



**119<sup>TH</sup> BOARD OF REGENTS MEETING**

**BOR RESOLUTION NO. 75**

Series of 2025

**APPROVING THE AMENDMENTS TO STIPEND REQUIREMENTS FOR SUPREME STUDENT COUNCIL OFFICERS AND STREAMLINING THE PROCESS**

**WHEREAS**, Section 7 (b) of Republic Act No. 9158, the university's enabling law, empowers the Governing Board to receive and appropriate all sums as may be provided, for the support of the University in the manner it may determine, in its discretion, to carry out the purposes and functions of the University;

**WHEREAS**, Board Resolution No. 70, s. 2022, approving the proposal to augment the Student Leadership Incentives and Stipend given to the Supreme Student Council Officers;


**WHEREAS**, Regent Ilaida, representing the University Supreme Student Council Federation, proposes to revise Board Resolution No. 70, s. 2022 by streamlining the requirements and giving clarity to the roles of the offices involved, ensuring a smoother and more efficient process;

**NOW, THEREFORE**, on motion, duly seconded, and unanimously approved, be it;

**RESOLVED**, as it is hereby resolved, that the Board of Regents of Visayas State University approves the amendments to stipend requirements for Supreme Student Council Officers and streamlining the process, as described in the documents attached hereto and made part of this resolution.

**IN WITNESS** of our approval thereof, we affix our signatures this 29th day of April 2025 at VSU, Baybay City, Philippines.

## VSU BOARD OF REGENTS

  
**HON. ETHEL AGNES P. VALENZUELA**  
CHED Commissioner and Chairperson  
VSU-Board of Regents

  
**HON. PROSE IVY G. YEPES**  
VSU President, Vice Chairperson  
VSU-Board of Regents


(Absent)

**HON. BERNADETTE REMALLA-MAYBITUIN**  
Representing Hon. **ALLAN PETER S. CAYETANO**  
Chairperson, Senate Committee on Higher,  
Technical and Vocational Education  
Member, VSU BOR


  
**HON. CARL NICOLAS C. CARI**  
Representing Hon. **MARK O. GO**  
Chairperson, Committee on Higher & Technical  
Education, House of Representatives  
Member, VSU BOR

  
**HON. MEYLENE C. ROSALES**  
Regional Director, Department of Economy,  
Planning and Development, RO VIII  
Member, VSU BOR

**HON. ANDREW RODOLFO T. ORAIS**  
Regional Executive Director, Department of  
Agriculture-RO8  
Member, VSU BOR

  
**HON. ERNESTO F. BULAYOG**  
Faculty Regent - VSU System Faculty Union of  
Baybay Leyte  
Member, VSU BOR

  
**HON. OSCAR B. POSAS**  
President, VSU Federated Alumni Association  
Member, VSU BOR

  
**HON. RYAN C. ILAIDA**  
Student Regent - VSU Student Council Federation  
Member, VSU BOR

### Private Sector Representatives:

  
**HON. ALAIN CHARLES J. VELOSO**  
Member, VSU BOR  
Villaba, Leyte

  
**HON. RUPERTO O. APARRI, III**  
Member, VSU BOR  
Tacloban City, Leyte



**Proposal to Amend Board of Regents (BOR) Resolution No. 70,  
Series of 2022: Stipend Requirements for Supreme Student Council  
(SSC) Officers & Streamline the Process**

**I. Rationale**

For the past academic years, the Supreme Student Council (SSC) officers have faced significant challenges in claiming their stipends due to confusion and lack of clarity regarding the process. The existing resolution outlining the requirements for stipend disbursement has proven to be overly rigid and unrealistic, making it difficult for student leaders to comply fully. Additionally, there has been uncertainty about which office or individual is responsible for issuing the payroll, leading to delays and frustration among student leaders.

