



**117<sup>TH</sup> BOARD OF REGENTS MEETING**

**BOR RESOLUTION NO. 17**

Series of 2024

**CONFIRMING THE APPOINTMENTS ISSUED BY THE OFFICE OF THE UNIVERSITY  
PRESIDENT COVERING THE PERIOD SEPTEMBER TO DECEMBER 2024**

**WHEREAS**, the Board of Regents is granted the power to appoint upon recommendation of the university President vice-Presidents, deans, directors and heads of campuses, faculty members, and other officials and employees of the University;

**WHEREAS**, as provided by law, the Board of Regents could delegate the above-mentioned power to the University President as it may deem appropriate, to expedite the administration of the affairs of the University;

**WHEREAS**, Board Resolution No. 14, s. 2006 which granted the University President authority, among others, the authority to appoint faculty members to academic ranks with salary grade 18 and below subject to confirmation of the board; and non-teaching and administrative personnel to positions with salary grade 17 and below subject to confirmation of the Board;

**WHEREAS**, under the aforesaid Board resolution, the University President issued permanent/temporary appointments to the faculty and staff of VSU campuses, summarized in a list hereto attached;

**WHEREAS**, the University Administrative Council favorably endorsed confirmation of said agreements in its meeting on November 21, 2024;

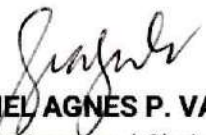
**WHEREAS**, finding UADCO's recommendation in order, the Governing Board has agreed to confirm the appointments issued covering the period September to December 2024;


**NOW, THEREFORE**, on motion, duly seconded, and unanimously approved, be it;

**RESOLVED**, as it is hereby resolved, that the Board of Regents of Visayas State University confirms the appointments issued by the University President covering the period September to December 2024.

**IN WITNESS** of our approval thereof, we hereby affix our signatures this 17<sup>th</sup> day of December 2024 at the Commission on Higher Education, Diliman, Quezon City, Philippines.

## VSU BOARD OF REGENTS

  
**HON. ETHEL AGNES P. VALENZUELA**  
CHED Commissioner and Chairperson-designate


  
**HON. PROSE IVY G. YEPES**  
VSU President and Vice Chairperson

**HON. BERNADETTE REMALLA-MAYBITUIN**  
Representing Hon. **ALLAN PETER S. CAYETANO**  
Chairperson, Senate Committee on Higher,  
Technical and Vocational Education  
Member, VSU BOR


**HON. CARL NICOLAS C. CARI**  
Representing Hon. **MARK O. GO**  
Chairperson, Committee on Higher & Technical  
Education House of Representatives  
Member, VSU BOR

  
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Regional Director, National Economic and  
Development Authority Regional Office VIII  
Member, VSU BOR

**HON. ANDREW RODOLFO T. ORAIS**  
Regional Executive Director, Department of  
Agriculture-RO8  
Member, VSU BOR

  
**HON. ERNESTO F. BULAYOG**  
Faculty Regent - VSU System Faculty Union of  
Baybay Leyte  
Member, VSU BOR

  
**HON. OSCAR B. POSAS**  
President, VSU Federated Alumni Association  
Member, VSU BOR

  
**HON. RYAN C. ILAIDA**  
Student Regent - VSU Student Council Federation  
Member, VSU BOR

### *Private Sector Representatives:*

**HON. ALAIN CHARLES J. VELOSO**  
Member, VSU BOR  
Villaba, Leyte

  
**HON. RUPERTO O. APARRI, III**  
Member, VSU BOR  
Tacloban City, Leyte





## EXECUTIVE SUMMARY

### SUBJECT

**APPOINTMENTS ISSUED BY THE OFFICE OF THE UNIVERSITY PRESIDENT COVERING THE PERIOD SEPTEMBER TO DECEMBER 2024**

### RATIONALE

VSU adheres to the principles of merit, fitness, equity, equality and competency-based selection of staff to ensure that they possess the necessary skills and competencies to perform the duties and responsibilities of the position to be filled. The qualification standards for appointment and other personnel actions for administrative personnel align with the Memorandum Circulars issued by the Civil Service Commission, Commission on Higher Education and the Department of Budget and Management as well as those approved by the Board of Regents.

