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Visayas State University  
Visca, City of Baybay, Leyte 6521 A  
Philippines

Office of the Secretary of the University  
And of the Board of Regents

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Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, City of Baybay, Leyte

**BOR RESOLUTION NO. 129, s. 2016**

**A RESOLUTION CONFIRMING THE PROMOTION OF NINE (9) ADMINISTRATIVE PERSONNEL FROM THE MAIN CAMPUS, *SUBJECT TO* EXISTING POLICIES, RULES AND GUIDELINES GOVERNING SUCH PROMOTIONS AND EFFECTIVE ON THE DATES INDICATED**

**WHEREAS**, there are NINE (9) vacant administrative positions in the VSU Main Campus, as follows: *one* (1) Supervising Administrative Officer; *one* (1) Administrative Officer I; *one* (1) Administrative Officer II; *two* (2) Administrative Aide VI; and *four* (4) Administrative Aide IV;

**WHEREAS**, the Visayas State University has to regularly promote deserving employees whenever vacant positions exist;

**WHEREAS**, the Civil Service defines promotion as: "*the movement of an employee to a higher position within the same department or agency with corresponding increase in duties and responsibilities, usually accompanied by an increase in salary*;

**WHEREAS**, the Non-Academic Personnel Board (NAPB), the Selection and Promotion Board for Administrative Personnel of the Visayas State University, went through a rigorous selection process;

**WHEREAS**, the NAPB, as a matter of policy, determines the most deserving of the applicants based on merit and fitness of the applicant to the position as set forth under Section 5 of the Omnibus Rules Implementing Book V of Executive Order No 292 as amended (2003 ed.)

**WHEREAS**, the NAPB, after careful deliberation during in its meetings held last 10 September 2014 at the Conference Room of the Vice-President for Administration and Finance, ranked the applicants for the nine (9) vacant positions;

**WHEREAS**, the NAPB has determined that for the nine (9) vacant positions of the Main Campus, the following administrative personnel were endorsed to the University President:

- 1) **Engr. Mario Lilio P. Valenzona**, for the position of Supervising Administrative Officer (SG-22), based on his qualifications, experience and years of service to the Main Campus as Engineer 3 (SG-19);
- 2) **Ms. Regina C. Bibera**, for the position of Administrative Officer II (SG-11), based on her qualifications, experience and years of service to the Main Campus as Administrative Officer I;

- 3) **Ms. Ma. Roberta S. Miraflor**, *for the position of Administrative Officer I (SG-10)*, based on her qualifications, experience and years of service to the Main Campus as Administrative Assistant VI;
- 4) **Ms. Maria A. Nuñez**, *for the position of Administrative Aide VI (SG-6)*, based on her qualifications, experience and years of service to the Main Campus as Administrative Aide IV;
- 5) **Ms. Arlin B. Flandez**, *for the position of Administrative Aide VI (SG-6)*, based on her qualifications, experience and years of service to the Main Campus as Administrative Aide IV;
- 6) **Ms. Dahlia R. Arpoceple**, *for the position of Administrative Aide IV (SG-4)*, based on her qualifications, experience and years of service to the Main Campus as Administrative Aide III;
- 7) **Ms. Wilma V. Napiere**, *for the position of Administrative Aide IV (SG-4)*, based on her qualifications, experience and years of service to the Main Campus as Administrative Aide III;
- 8) **Ms. Michele A. Borleo**, *for the position of Administrative Aide IV (SG-4)*, based on her qualifications, experience and years of service to the Main Campus as Administrative Aide III; and
- 9) **Ms. Pamela P. Oraño**, *for the position of Administrative Aide IV (SG-4)*, based on her qualifications, experience and years of service to the Main Campus as Administrative Aide III;

**WHEREAS**, the NAPB has determined that the aforementioned employees are very well qualified for the positions and has strongly recommended to the Board of Regents the promotion of the Nine (9) Administrative personnel; and

**WHEREAS**, the University President is strongly endorsing to the Board of Regents, the Approval of the promotions *subject to* existing rules, regulations and guidelines governing such appointments.

**THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED** to confirm the promotion of the aforementioned University employees.

**IN WITNESS** of our approval thereof, we hereby affix our signatures this 14<sup>th</sup> day of December 2016 at CHED Central Office, C.P. Garcia Avenue, UP Diliman, Diliman, Quezon City.



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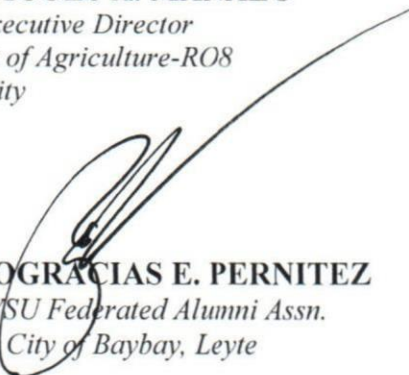


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