Recently, the SSCF Chairperson met with the Finance Director, who clarified that the process requires a Certification signed by the Student Development Services Coordinator and the Head of the Student Affairs and Services (SAS) office, with the Office of the Vice President for Student Affairs and Services (OVPSAS) responsible for preparing the payroll. However, even with this clarification, the existing requirements in the resolution remain impractical, as they demand reports and documentation that are not aligned with the actual reports submitted to the SAS office (e.g., only Accomplishment and Financial Reports are required by SAS). This situation has created unnecessary barriers for student leaders to receive their rightful stipends, discouraging active participation in student governance and leadership roles. Furthermore, the recent amendments to the SSC Constitution and Bylaws, which introduced new positions to the organizational structure, necessitate an updated stipend disbursement policy to reflect these changes. To address these issues, this proposal seeks to revise the existing resolution, streamline the requirements, and clarify the roles of the involved offices to ensure a smoother and more efficient process.

**II. Proposed Solution**

To address the challenges faced by the SSC officers, the following revisions and improvements are proposed:

**A. Revised Requirements for Stipend Disbursement**

**✓ Certification of Compliance**





The SSC will submit the Accomplishment Report, Financial Report, to the SDS office 2-3 Weeks after the Final Exam. The SAS office will review and sign the Certificate of Compliance.

## 2. Payroll Preparation and Disbursement

The OVPSAS will prepare the payroll based on the Certificate of Compliance and submit it to the Finance/Cash Office. The Finance/Cash Office will disburse the stipends by the end of the month.

- The student leader will not be entitled to such incentives if he/she fails to comply with the requirements and guidelines as proposed. If a student leader is an academic scholar, he or she is still eligible to receive the incentive of a student leader incentives and stipend.
- The Student Regent is given a room for board and lodging to any undergraduate dormitory that he/she selects subject to the rules and regulations governing student residents. This is to ensure that he/she is present in the campus to attend to every important meeting. If the Student Regent is from one of the satellite campuses of Visayas State University, he/she will be provided with a meals and accommodation at the Visayas State University main campus.

## New VSU-SSCF Organizational Structure

SSCF Chairperson (Student Regent)				
Vice-Chairperson (e.g. USSC Tolosa President)	Secretary-General (e.g. USSC Alangalang President)	Treasurer (e.g. USSC Isabel President)	Auditor (e.g. USSC Villaba President)	P.I.O. (e.g. USSC Baybay President)
1. Faculty of Criminal Justice Education – SSC President	1. Faculty of Teacher Education – SSC President	1. Faculty of Teacher Education – SSC President	1. Faculty of Agriculture and Food Sciences– SSC President	1. Faculty of Agriculture and Food Sciences– SSC President
2. Faculty of Fisheries and Aquatic Sciences – SSC President	2. Faculty of Computing – SSC President	2. Faculty of Humanities and Social Sciences– SSC President	2. Faculty of Teacher Education – SSC President	2. Faculty of Humanities and Social Sciences– SSC President
3. Faculty of Teacher Education – SSC President	3. Faculty of Agriculture and Food Sciences– SSC President	3. Faculty of Management and Economics– SSC President		3. Faculty of Natural and Mathematical Sciences– SSC President
	4. Faculty of Forestry and Environmental	4. Faculty of Engineering – SSC President		



	Sciences – SSC President	5. Faculty of Computing – SSC President	4. Faculty of Computing – SSC President  5. Faculty of Engineering – SSC President  6. Faculty of Forestry and Environmental Sciences – SSC President  7. Faculty of Teacher Education – SSC President  8. Faculty of Management and Economics – SSC President  9. Faculty of Nursing – SSC President  10. Faculty of Veterinary Medicine – SSC President
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**Budgetary Requirement:**

Position	Proposed Slots	Amount (Php)	Allocation per Semester (Php)
<b>SSCF Chairperson</b> (Student Regent)	1	5,000	5,000
<b>SSCF Vice-Chairperson, Secretary-General, Treasurer, Auditor, P.I.O.</b> (USSC Presidents each Campus)	5	4,000	20,000
<b>FSSC Presidents</b> Villaba – 2, Isabel – 5, Tolosa – 3, Alangalang – 4, Baybay – 10	24	3,500	84,000
<b>Student Election Board</b> USEB – 1, Villaba – 2, Isabel – 5, Tolosa – 3, Alangalang – 4, Baybay – 10	25	2,000	50,000