According to a delegated authority, the University President issued Appointments to Faculty and Staff covering the period from September to December 2024, the details of which are reflected in the list attached hereto, for Board confirmation.

### LEGAL BASIS

- RA 8292, Section 4 (g)
- Omnibus Rules Implementing Book V of Executive Order No. 292
- 2017 Omnibus Rules and Regulations on Appointments and Other Human Resource Actions
- Merit Selection Plan for Staff

### DESCRIPTION OF THE PROPOSAL

The proposal seeks the Governing Board to confirm the list of appointments issued by the University President.

### ENDORSEMENT

The University Administrative Council (UADCO) endorsed the proposal on November 21, 2024.

### ATTACHMENT

- Matrix of Appointments Issued covering the period September to December 2024



**VISAYAS**  
STATE UNIVERSITY

Visca, Baybay City, Leyte

**VSU-MAIN ADMINISTRATIVE**

No.	NAME	POSITION TITLE	ITEM NO.	EFFECTIVE DATE	EMPLOYMENT STATUS
1	Luvilla G. Alcober	Administrative Officer IV (Human Resource Management Officer II)	VISCAB-ADOF4-35-2023	09/02/2024	PROMOTION
2	Carren Mae B. Vilbar	Administrative Assistant II (Human Resource Management Assistant)	VISCAB-ADAS2-81-2023	09/02/2024	PROMOTION
3	Jesibel L. Muertigue	Administrative Assistant II (Human Resource Management Assistant)	VISCAB-ADAS2-82-2023	09/09/2024	PROMOTION
4	Elmera Y. Bañico	Information Officer III	VISCAB-INFO3-31-2023	10/16/2024	PROMOTION
5	Jessamine C. Ecleo	Administrative Officer V (Administrative Officer III)	VISCAB-ADOF5-26-2023	10/16/2024	PROMOTION
6	Wilma V. Napiere	Administrative Officer V (Cashier III)	VISCAB-ADOF5-29-2023	10/16/2024	PROMOTION
7	Pearl P. Vistal	Administrative Officer I (Records Officer I)	VISCAB-ADOF1-56-2023	10/16/2024	PROMOTION
8	Toni Marc L. Dargantes	Planning Officer III	VISCAB-PLO3-8-2023	10/16/2024	PROMOTION
9	Maria Roberta S. Mirafior	Administrative Officer V (Records Officer III)	VISCAB-ADOF5-27-2023	10/16/2024	PROMOTION
10	Marco L. Cabras	Administrative Aide VI (Clerk III)	VISCAB-ADA6-113-2023	10/21/2024	ORIGINAL
11	Danilo G. Dumaguing	Internal Auditor III	VISCAB-IAUD3-1-2023	10/23/2024	PROMOTION
12	Marcelo T. Abrera Jr.	Project Development Officer III	VISCAB-PDO3-4-2023	10/28/2024	REEMPLOYMENT
13	Raffy Andrew G. Loreto	Administrative Officer V (Project Development Officer III)	VISCAB-ADOF5-30-2023	10/29/2024	REEMPLOYMENT
14	Christan Mikhael D. Restor	Administrative Officer II (Management and Audit Analyst I)	VISCAB-ADOF2-28-2004	10/28/2024	PROMOTION
15	Randy G. Caña	Administrative Aide IV (Printing Machine Operator I)	VISCAB-ADA4-117-2004	10/15/2024	ORIGINAL
16	Honey Sofia V. Collis	Supervising Administrative Officer (Administrative Officer IV)	VISCAB-SADOF-9-2004	10/16/2024	PROMOTION
17	Raymund M. Igcasama	Registrar IV	VISCAB-R4-1-2001	10/16/2024	PROMOTION

