sound System (5 pax) 100 each- 500 • Contingency fund- 6,190 • Miscellaneous- 1,000 	Lower campus oval stage	Php 52,390	Student Development Fund	USSC & UISB
April 22 (Tuesday)	9am	Bloodletting <ul style="list-style-type: none"> • Snacks (Facilitator) 40x 80(snacks -3,200 	Convention Center	Php 12,770	VSU Funds	UHS

		<ul style="list-style-type: none"> • <i>Lunch (Facilitator) 30 x200 (lunch) -6,000</i> • <i>Special Paper (for the Certificates) - 200</i> • <i>Tarpaulin-4(tarp)x 450/tarp - 1,800</i> • <i>Water - 70</i> • <i>Miscellaneous - 1500</i> 				
	9am – 5pm	Goodwill Games <ul style="list-style-type: none"> • <i>Athletes and players, 700 x 80 (snacks) - 56,640</i> • <i>Officiating Officials, 51 x 80 (Snacks) - 4,080</i> • <i>Medics (30 (2) x 8 (Snacks) - 4,800</i> • <i>Working Committees 35 (2) x 80 (Snacks) - 5,600</i> • <i>Professional fees - 27,520</i> • <i>Meals for invited officials - 2,600</i> • <i>Token (41 (invited teams) x 1200)- 49,200</i> • <i>5% Contingency Fund - 7,522</i> 	Lower and Upper campus courts, gym	Php 157,962	VSU Funds	IHK Dr. Andrew Mazo
	7-11 PM	FAFS, FVM, FFES Night	Lower Oval Stage	Php 5,000	Student Organization Funds	SSC of FAFS, FVM, FFES
April 23 (Wednesday)	8-10 AM	Anniversary Thanksgiving Mass <ul style="list-style-type: none"> • <i>1 Flower - 6,000</i> • <i>20 pax Snacks for choir- 60</i> • <i>15 pax Meals- 250</i> 	Convention Center	Php 10,950	VSU Funds	Ecumenical Committee Dr. Quimilat

	10am – 12noon	Blessing/ Launching Infra Projects (<i>IH, DLABS Rehab, Forest Products Innovation Center, Academic Building, Traffic Lights, OVPSAS renovation, Skills Lab Nursing & Food Sensory Lab</i>) <ul style="list-style-type: none"> • Snacks, water and candles • Gasoline 	On-site	Php 5,000	VSU Funds	OP/STO, OVPPD Ecumenical Committee
	4pm	Formal Opening of Booths (Faculty, research centers, student organizations, interest groups, partners) <ul style="list-style-type: none"> • Construction materials, plywood, • Big tarpaulins Note: Exhibit guidelines, call for booth application FFES to provide bamboos to be used for booths	Lower campus Welcome Arc	Php 50,000	VSU Funds	OP, Engr. Burlas, Mr. Troyo
	7-11pm	FME, FE, FON, FOC Night	Lower Oval Stage	Php 5,000	Student Organization Funds	SSC of FME, FE, FON, FOC
April 24 (Thursday)	7-11pm	FNMS, FHSS, FTE Night	Lower Oval Stage	Php 5,000	Student Organization	SSC of FNS, FHSS, FTE

					Funds	
April 25 (Friday)	9am – 5pm	<p>Health and Wellness Management & Unleashing Potential: Empowering Self-Confidence, Boosting Productivity, and Conquering Inferiority Complex</p> <p>Breakdown: Target No. of Participants = 300 (Snacks AM&PM, Lunch)</p> <ul style="list-style-type: none"> • Snacks AM = Php 24,000 (300*80) • Snacks PM = Php 24,000 (300*80) • Lunch = Php 60,000 (200*300) • Resource Person = Php 20,000 • Supplies = Php 3,000 	RDE Hall	Php 200,000	VSU Funds on L&D STF Fund	UHS, Guidance & Counseling Office, HRMO
	7 -11pm	<p>Invitational Tennis Tournament</p> <p>- Mayor's Cup</p>	Lower Tennis Court	Php 50,000	Sponsorship by LGU Baybay / Mayor Cari	Engr. Valenzona
	7-11pm	<p>Culture and Arts Night</p> <p><i>"Gabii sa Kultura Ug Mga Sining"</i> (Fundraising with participation of selected performers from the main and VITA campuses)</p>	RDE Hall	Php 305,800	VSU Funds Culture and Arts Office	Dr. Jude Sales