	<b>Total</b>	<b>159,000</b>
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**Funding:**

The undersigned would like to realign the allotted budget for Student Development Fund of each VSU Campuses which is 12.5% in the Budgetary Allocation for Instruction recommended by the Commission of Higher Education Memorandum Order No. 20 Series of 2011, "Budget Allocation shall be used for Scholarship and incentive programs designed to uplift and motivate student achievers, and other similar activities, in furtherance of the goal in support of the welfare of the general student population". As of now, Visayas State University allocates 10% of its budget to the Student Development Fund. The 2.5% is proposed to allocate for the office instruction.

**III. Conclusion**

The proposed revisions to the existing resolution aim to address the challenges faced by the SSC officers in claiming their stipends. By aligning/revising the requirements, clarifying the roles of the involved offices, and streamlining the process, this proposal seeks to create a more efficient and transparent system for stipend disbursement. These changes will not only ensure that student leaders are fairly compensated for their hard work and dedication but also encourage more students to take on leadership roles and contribute to the university community.

The implementation of these revisions will require the approval of the university administration, particularly the VSU Board of Regents, and the cooperation of the SAS office, OVPSAS, and Finance Office. With these improvements in place, the SSC officers can focus on their primary responsibilities of serving the student body and fostering a vibrant campus community.

**IV. Legal Basis**

- **CHED Memorandum Order No. 09 Series of 2013**, Article XII, Section 40, Institutional Rewards on Excellence in Student and Services, 40.1 There shall be mechanisms for HEI's to provide incentives and rewards for proper implementation and execution of the Student Affairs and Services.
- **CHED Memorandum Order No. 20 Series of 2011**, "Budget allocation shall be used for scholarship and incentive programs





designed to uplift and motivate student achievers, and other similar activities, in furtherance of the goal in support to the welfare of the general student population.

- **CHED CMO No. 9 – s. 2013 Article VIII.** Student Development Fund. Section 21 Student Council/Government - refers to the student body duly organized and elected at large by the students themselves, with due recognition and authority from the HEI, as the students' official representative in all matters affecting them. Section 21.1 The HEI must recognize the right of the students to govern themselves as a student body, to be transparent and accountable to their constituents; and be represented in various for where the students need to be consulted.
- **Objectives of the R.A 10687** known as "Unified Student Financial Assistance System for Tertiary Education (UniFAST) Act" Section 3-a & d states that SUCs shall allocate and utilize properly all government resources intended for students through effective beneficiary-targeting and to produce a pool of highly qualified graduates and technical experts who will contribute to the country's high-level labor force through merit and talent-based scholarships.



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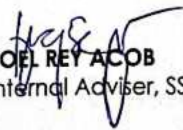


**UNIVERSITY SUPREME  
STUDENT COUNCIL  
FEDERATION**

Prepared by:

  
**RYAN C. ILAIDA**  
Student Regent

Noted by:


  
**JOEL REY ACOB**  
Internal Adviser, SSCF

Certificate of Availability of Funds:

  
**ALICIA M. FLORES**  
Head, Budget Office

  
**LOUELLA C. AMPAC**  
Director, Finance Management Office

Recommending Approval:

  
**CHRISTIE CYRENE T. TAUY**  
Coordinator, Student Development Services

  
**CHRISTINA A. GABRILLO**  
Director, Student Affairs and Services

  
**ALELI A. VILLOCINO**  
Vice-President for Student Affairs and Services

Approved by:

**BOARD OF REGENTS**





A Certification signed by the SDS Coordinator and the Director for SAS, confirming that the SSC officers have fulfilled their duties and responsibilities for that Semester. This certification will serve as the primary document for stipend processing.

✓ **Simplified Semestral Reports**

**Accomplishment Report:** A summary of the SSC's Passed Board Resolution, activities and initiatives for the Semester as outlined in FM-SDS-02 or any similar document in VITA Campuses.

