



Visayas State University
Visca, Baybay, Leyte
6521-A Philippines

**Office of the Secretary of the University
And of the Board of Regents**

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay, Leyte

BOR RESOLUTION NO. 36, s. 2015

**A RESOLUTION APPROVING THE GUIDELINES IN THE SELECTION FOR
PRIVATE SECTOR REPRESENTATIVES IN THE VSU GOVERNING BOARD**

WHEREAS, the Leyte State University was created by virtue of Republic Act 9158 which converted the then Visayas State College of Agriculture (ViSCA) into a state university last 11 August 2001 which was later renamed Visayas State University (VSU) by virtue of R.A. 9437;

WHEREAS, Section 4 of R.A. 9158 specifically provides that the University *"shall have the general powers of a corporation as set forth in the Corporation Law. The Administration of the University and the exercise of its powers shall be vested exclusively in the Board of Regents"*;

WHEREAS, Section 6 of R.A. 9158 provides, to wit: *"The Board shall promulgate and implement policies in accordance with the declared State policies in education and other pertinent provisions of the Constitution on education, agriculture, science and technology, as well as the policies, standards and thrusts of the CHED under Republic Act No. 7722"*;

WHEREAS, Paragraph (a), Section 7 of R.A. 9158 empowers the Governing Board *"to enact rules and regulations, not contrary to law, as may be necessary to carry out the purposes and functions of the University"*;

WHEREAS, the terms of office of the two (2) Private Sector Representatives have expired way back in 2014 and there is a need to immediately fill up said vacancies pursuant to Section 5 of R.A. 9158 otherwise known as *"An Act converting the Visayas State College of Agriculture into a State University to be Known as the Leyte State University, Appropriating Funds Therefor and For Other Purposes"*;

WHEREAS, Section 5 of R.A. 9158 provides: *"The governing body of the University shall be the Board of Regents, hereinafter referred to as the Board..."*;

WHEREAS, Section 21 of R.A. 9158 provides, to wit: *"The provisions of R.A. 8292, otherwise known as the Higher Education Modernization Act of 1997, shall form an integral part of this Act and together shall serve as the governing charter of the University"*;

WHEREAS, CHED Memorandum Order No. 3, s. 2001 provides the Implementing Rules and Regulations (IRR) for Republic Act 8292;

WHEREAS, Paragraph (j) of R.A 9158 provides, to wit: *“Two (2) prominent citizens who have distinguished themselves in their professions or fields of specialization of the University, chosen from among a list of at least five (5) qualified persons in the Province of Leyte, as recommended by the Search Committee constituted by the University President, in consultation with the Chairman of the CHED, based on normal standards and qualifications for the position”.*

The two (2) prominent citizens shall serve for a term of two (2) years

WHEREAS, Section 10 of CMO No. 3, s. 2001 provides for the *“Selection, Appointment and Qualifications of the Two (2) GB Members Representing the Private Sector”*;

NOW, THEREFOR, FOR AND IN CONSIDERATION of the above premises, the following GUIDELINES pertaining to the SELECTION, APPOINTMENT AND QUALIFICATIONS OF THE TWO (2) GOVERNING BOARD MEMBERS REPRESENTING THE PRIVATE SECTOR are hereby promulgated, to wit:

1. Search Committee – A Search Committee (SC) shall be formed and constituted by the VSU President in consultation with the Chairman of the CHED. (*Paragraph (j) of R.A 9158*)
2. Composition of the Search Committee – The SC to be formed and constituted by the VSU President and to be approved by the CHED Chairman shall have three (3) members one of whom can come from either the faculty or student sector, and the other two (2) from the private sector. They shall elect from among themselves their Chair.
3. Search Committee Activities - The SC’s activities shall GENERALLY commence six (6) months prior to the expiration of the current term of the PSR.

The SC shall take charge of recruiting, screening and recommending to the Governing Board at least five (5) prominent citizens for possible appointment to vacant slots.

The SC shall seek nominations of PSR candidates from members of the GB, the SUC community and from relevant industries, businesses and professions.

The SC shall initiate the call for nominations using multi-media channels including radio, local/national newspapers, letters to various civic, social, professional organizations, social networking sites, on-line announcements, etc...

4. Deadline for Nominations – The SC shall set the deadline for nominations, together with supporting documentations and references within 15 calendar days from the initial call for nominations.
5. Minimum Eligibility Requirements
 - a. **Must be** a resident of the Province of Leyte for at least 10 years prior to his nomination/application;
 - b. **Must come** from an industry, business, profession related to the legal mandate(s) of VSU;
 - c. **Must not** have been connected with the VSU in any manner for two (2) years prior to his/her nomination for the PSR position;