		<ul style="list-style-type: none"> • <i>Costumes of 100 performers @ Php 1,000/pax Php 100,000</i> • <i>Rehearsal snacks - (orchestrating, blocking, technical) for 21 days total for 100 pax - Php 126,000</i> • <i>Gasoline for service vehicle of production staff and performers -Php 10,000</i> • <i>Stage Set and Decoration - Php 20,000</i> • <i>Marketing and Promotion - Php 15,000</i> • <i>Program and Tickets Printing - Php 7,000</i> • <i>Miscellaneous and Incidental Expenses -Php 27,800</i> 				
April 26 (Saturday)	9am – 5pm	Livestock Challenge <ul style="list-style-type: none"> • <i>Venue/Animal Preparation: (Minor Arena repairs and Stage decoration, tarpaulin) - P20,000</i> • <i>Logistics (including stage, sounds and lights) - P9,000</i> • <i>Meals (lunch & dinner) and snacks for approx. 60 pax - P21,000</i> • <i>1st Place (M&F Category): P15,000.00</i> • <i>2nd Place (M & F Category): P10,000.00</i> • <i>3rd Place (M&F Category) P7,000.00</i> • <i>Individual/Group events - P20,000.00</i> 	AnSci Area	Php 152,000	VSU Funds Sponsorships for rodeo players only	Dr. Gacutan Mr. Garrido & DAS Faculty members

		<p>Poultry Show & Farmer's Kids Day</p> <ul style="list-style-type: none"> • <i>Preparation, Logistics, meals, and snacks - P30,000.00</i> <p>Barn Dance</p> <ul style="list-style-type: none"> • <i>Food for guests, and players - P20,000.00</i> 				
	7pm – 11pm	<p>The Voice of VSU (open to all by Faculty)</p> <p>The Voice of VSU suggested to be changed to “VSU Got Talent” for inclusivity of different talents (Open to all VSU Constituents from the main and VITA campuses with screening of applicants)</p> <ul style="list-style-type: none"> • <i>Stage Set Decor Php 15,000</i> • <i>Snacks and refreshments for judges and production committee - Php 16,000</i> • <i>Judges fees (5 non-VSU judges at 5k each) - Php 25,000</i> • <i>Marketing and Promotion - Php 5,000</i> • <i>Cash and Awards for Winners</i> <i>1st Prize: 10,000</i> <i>2nd Prize: 7,000</i> <i>3rd Prize: 5,000</i> • <i>Plaque or trophies</i> 	Gym	Php 118,250	VSU Funds	Mr. Freddy Baldos

		1 st Prize: 3,500 2 nd Prize: 2,000 3 rd Prize: 1,000 <ul style="list-style-type: none"> • Costume rentals and make-up for hosts/anchors - Php 8,000 • Gasoline for service vehicle for judges and production committee -Php 10,000 • Miscellaneous and incidental expenses - Php 10,750 				
April 27 (Sunday)	4AM Assembly time 4:30 AM Gun Start	Anniversary Fun Run <ul style="list-style-type: none"> • Race Bibs and Pins (5,000) • Snacks for Kabalikat and Marshalls (3,000) • Rental Start and Finish Arc (10,000) • Host: 1,500 • Tribal Band: 2,000 	Lower Oval Grounds (start)	Php 21,500	VSU Funds Charged to registration fee except	ACRO Engr. Cagande Sports Development Office c/o Ms. Gatchalian
April 28 (Monday)	4 AM	Diana <ul style="list-style-type: none"> • Gasoline for Service vehicle (15 ltr)-60= 900 • Gasoline for Generator – 600 • Breakfast meals for band 10pax x 250 = 2500 	VSU Campus	Php 4,000	VSU Funds	Dr. Julius Abela
	7 AM	Anniversary Parade <ul style="list-style-type: none"> • Snacks for volunteers 192 pax x 80 = 15,360 • Bands: Colors - 8pax ROTC - 80pax High School & VFES - 80pax 	Lower Oval Grounds (start) to VSU Gym	Php 15,360	VSU Funds	Faculties Security Office Dr. Abela Mr. Rivera

		Volunteers - 20pax Traffic (CTMTO) - 4				
	9 AM	101st Anniversary Convocation Program <ul style="list-style-type: none"> • Stage and Venue Decoration – 45,000 • Guest Speaker's Transportation – 30,000 • Program and Invitation Materials – 7,000 • Contingency Fund – 30,000 • University Awards Plaques = 100,000 • Snacks = 10,000 • Leis, materials, other expenses = 10,000 Note: suggestion for convocation speaker	Gym	Php 232,000	VSU Funds	Mike Lumen and Corazon Padilla
	3pm	Pet Show <ul style="list-style-type: none"> • Logistics and venue = 1500 Php • Ropes, banting, straws) Certificates, ribbons, satin ribbons, glue gun & sticks, special papers prizes = 1500 Php • Tarpaulins = 1000 Php (3 pcs for info drive) • Snacks = 8000 Php (100 pax *80; organizers, crowd control, volunteers) 	Admin Theater	Php 12,000	VET Mends Extension Project (With PPMP); Open to sponsors as well.	FVM Dr. HP Portugaliza/Dr. LM Balala