**Financial Report:** A statement of financial transactions (or a statement of no financial transactions, if applicable) for the Semester as outlined in FM-SDS-03 or any similar document in VITA Campuses.

**B. Clarification of Roles and Responsibilities**

**Role of the DSAS Office**

- The DSAS office will be responsible for reviewing and approving the SSC's Semestral reports and signing the Certification of Compliance.
- The DSAS office will also serve as the primary liaison between the SSC and the Finance Office.

**Role of the OVPSAS**

- The OVPSAS will prepare the payroll for the SSC stipends based on the Certification of Compliance.
- The OVPSAS will ensure that the stipends are processed and disbursed in a timely manner.

**Role of the Cash Office**

- The Cash Office will disburse the stipends upon receipt of the payroll from the OVPSAS.
- The Cash Office will provide guidance on any additional documentation required for accounting purposes.

**C. Streamlined Process for Stipend Disbursement**

**1. Semestral Submission of Reports**



**ACCOMPLISHMENT REPORT FORM**  
for the        Semester SY 20       to 20      

\_\_\_\_\_  
Name of Organization

Type of Organization: ( ) Course-related ( ) Service-oriented ( ) Religious  
( ) Regional/Civic ( ) Interest/Sports ( ) Others \_\_\_\_\_  
Total Number of Members this SY: \_\_\_\_\_

**ACTIVITIES UNDERTAKEN:**

Date	Name of Activity	Venue	Clientele	No. of Clientele Served	Skills Developed/ Values Learned
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Trainings, conferences, workshops, seminars, etc. attended by the members (local, national, international)			
Date Involved	Name of Training	Conducted by	# of Members
_____	_____	_____	_____
_____	_____	_____	_____

Awards Received	Name of Awards		Agency that gave the Award	Place
Date Given				
_____	_____		_____	_____
_____	_____		_____	_____

Donations Made	Donation (In kind/cash)		Recipient
Date			
_____	_____		_____
_____	_____		_____

**Board Resolutions Passed (projects, policies, guidelines)**

BOR/Series Number	Title	Action Taken
_____	_____	_____
_____	_____	_____

**Problem/s Encountered:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Prepared by:

\_\_\_\_\_  
Name & Signature of Secretary

\_\_\_\_\_  
Name & Signature of President

**Advisers' Feedback/Recommendations/ Suggestions: (kindly use separate sheet/s if necessary)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Name & Signature of Adviser

\_\_\_\_\_  
Name & Signature of Adviser



**FINANCIAL REPORT FORM**  
for the \_\_\_\_\_ Semester SY 20\_\_ to 20\_\_

\_\_\_\_\_  
**Name of Organization**

**Beginning Cash Balance** \_\_\_\_\_ P \_\_\_\_\_

Cash on Hand P \_\_\_\_\_

Cash in Bank \_\_\_\_\_

**ADD: Contributions Received: (Attachment A)**

Membership Fee \_\_\_\_\_ P \_\_\_\_\_

Donations \_\_\_\_\_

Fines \_\_\_\_\_

Collections from previous accounts receivables (collectibles) \_\_\_\_\_

Others \_\_\_\_\_

Special Projects/Fund Raising:

Revenues P \_\_\_\_\_

Less: Expenses \_\_\_\_\_

**Collectibles (Attachment B)** \_\_\_\_\_ P \_\_\_\_\_

**Total Funds** \_\_\_\_\_ P \_\_\_\_\_

**Less: Expenses (Attachment C)** \_\_\_\_\_ P \_\_\_\_\_

**Net Fund Balance** \_\_\_\_\_ P \_\_\_\_\_

**Breakdown:**

Cash on Hand P \_\_\_\_\_

Cash in Bank \_\_\_\_\_

Accounts Receivables (Collectibles) \_\_\_\_\_

Deposited with:

Name & Signature of Receiver: \_\_\_\_\_ Designation/Office: \_\_\_\_\_

Date Deposited: \_\_\_\_\_ Amount: \_\_\_\_\_ (P \_\_\_\_\_)

I hereby certify that the above transaction/s are correct and complete record of all cash received and disbursed made by me in my capacity as Treasurer.

