



Visayas State University
Visca, Baybay, Leyte
6521-A Philippines

**Office of the Secretary of the University
And of the Board of Regents**

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay, Leyte

BOR RESOLUTION NO. 33, s. 2013

**A RESOLUTION CONFIRMING THE PROMOTION OF
THIRTEEN (13) ADMINISTRATIVE PERSONNEL FROM THE MAIN
CAMPUS EFFECTIVE ON THE DATES INDICATED *SUBJECT TO EXISTING
POLICIES, RULES AND GUIDELINES GOVERNING SUCH PROMOTIONS***

WHEREAS, there are thirteen (13) vacant administrative positions in the Main Campus, as follows: *one* (1) Administrative Officer I; *one* (1) Administrative Aide VI; *three* (3) Administrative Aide IV; and *eight* (8) Administrative Assistant III;

WHEREAS, the Visayas State University has to regularly promote deserving employees whenever vacant positions exist;

WHEREAS, the Civil Service defines promotion as: *"the movement of an employee to a higher position within the same department or agency with corresponding increase in duties and responsibilities, usually accompanied by an increase in salary;*

WHEREAS, the Non-Academic Personnel Board (NAPB), the Selection and Promotion Board for Administrative Personnel of the Visayas State University, went through a rigorous selection process;

WHEREAS, the NAPB, as a matter of policy, determines the most deserving of the applicants based on merit and fitness of the applicant to the position as set forth under Section 5 of the Omnibus Rules Implementing Book V of Executive Order No 292 as amended (2003 ed.)

WHEREAS, the NAPB, after careful deliberation during in its meetings held last 08 March 2013, 30 April 2013 and 11 June 2013 at the Conference Room of the Vice-President for Administration and Finance, ranked the applicants for the thirteen (13) vacant positions at the Main Campus;

WHEREAS, the NAPB has determined that for the thirteen (13) vacant positions of the Main Campus, the following administrative personnel were endorsed to the University President:

- 1) **Ms. Connel D. Antipaso**, for the position of Administrative Officer I (SG-10) with plantilla item ADOF1-30-2004, based on her qualifications, experience and years of service to the University as Education Research Assistant;
- 2) **Ms. Remenita J. Solis**, for the position of Administrative Aide VI (SG-6) with plantilla item ADA6-84-2004, based on her qualifications, experience and years of service to the University as Administrative Aide IV;
- 3) **Ms. Joserose B. Capricho**, for the position of Administrative Aide IV (SG-4) with plantilla item ADA4-132-2004, based on her qualifications, experience and years of service to the University as Administrative Aide III;

- 4) **Ms. Glenda E. Racho**, for the position of Administrative Aide IV (SG-4) with plantilla item ADA4-133-2004, based on her qualifications, experience and years of service to the University as Administrative Aide III;
- 5) **Ms. Rosalina M. Redulla**, for the position of Administrative Aide IV (SG-4) with plantilla item ADA4-108-2004, based on her qualifications, experience and years of service to the University as House Attendant I;
- 6) **Mr. Mario C. Bantugan**, for the position of Administrative Aide III (SG-3) with plantilla item ADA3-158-2004, based on her qualifications, experience and years of service to the University as Administrative Aide I;
- 7) **Mr. Romel D. Braga**, for the position of Administrative Aide III (SG-3) with plantilla item ADA3-161-2004, based on her qualifications, experience and years of service to the University as Administrative Aide I;
- 8) **Mr. Levi G. Castañas**, for the position of Administrative Aide III (SG-3) with plantilla item ADA3-167-2004, based on her qualifications, experience and years of service to the University as Administrative Aide I;
- 9) **Mr. Crisanto A. Mazo**, for the position of Administrative Aide III (SG-3) with plantilla item ADA3-198-2004, based on her qualifications, experience and years of service to the University as Administrative Aide I;
- 10) **Mr. Fernando A. Montajes**, for the position of Administrative Aide III (SG-3) with plantilla item ADA3-199-2004, based on her qualifications, experience and years of service to the University as Administrative Aide I;
- 11) **Mr. Armando M. Pabon**, for the position of Administrative Aide III (SG-3) with plantilla item ADA3-202-2004, based on her qualifications, experience and years of service to the University as Administrative Aide I;
- 12) **Mr. Jerry B. Posas**, for the position of Administrative Aide III (SG-3) with plantilla item ADA3-201-2004, based on her qualifications, experience and years of service to the University as Administrative Aide I;
- 13) **Mr. Francisco M. Valenzona**, for the position of Administrative Aide III (SG-3) with plantilla item ADA3-200-2004, based on her qualifications, experience and years of service to the University as Administrative Aide I;

WHEREAS, the NAPB has determined that the aforementioned employees are very well qualified for the positions and has strongly recommended to the Board of Regents the promotion of the thirteen (13) employees; and

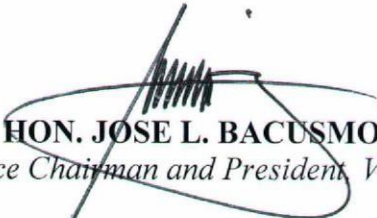
WHEREAS, the University President is strongly endorsing to the Board of Regents, the Approval of the promotions *subject to* existing rules, regulations and guidelines governing such appointments.

THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED to confirm the promotion of the aforementioned University employees.

IN WITNESS of our approval thereof, we hereby affix our signatures this 5th day of August 2013 at Century Park Hotel Function Room, Malate, Manila.

VSU BOARD OF REGENTS

HON. RUPERTO S. SANGALANG
CHED Commissioner and Chairperson
VSU-Board of Regents



HON. JOSE L. BACUSMO
Vice Chairman and President, VSU


Chair, Committee on Education, Arts & Culture
Senate of the Philippines


Chair, Committee on Higher & Tech. Educ.
House of Representatives

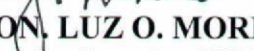
Represented by:


HON. BONIFACIO G. UY
Regional Executive Director
National Economic & Dev. Authority-RO8
Gov't. Center, Palo, Leyte


HON. ANTONIO G. GERUNDIO
Regional Executive Director
Department of Agriculture-RO8
Tacloban City


HON. CLAR DON L. EVANGELIO
Student Regent – VSU System
VSU, Visca, City of Baybay, Leyte


HON. EDGARDO E. TULIN
President, VSU Federated Alumni Assn.
VSU, Visca, City of Baybay, Leyte


HON. LUZ O. MORENO
Faculty Regent – VSU Faculty Association
VSU, Visca, City of Baybay, Leyte

Private Sector Representatives:

HON. EDWIN C. CODILLA
Ormoc City
