



Office of the Board Secretary

LEYTE STATE UNIVERSITY
Visca, Baybay, Leyte 6521 A
Philippines

EXCERPTS OF APPROVED MINUTES OF THE
14th LSU Board of Regents Meeting
02 December 2003 * CHED Central Office, Pasig City

Use of Income – LSU Tolosa Campus

BOR Resolution No. 84, s. 2003

Approving the Use of Income from the LSU-Tolosa Campus,
as corrected.

The request to allocate funds in the amount of P74,727.56 for
the Education Tour to Luzon area was **DISAPPROVED**. The Board
suggested that the amount should instead be spent for the repair of
some campus buildings.

Certified True and Correct


DANIEL M. TUDTUD JR.
Board Secretary

Board Action : **APPROVED** (as corrected)
Date : 2 December 2003

Received copy
Glibon
ELVIRA L. SAMPAN LAD
1/6/04

Republic of the Philippines
Leyte State University
College of Fisheries
Tolosa, Leyte

Fund 164
Budget Estimate
for the Period September to November, 2003

Particulars	Amount	Remarks / Justification
A. Tuition Fees & Other School Fees I. <u>Instruction Use/Augmentation.</u> Student Welfare Fund	P3,200.00	Attendance of Seminar at Baguio City on Campus Journalism
Maintenance & Other Operating Expenses	20,000.00	The requested amount shall be used to cover the MOOE Fund requirement of the Colleges and augmentation of Instruction Fund most especially on the purchases of Library books and materials.
Employees Welfare Fund	74,727.56	The amount requested will be used to augment expenses for the transportation of Employees' Educational Tour in going to Intramuros Manila in connection with the celebration of the Teachers' Day come December 5, 2003 and in support with the "WOW" Philippines , a program of the Department of Tourism.
TOTAL	P 97,927.56	

Certified Correct:

CELEDONIA DE ASIS PALAÑA, Ed.D.
Campus Dean

Prepared by:

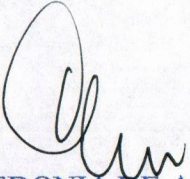
ELVIRA L. SABULAO
Adm. Officer II

Republic of the Philippines
Leyte State University
College of Fisheries
Tolosa, Leyte

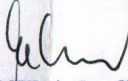
Fund 164
Budget Estimate
for the Period June to August, 2003

Particulars	Amount	Remarks / Justification
Instruction Student Welfare Fund	P 8,000.00	To augment expenses incurred in the participation of the Search for Miss LSU 2003 during the Anniversary Celebration of the LSU Main Campus last August 10, 2003
Maintenance & Other Operating Expenses	30,000.00	To augment expenses in connection with the celebration on the 32 nd Foundation Anniversary of the LSU – Tolosa Campus. Purchase of supplies and other expenses under MOOE
Equipment Outlay	18,000.00	To augment expenses for the repair of Typewriters.
Capital Outlay	40,677.50	For the improvement of the on-going Fish Pond construction located inside the school campus
TOTAL	P 96,677.50	

Certified Correct:


CELEDONIA DE ASIS PALAÑA, Ed.D.
Campus Dean

Prepared by:


ELVIRA L. SABULAO
Adm. Officer II


Republic of the Philippines
Leyte State University
College of Fisheries
Tolosa Campus
Tolosa, Leyte

CERTIFICATION

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that the amount of *Ninety-Six Thousand Six Hundred Seventy Seven and 50/100 Pesos (P96,677.50)* is the total deposits for income under Fund 164 covering the months from June – August, 2003.

Done this 15th day of September, 2003 at LSU, College of Fisheries, Tolosa Campus, Tolosa, Leyte.


FELINITA H. DAYA
Senior Bookkeeper

Republic of the Philippines
Leyte State University
College of Fisheries
Tolosa Campus
Tolosa, Leyte

November 21, 2003

Dr. Paciencia P. Milan
President
LSU
Visca, Baybay, Leyte

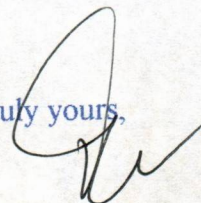
Madam:

I have the honor to submit the herein budget proposal under Fund 164 for the Leyte State University, Tolosa Campus, Tolosa, Leyte as of November 20, 2003 with a total amount of **NINETY-SEVEN THOUSAND NINE HUNDRED TWENTY-SEVEN AND FIFTY-SIX PESOS(P97,927.56) ONLY.**

Your favorable action and consideration on the matter shall be highly appreciated.

Thank you.

Very truly yours,



CELEDONIA DE ASIS PALAÑA, Ed.D
Campus Dean


Republic of the Philippines
Leyte State University
College of Fisheries
Tolosa Campus
Tolosa, Leyte

CERTIFICATION

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that the amount of **NINETY-SEVEN THOUSAND NINE HUNDRED TWENTY-SEVEN AND FIFTY-SIX PESOS(97,927.56)**only is the total deposits for income under Fund 164 covering the months of September to November 2003.

Done this 21st day of November 2003 at LSU, College of Fisheries, Tolosa Campus, Tolosa Leyte.

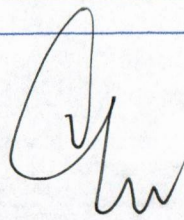

FELINITA H. DAYA
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Republic of the Philippines
Leyte State University
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Tolosa, Leyte

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for the Period September to November, 2003

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TOTAL	P 97,927.56	

Certified Correct:


CELEDONIA DE ASIS PALAÑA, Ed.D.
Campus Dean

Prepared by:


ELVIRA L. SABULAO
Adm. Officer II