	3pm	Rabies Vaccination Drive <ul style="list-style-type: none"> • <i>Vaccines = 8,000 Php (20 vials xP400)</i> • <i>Supplies/materials = 1500 Php (Dig. thermometer, alcohol, syringes)</i> • <i>AM and PM snacks = 8000 Php (AM, 50 pax; PM, 50 pax)</i> 	FVM Area (Veterinary Teaching Hospital)	Php 17,500	VET Mends Extension Project (With PPMP); Open to sponsors as well.	FVM Dr. HP Portugaliza/Dr. LM Balala
	7pm – 11pm	VSU Employee's Night	Gym	Php 100,000	Organization Fund	AdPA and VSU FAN The same arrangements with Christmas Party
April 29 (Tuesday)	7am	Farmer's & Fisher's Day-Registration and Parade <ul style="list-style-type: none"> • <i>Parade, snacks for band & faculty: 100pax = 8,000</i> 	Convention Center and Lower Oval Grounds	Php 889,100	VSU Funds Sponsors	Dr. Arradaza Dr. Peña
	8am	Farmer's & Fisherfolks' Day – Forum Note: Suggestion for speakers <ul style="list-style-type: none"> • <i>Snacks for 2,600 pax x 80 = 208,000</i> • <i>Lunch for 2,400 pax x 200 = 480,000</i> • <i>Plague = 33,600</i> • <i>UGMAD Winners Prizes = 20,000</i> 	Convention Center (8:00AM)			

		<ul style="list-style-type: none"> • <i>Farmers and Fishers Parade Contest = 10,000</i> • <i>Snacks during the FFD & UGMAD for Working Committee, Officials & Guests 150 pax x 80 = 12,000</i> • <i>UGMAD Winners and Committee Lunch Banquet for 150pax x 250 = 37,500</i> • <i>Tokens for Invited Guest and Speakers = 10,000</i> • <i>"Pinaka" Farm Products Contest = 50,000</i> • <i>Raffle = 20,000</i> 				
	7pm – 11pm	Viscantahan	Lower Oval Ground	Php 50,000	Student Organization Fund	USSC
April 30 (Wednesday)	8am – 5pm	Wellness Day Wellness Fair/Pamper Yourself Day (look for sponsors if there's no budget) Free eye-check up, Free Vaccination (flu or pneumococcal), massage, manicure/pedicure, Zumba and Yoga Sessions, etc	Whole Campus			UHS, Guidance & Counseling
	8am – 5pm	Clean-up Day	Whole Campus			Everyone
Other Expenditure Items		Lights, Sounds, Transportation, and other Logistics (rental)		Php 100,000	VSU Funds	Engr. Clint Sarvida

	<ul style="list-style-type: none"> • Amplifier - 8pcs • Speaker- 24 pcs • Audio mixer- 2 pcs • Light mixer- 1 pc • Generator set- 1 pc • Lights, moving heads (10 pcs), par leds (20 pcs) • microphones- 8 pc • Operator- 2 pax 				
	<p>Food/Snacks Preparation for Guest</p> <ul style="list-style-type: none"> • Meals for visitors at the guest house for the whole anniversary period (400 pax) • Snacks for visitors served at the guest house during the anniversary period (100 pax) 		Php 85,000	VSU Funds	Ms. Ma Babette Jeds L. Castil
	Tokens (Resource Persons and Visitors)		Php 50,000	VSU Funds	Mr. Randy Omega
	<p>Traffic, Mobility, and Security Management</p> <ul style="list-style-type: none"> • Logistic/ Patrolling, Service Vehicle Gasoline - 3,600 • Emergency Hiring, Manning in Post- 120,680 • Render Services, Off duty Guards-60,340 • Meals and snacks of security volunteers during the anniversary period PNP- 21,000 BFP-6,300 EOD-12,600 BTTMO- 4,000 		Php 228,520		Dr. Julius V. Abela

		TOTAL	Php 3,546,532		
		VSU Funds	Php 2,659,502		
		Sponsor	Php 887,030		
		Total	Php 3,546,532		

Note:

For expenditure items charged to VSU Funds, the total procurable (please see attached PPMP) = Php 1,220,000*

* this amount excludes those offices that submitted PPMP last year related to university anniversary