18	Nick Freddy R. Bello	Accountant III	VISCAB-A3-127-2023	10/16/2024	PROMOTION
19	Alicia M. Flores	Supervising Administrative Officer (Financial & Management Officer I)	VISCAB-SADOF-8-2004	10/16/2024	PROMOTION
20	Ma. Elsa M. Umpad	Administrative Officer V (Management and Audit Analyst III)	VISCAB-ADOF5-28-2023	10/16/2024	PROMOTION
21	Noreve Jean M. Agad	Science Research Assistant	Contractual	11/04/2024	ORIGINAL
22	Renato A. Daganta Jr.	Veterinarian II	Casual	11/04/2024	Reappointment
23	Zarlin Jacel Z. Compendio	Nurse I	Casual	11/04/2024	ORIGINAL
24	Emmanuel P. Lesidan	Administrative Aide I (Utility Worker I)	VISCAB-ADA1-183-2004	11/04/2024	ORIGINAL
25	Marfel L. Lebios	Science Research Assistant	SRAS1-1-2013	11/04/2024	ORIGINAL
26	Gilbert D. Modina	Administrative Aide I (Utility Worker I)	VISCAB-ADA1-179-2004	11/04/2024	ORIGINAL
27	Karen Abegañ S. Monteron	Attorney IV	VISCAB-ATY4-8-2010	11/18/2024	ORIGINAL
28	Rosel P. Naya	Driver II	Contractual	11/04/2024	ORIGINAL
29	Larry Anthony C. Asilom	Driver II	Contractual	11/04/2024	ORIGINAL
30	Rico B. Mascariñas	Driver II	Contractual	11/04/2024	ORIGINAL
31	Jay F. Redula	Driver II	Contractual	11/04/2024	ORIGINAL
32	Rijun R. Avellana	Driver II	Contractual	11/04/2024	ORIGINAL
33	Mario P. Naya	Driver II	Contractual	11/04/2024	ORIGINAL
34	Marlon L. Managbanag	Driver II	Contractual	11/04/2024	ORIGINAL
35	Aljun D. Modina	Driver II	Contractual	11/04/2024	ORIGINAL
36	Eleno V. Geoman	Driver II	Contractual	11/04/2024	ORIGINAL
37	Ruel B. Calipayan	Driver II	Contractual	11/04/2024	ORIGINAL
38	Jenefer B. Jayme	Administrative Officer III (Executive Assistant I)	VISCAB-ADOF3-20-2004	11/06/2024	PROMOTION
39	Valerie C. Valenzona	Administrative Officer III (Cashier II)	VISCAB-ADOF3-43-2023	11/06/2024	PROMOTION
40	Dahlia R. Arpoceple	Administrative Assistant II (Disbursing Officer II)	VISCAB-ADAS2-79-2023	11/06/2024	PROMOTION



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Visca, Baybay City, Leyte

**VSU-MAIN FACULTY**

NO.	NAME	POSITION TITLE	ITEM NO.	EFFECTIVE DATE	EMPLOYMENT STATUS
1	Elia Maury C. Jadina	INSTRUCTOR I	VISCAB-INST1-23-2016	09/23/2024	TRANSFER
2	Mari Neila P. Seco	INSTRUCTOR III	VISCAB-INST3-55-2023	10/01/2024	TRANSFER
3	Nancy D. Abunda	ASSOCIATE PROFESSOR V	VISCAB-APRO5-27-2024	10/29/2024	RECLASSIFICATION
4	Glenn G. Pajares	ASSOCIATE PROFESSOR V	VISCAB-APRO5-30-2024	10/29/2024	RECLASSIFICATION
5	Catherine C. Arradaza	ASSOCIATE PROFESSOR V	VISCAB-APRO5-29-2024	10/29/2024	RECLASSIFICATION
6	Jannet C. Bencure	ASSOCIATE PROFESSOR V	VISCAB-APRO5-28-2024	10/29/2024	RECLASSIFICATION
7	Andrew A. Mazo	ASSISTANT PROFESSOR IV	VISCAB-AP4-74-2023	10/01/2024	PROMOTION



**VISAYAS**  
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Visca, Baybay City, Leyte

**VSU-ALANGALANG ADMINISTRATIVE**

NAME	POSITION TITLE	ITEM NO.	EFFECTIVE DATE	EMPLOYMENT STATUS
ANICETO, ROEL N.	DRIVER II	LS	OCTOBER 1, 2024	CONTRACTUAL
DE LA CRUZ, RALENE L.	ADMIN AIDE VI (CLERK III)	VISCAB-ADA6-106-2023	SEPTEMBER 16, 2024	PERMANENT
GATELA, RENALYN B.	ADMIN AIDE IV (CLERK II)	VISCAB-ADA4-126-2023	SEPTEMBER 16, 2024	PERMANENT
HORCA, JESSABEL P.	ADMIN AIDE VI (CLERK III)	VISCAB-ADA6-109-2023	SEPTEMBER 16, 2024	PERMANENT
LACABE, RENATO A.	ADMIN ASST. I (COMPUTER OPERATOR I)	VISCAB-ADAS1-37-2023	SEPTEMBER 20, 2024	PERMANENT
PIANGCO, CHRISTINE JOY	ADMIN AIDE VI (CLERK III)	VISCAB-ADA6-107-2023	SEPTEMBER 16, 2024	PERMANENT
PRUDENCIO, CHARMAE C.	ADMIN AIDE VI (CLERK III)	VISCAB-ADA6-108-2023	SEPTEMBER 16, 2024	PERMANENT
TADEA, SHEILA P.	ADMIN ASST. III (SENIOR BOOKKEEPER)	VISCAB-ADAS3-62-2023	SEPTEMBER 02, 2024	PERMANENT
TERORA, ERIK A.	ADMIN OFFICER I (SUPPLY OFFICER I)	VISCAB-ADOF1-52-2023	SEPTEMBER 16, 2024	PERMANENT
BARRAZA, MARIA LOURDES D.	ADMIN OFFICER III (SUPPLY OFFICER II)	VISCAB-ADOF3-42-2023	SEPTEMBER 02, 2024	PERMANENT
CHUA, SARAH M.	ADMIN OFFICER V (ADMIN OFFICER III)	VISCAB-ADOF5-25-2023	OCTOBER 16, 2024	PERMANENT
DE LOS REYES, ELDA V.	ADMIN OFFICER IV (BUDGET OFFICER II)	VISCAB-ADOF4-33-2023	SEPTEMBER 20, 2024	PERMANENT



Visca, Baybay City, Leyte

**VSU-ALANGALANG FACULTY**

NO.	NAME	POSITION TITLE	ITEM NO.	EFFECTIVE DATE	EMPLOYMENT STATUS
1	GILMORE, LEARJAN A.	INSTRUCTOR I	VISCAB-INST1-106-2016	SEPTEMBER 30, 2024	TEMPORARY





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**VSU ISABEL - ADMINISTRATIVE**

NAME	POSITION TITLE	ITEM NO.	EFFECTIVE DATE	EMPLOYMENT STATUS
CADAVOS, JALY D.	Administrative Assistant II	VISCAB-ADAS2-74-2023	09/05/2024	Permanent
MOLINA, MYLENE C	Administrative Assistant II	VISCAB-ADAS2-75-2023	09/05/2024	Permanent
ALBACE, ZAIREEN JOY R.	Administrative Assistant I	VISCAB-ADAS1-86-2023	09/17/2024	Permanent
CANOY, WIZA R.	Administrative Aide VI	VISCAB-ADA6-101-2023	09/17/2024	Permanent
SINGCOL, LELIBETH I.	Administrative Aide VI	VISCAB-ADA6-100-2023	09/17/2024	Permanent
TAN, MIRAFLOR	Administrative Aide VI	VISCAB-ADA6-104-2023	09/17/2024	Permanent
YRIGAN, MARIMAR C.	Administrative Aide VI	VISCAB-ADA6-102-2023	09/17/2024	Permanent
COLON, RUFFY MOR C.	Administrative Aide VI	VISCAB-ADA6-105-2023	09/17/2024	Permanent
EBONALO, ARYEN L.	Administrative Aide VI	VISCAB-ADA6-103-2023	10/01/2024	Permanent
TERO, BABETH A.	Administrative Aide I		10/23/2024	Casual
HOLANDA, JULIUS O.	Administrative Aide III		10/25/2024	Casual