- d. **Must not** be in any way presently employed or appointed in any position in government (local, national including GOCCs) agencies, in any manner, be it full-time or part-time, at the time of his/her nomination/application;
 - e. **Must have** an extensive record of employment, business, expertise and connection with the private sector *such that* the proportion of time the nominee/applicant served in government should not exceed one-fourth of the entire time the nominee served in the private sector.
6. In order to observe these minimum requirements, the nominee/applicant should provide all the pertinent details of the nominee's past and current employment/service records, connection to the industry, fields of expertise, achievements, non-connection with the SUC, no current employment or employment with any government entity at the time of his/her nomination/application as well as the commitment and availability of the nominee/applicant to serve as Private Sector Representative, in the proper nomination form together with the pertinent supporting documentation;
7. The nominee/applicant should accept the nomination/application by signing on the designated portion of the nomination form, his/her *conforme*;
8. Processing and Screening of Nominees/Applicants
 - a. The SC shall conduct a series of meetings to evaluate all the documents and references submitted by nominees/applicants and shall, at its discretion, initiate and/or conduct validation processes of these materials as well as the reputation of a nominee/applicant;
 - b. Only nominees/applicants that meet the minimum requirements, as verified by the SC, will be considered for possible inclusion in the short list of candidates the SC will recommend to the GB.
9. Selection Criteria
 - a. All the nominees whose documents were processed, screened and validated by the SC as qualified candidates would be evaluated in accordance with the following selection criteria:
 - 1) *Prestige and Prominence of the Nominee* – This can be gauged from the nominee's accomplishments and achievements in the private sector, as well as his reputation and past and present memberships in civic, social, religious, professional organizations. The SC should consider how the nominee can contribute to the prestige of the GB. This shall be accorded a percentage of fifty percent (50%) out of the hundred percent (100%) in the evaluation of the nominee;
 - 2) *Potential Contribution* – This can be determined from the past and current achievements and leadership qualities of the nominee. The SC should carefully evaluate and look closely at the nominee's expertise and accomplishments to determine if these are aligned with the mission, goals and objectives, projects and endeavors of VSU. This can be given a percentage of fifty percent (50%) out of the hundred percent (100%) in the evaluation of the nominee;

- b. The SC shall prepare a group ranking based on each of the members' assessment of each qualified candidate. The SC shall also prepare a report of the nominations/applications, pertinent documents, and references it received, as well as the result of the validation process it conducted of all the qualified candidates' prominence, achievements, and reputation.
10. The SC should submit its recommendations and report to the GB within 30 calendar days from the closing of nominations.
11. Selection – The Governing Board shall select two (2) from among the five (5) qualified candidates recommended by the SC, taking into consideration their respective qualifications and the weight of the possible contributions *vis-à-vis* knowledge, expertise, depth and breadth of experience and the realization of the University's Goals and Mission, during the deliberations of the Governing Board.
12. Appointment – After the two (2) Private Sector Representatives (PSRs) shall have been selected by the GB, they shall be appointed as PSRs through a Resolution duly adopted by the governing Board.

The two (2) PSRs are appointed by the Governing Board and as such, their appointment should be signed by the GB chairperson, whether CHED Chairperson or CHED Chair designate.

13. Assumption – The two (2) PSRs shall take their Oaths of Office before the CHED Chairperson or CHED Chair designate before they could assume their positions as GB members.

14. Term of Office

- a. Each PSR shall initially serve a term of two (2) years each and, at the option of the GB, may be re-appointed for one (1) more term of two (2) years. There is no "hold-over" capacity for any PSR whose term has expired;
- b. In case the PSR absents himself/herself for three (3) consecutive times without any justifiable reason, or has become incapacitated or has died, then he/she would be considered automatically terminated and his/her position vacant. A new PSR will have to be selected to serve a full term of two (2) years;
- c. In case the incumbent PSR is found to have misrepresented his/her qualifications or violated the mandated minimum eligibility requirements, then he/she would be terminated from the position and the slot deemed vacated. A new PSR will have to be selected to serve a full term of two (2) years.

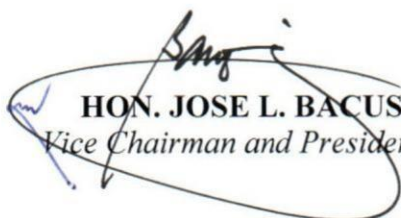
THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED to Approve the Guidelines in the Selection for Private Sector Representatives in the VSU Governing Board, effective upon BOR approval.

IN WITNESS of our approval thereof, we hereby affix our signatures this 16th day of June 2015 at LNU conference Room, Leyte Normal University, Tacloban City.

VSU BOARD OF REGENTS



HON. MARIA CYNTHIA ROSE B. BAUTISTA
CHED Commissioner and Chairperson
VSU-Board of Regents

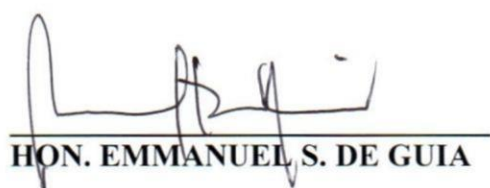


HON. JOSE L. BACUSMO
Vice Chairman and President, VSU

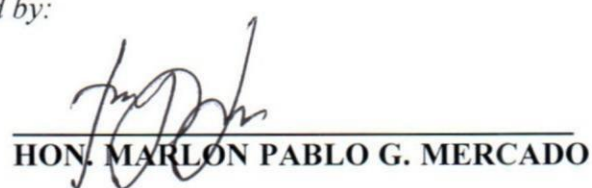
HON. PIA S. CAYETANO
Chair, Committee on Education, Arts & Culture
Senate of the Philippines

HON. ROMAN T. ROMULO
Chair, Committee on Higher & Tech. Educ.
House of Representatives

Represented by:



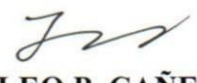
HON. EMMANUEL S. DE GUIA




HON. MARLON PABLO G. MERCADO




HON. BONIFACIO G. UY
Regional Executive Director
National Economic & Dev. Authority-RO8
Gov't. Center, Palo, Leyte



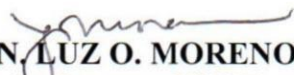
HON. LEO P. CAÑEDA
Regional Executive Director
Department of Agriculture-RO8
Tacloban City



HON. DEXTER C. RELEVO
Student Regent – VSU System
VSU Alangalang, Alangalang, Leyte



HON. EDGARDO E. TULIN
President, VSU Federated Alumni Assn.
VSU, Visca, City of Baybay, Leyte



HON. LUZ O. MORENO
Faculty Regent – VSU Faculty Association
VSU, Visca, City of Baybay, Leyte

Private Sector Representatives: