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Office of the Board Secretary

LEYTE STATE UNIVERSITY
Visca, Baybay, Leyte 6521 A
Philippines

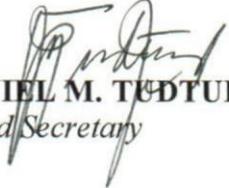
EXCERPTS OF APPROVED MINUTES OF THE
13th LSU Board of Regents Meeting
24 September 2003 * CHED Central Office, Pasig City

Reclassification of Appointments of the
Superintendents of the External Campuses

BOR Resolution No. 71, s. 2003

Confirming the reclassification of appointments of Dr. Celedonia D. Palaña and Dr. Conchita N. Astrologo-Ito, Superintendents II (SG 26) to College Administrator II (SG 26), as approved by the Department of Budget and Management (DBM).

Certified True and Correct


DANIEL M. TEDTUD JR.
Board Secretary

Board Action: **CONFIRMED**
Date: 24 September 2003
Attachment: M

Cc: HRMO 10/3/03



Office of the Board Secretary

LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521 A

Philippines

24 September 2003

**The Honorable Chairman and
Members of the LSU Board of Regents**

Ladies/Gentlemen:

I am hereby endorsing the "**Reclassification of Appointments of Dr. Celedonia D. Palaña, Supt. II (SG 26) to College Administrator II (SG 26)**" which has been approved by the Department of Budget and Management.

I am, therefore, recommending the same **FOR APPROVAL** by the Board of Regents.

Very truly yours,


PACIENCIA P. MILAN
President

Gerona - M

BOARD ACTION : _____

DATE : 24 September 2003



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A
Philippines

Office of the President

October 17, 2001

Dir. Manuel H. Bernal
Regional Director
Department of Budget and Management, Region 08
Tacloban City

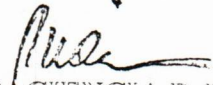
Dear Dir. Bernal:

With the integration of the four CSI to Leyte State University, it is requested that the following plantilla positions be reclassified to College Administrator II SG-26, to wit:

	<u>Unique Item Number</u>	<u>Position Title</u>	<u>SG</u>	<u>Proposed Position</u>	<u>SG</u>
1.	VOCS2-2-2000	Voc. School Supt. II	26	College Administrator II	26
2.	VOCS2-3-2000	Voc. School Supt. II	26	College Administrator II	26
3.	VOCS2-4-2000	Voc. School Supt. II	26	College Administrator II	26
4.	VOCS2-5-2000	Voc. School Supt. II	26	College Administrator II	26

Thank you.

Very truly yours,


PACIENCIA P. MILAN
President

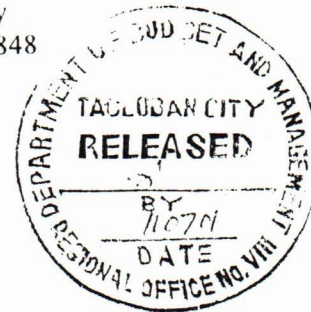


REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGIONAL OFFICE NO. VIII
TCS Bldg., P. Burgos St., Tacloban City
Tel. No. 321-2327, 325-5175, FAX 325-7848



November 06, 2001

DR. PACIENCIA P. MILAN
President
Leyte State University
Baybay, Leyte



Madam:

This is to inform of the approval of your request for reclassification of the following positions, effective November 1, 2001, to wit:

RECLASSIFICATION OF POSITIONS:

No. of Pos.	Item No.	Position Title	Salary Grade	Salary
FROM:				
1	VISCAB-VOCS2-2-2000	Vice School Superintendent II	26 step 4	24,253.00
1	VISCAB-VOCS2-3-2000	Vice School Superintendent II	26 step 2	23,084.00
1	VISCAB-VOCS2-4-2000	Vice School Superintendent II	26 step 1	22,521.00
1	VISCAB-VOCS2-5-2000	Vice School Superintendent II	26 step 2	23,084.00

TO:				
1	VISCAB-CAD2-3-2001	College Administrator II	26 step 4	24,253.00
1	VISCAB-CAD2-2-2001	College Administrator II	26 step 2	23,084.00
1	VISCAB-CAD2-4-2001	College Administrator II	26 step 1	22,521.00
1	VISCAB-CAD2-1-2001	College Administrator II	26 step 2	23,084.00



"Tulong-tulong sa pagsulong!"

The said reclassification of positions have been correctly classified according to the Revised Compensation and Position Classification System as mandated under RA 9137 and authorized hiring rates pursuant to NBC No. 474.

Accordingly, the above modifications/changes shall be reflected in the FY 2001 PSIPOP of the College.

Attached is NOSCA No. 0802001-1-001 for reference.

Very truly yours,



MANUEL I. BERNAL

Director IV

ICL/EBT/enn

Ref. No. B11-05-01-3387

Republic of the Philippines
LEYTE STATE UNIVERSITY
(Agency)

Kayo ay nahirang na College Administrator 11 (SG-26)
You are hereby appointed as

na may katayuang Permanente sa
with a (status) at the

Leyte State School of Fisheries, Tolosa, Leyte sa pasahod na
(Agency) with a compensation rate of

Ito ay magkakabisa sa petsa ng pagganap ng tungkulin subali't di aaga sa pesos per annum
The effectivity of this appointment shall be the date of actual assumption by the appointee but not earlier than the

date of issuance of the appointment which is the date of the signing of the appointing authority.

Ang appointment na ito ay
This appointment is

reclassification
(Original, Promotion, etc.)

Bilang kapalit ni vice	na who	at and
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ayon sa Plantilya Aytem Blg. ViSCAB-CAD2-1-2001 Pahina 39
in accordance with Plantilla Item No. Page

Sumasainyo,
Very truly yours,

PACIENCIA P. MILAN

Punung Tanggapan
(Head of Agency)

07/16/02
Peta ng Pagpirma
(Date of Signing)

Pinagtibay alinsunod sa resolusyon ng
Komisyon ng Serbisyo Sibil Blg 93-58-42
may petsa Enero 1, 1994.

Sertipikasyon

Ito ay pagpapatunay na lahat ng dapat gawin at mga kailangang dokumento para sa appointment na ito ayon sa CSC MC #40, s. 1998 ay nasunod na, narebisa ko, at napatunayang nasa ayos.

Ang posisyon ay nalathala sa _____

(The position was published at)

(on)

noong _____

This is to certify that all requirements and supporting papers pursuant to MC# 40 s. 1998 as amended have been complied with reviewed and found to be in order.

TERESITA L. QUIÑANOLA

(Personnel Officer/HRMDO)

Sertipikasyon

Ito ay pagpapatunay na ang nahirang ay nagdaan sa pagsusuli ng **Personnel Selection Board** at kwalipikado.

This is to certify that the appointee has been screened and found qualified by the promotion/Personnel Selection Board.

Chairman

(Personnel Selection Board)

Mga Notasyon

ANUMANG BURA O PAGBABAGO SA AKSYONG GINAWA NG KOMISYON NG SERBISYO SIBIL AY MAGPAPAWALANG-BISA SA PAGHIRANG NA ITO MALIBAN KUNG ANG PAGBABAGO AY NASULAT NA KINUMPIRMA NG KOMISYON.

Petsa ng paglabas sa KSS/Komisyon:

Mga pagbibigyan ng kopya:

Orihinal

-

Kopya ng nahirang

Pangalawang Kopya

-

para sa Komisyon ng Serbisyo Sibil

Pangatlong Kopya

-

para sa Ahensiya

SS Porma Blg. 33.
(Narebisa, 1998)

Republic of the Philippines

LEYTE STATE UNIVERSITY-Villaba Campus
Villaba, Leyte
(Agency)

Ginoo/Gng./Bb.: GONCHITA N. ASTROLOGO
Mr./Mrs./Ms.

Kayo ay nahirang na COLLEGE ADMINISTRATOR II (SG-26 step 2)
You are hereby appointed as

na may katayuang Permanent sa
with a (status) at the
Leyte State University - Villaba Campus, Villaba, Leyte sa pasahod na
(Agency) with a compensation rate of
TWO HUNDRED SEVENTY SEVEN THOUSAND EIGHT PESOS ONLY (P277,008.00) piso.
pesos per annum

Ito ay magkakabisa sa petsa ng pagganap ng tungkulin subali't di aaga sa petsa ng
The effectivity of this appointment shall be the date of actual assumption by the appointee but not earlier than the date of
pagpirma ng puno ng tanggapan o appointing authority.
issuance of the appointment which is the date of the signing of the appointing authority.

Ang appointment na ito ay By Reclassification
This appointment is (Original, Promotion, etc..)

bilang kapalit ni na at
vice who (Transferred, Retired, etc.) and

ayon sa Plantilya Aytem Blg. VISCAB-CAD2-2-2001 Pahina
in accordance with Plantilla Item No. Page

Sumasainyo,
Very truly yours,
PACIENCIA P. MILAN
Puno ng Tanggapan
(Head of Agency)

01-01-2002

Petsa ng Pagpirma
(Date of Signing)

Pinagtibay alinsunod sa resolusyon ng
Komisyon ng Serbisyo Sibil Blg 93-58-42
na may petsa Enero 1, 1994.

Sertipikasyon

Ito ay pagpapatunay na lahat ng dapat gawin at mga kailangang dokumento para sa appointment na ito ayon sa CSC MC #40, s. 1998 ay nasunod na, narebisa ko, at napatunayang nasa ayos.

Ang posisyon ay nalathala sa _____

(The position was published at)

(on)

noong _____

This is to certify that all requirements and supporting papers pursuant to MC# 40 s. 1998 as amended have been complied with reviewed and found to be in order.

TERESITA L. QUIÑANOLA

(Personnel Officer/HRMDO)

Sertipikasyon

Ito ay pagpapatunay na ang nahirang ay nagdaan sa pagsusuli ng **Personnel Selection Board** at kwalipikado.

This is to certify that the appointee has been screened and found qualified by the promotion/Personnel Selection Board.

Chairman

(Personnel Selection Board)

Mga Notasyon

ANUMANG BURA O PAGBABAGO SA AKSYONG GINAWA NG KOMISYON NG SERBISYO SIBIL AY MAGPAPAWALANG-BISA SA PAGHIRANG NA ITO MALIBAN KUNG ANG PAGBABAGO AY NASULAT NA KINUMPIRMA NG KOMISYON.

Petsa ng paglabas sa KSS/Komisyon:

Mga pagbibigyan ng kopya:

Orihinal

Pangalawang Kopya

Pangatlong Kopya

-

Kopya ng nahirang

para sa Komisyon ng Serbisyo Sibil

para sa Ahensiya