**VSU ISABEL FACULTY**

NO.	NAME	POSITION TITLE	ITEM NO.	EFFECTIVE DATE	EMPLOYMENT STATUS
1	OLIVEROS, ANTHONY JHON T.	Instructor I	VISCAB-INST1-5-2021	10/01/2024	Temporary - Substitute



**VISAYAS**  
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**VSU-TOLOSA ADMINISTRATIVE**

NAME	POSITION TITLE	ITEM NO.	EFFECTIVE DATE	EMPLOYMENT STATUS
Pagpagon, Lea E.	Administrative Aide VI (Clerk III)	VISCAB-ADA6-7-2010	SEPT. 1, 2024	PERMANENT
Matunog, Theresa Jill S.	Administrative Aide VI (Clerk III)	VISCAB-ADA6-95-2023	SEPT. 1, 2024	PERMANENT
Ibañez, Virgencita S.	Administrative Aide VI (Clerk III)	VISCAB-ADA6-96-2023	SEPT. 1, 2024	PERMANENT
De la Cruz, Edward A.	Administrative Aide VI (Clerk III)	VISCAB-ADA6-97-2023	SEPT. 1, 2024	PERMANENT
Palaña, Krystal Joy T.	Administrative Aide VI (Clerk III)	VISCAB-ADA6-98-2023	SEPT. 1, 2024	PERMANENT
Cagara, Jovy B.	Administrative Aide VI (Clerk III)	VISCAB-ADA6-99-2023	SEPT. 1, 2024	PERMANENT
Leios, Damilo D.	Administrative Officer V ( Admin. Officer III)	VISCABADO5-24-2023	10/16/2024	PERMANENT



Villaba, Leyte

**VSU-VILLABA ADMINISTRATIVE**

NAME	POSITION TITLE	ITEM NO.	EFFECTIVE DATE	EMPLOYMENT STATUS
MONSANTO, RORINAH DUJA	ADMINISTRATIVE ASSISTANT III	VISCAB-ADAS3-61-2023	09/16/2024	PERMANENT
PULMINAR, JEANETTE B.	ADMINISTRATIVE ASSISTANT II	VISCAB-ADAS2-68-2023	09/16/2024	PERMANENT
DUALLO, ANTONIO CELCO A.	ADMINISTRATIVE ASSISTANT II	VISCAB-ADAS2-69-2023	09/16/2024	PERMANENT
GLOVA, JERIZZA A.	ADMINISTRATIVE ASSISTANT II	VISCAB-ADAS2-70-2023	09/16/2024	PERMANENT
EPE, LOIJIE L.	ADMINISTRATIVE ASSISTANT I	VISCAB-ADAS1-84-2023	09/16/2024	PERMANENT
PEÑARANDA, DAISYLIN G.	ADMINISTRATIVE AIDE VI	VISCAB-ADAS6-89-2023	09/16/2024	PERMANENT
BENITEZ, BERNALYN ROSE D.	ADMINISTRATIVE AIDE VI	VISCAB-ADA6-90-2023	09/16/2024	PERMANENT
CONAG, RIO E.	ADMINISTRATIVE AIDE VI	VISCAB-ADA6-91-2023	09/16/2024	PERMANENT
ILAGAN JR., ROLANDO A.	ADMINISTRATIVE AIDE VI	VISCAB-ADA6-92-2023	09/16/2024	PERMANENT
MONSANTO, LYRA BELLE C.	ADMINISTRATIVE AIDE VI	VISCAB-ADA6-93-2023	09/16/2024	PERMANENT
LABAY, MYLENE P.	ADMINISTRATIVE AIDE VI	VISCAB-ADA6-94-2023	09/23/2024	PERMANENT