\_\_\_\_\_  
**Name and Signature of Treasurer**

**Audit Certificate:**

Examined this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and arrived an audited balance of \_\_\_\_\_ of which amount was actually found on hand consisting of: coins, bills, checks, thereby showing no difference.

\_\_\_\_\_  
**Name and Signature of Auditor**

Noted: (Name and Signature)

\_\_\_\_\_  
**President**

\_\_\_\_\_  
**Adviser**

\_\_\_\_\_  
**Adviser**





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Student Council Federation  
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**PROPOSAL TO AUGMENT THE STUDENT LEADERSHIP INCENTIVES AND STIPEND  
GIVEN TO THE SUPREME STUDENT COUNCIL OFFICERS**

The University Supreme Student Council Federation proposes to augment the Student Leadership incentives/stipend so that more students will be motivated to become student leaders and hone their leadership skills in the process. Student leaders are tasked with overseeing students and their various activities both academic and extra-curricular, hence their presence is integral in the operation of universities. They are tasked to represent the students in various matters affecting them. They go above and beyond the service during university events and activities such as sports intramurals, university and college anniversary celebrations, and other university academic & co-curricular events. The Student Council feels that 400 pesos per month incentives for the student leaders are insufficient, considering the amount of time and travel expenses that student leaders must spend, not to mention the hard work required to serve fellow VSU students. They need resources to deliver and perform their duties and responsibilities accordingly.

Having such incentives will allow the student leaders to meet the needs of their members. Student leaders cannot receive their rewards unless the council they govern meets the following mandatory requirements:

**A. Regular Board Meeting Report**

- Certificate of complete attendance during regular, emergency and special board meeting
- Notice of Meeting and Minutes of the Meeting
- Financial Report (statement of no financial transaction if there is none, can be obtained from USSO)

**B. Monthly Activities Report**




- Pre-activity, Activity Proper & Post-Activity
- Report with documentation
- Budget Proposal
- Financial Report for the activity conducted (statement of no financial transaction if there is none, can be obtained from USSO)
- Evaluation of student council activities

**C. Council Board Resolution**

- A minimum of two (2) board resolutions per month

The student leader will not be entitled to such incentives if he/she fails to comply with the requirements and guidelines as proposed. If a student leader is an academic scholar, he or she is still eligible to receive the incentive of a student leader incentives and stipend.

The Student Regent is given a room for board and lodging to any undergraduate dormitory

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# UNIVERSITY SUPREME STUDENT COUNCIL FEDERATION



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that he/she selects subject to the rules and regulations governing student residents. This is to ensure that he/she is present in the campus to attend to every important meeting. If the Student Regent is from one of the satellite campuses of Visayas State University, he/she will be provided with a meals and accommodation at the Visayas State University main campus.

## Funding:

The undersigned would like to realign the allotted budget for Student Development Fund which is 12.5% in the Budgetary Allocation for Instruction recommended by the Commission of Higher Education Memorandum Order No. 20 Series of 2011, "*Budget Allocation shall be used for Scholarship and incentive programs designed to uplift and motivate student achievers, and other similar activities, in furtherance of the goal in support of the welfare of the general student population*". As of now, Visayas State University allocates 10% of its budget to the Student Development Fund. The 2.5% is proposed to allocate for the office instruction.

## LEGAL BASIS:

- CHED Memorandum Order No. 09 Series of 2013, Article XII, Section 40, Institutional Rewards on Excellence in Student and Services, 40.1 There shall be mechanisms for HEIs to provide incentives and rewards for proper implementation and execution of the Student Affairs and Services.

- CHED Memorandum Order No. 20 Series of 2011, "Budget allocation shall be used for scholarship and incentive programs designed to uplift and motivate student achievers, and other similar activities, in furtherance of the goal in support of the welfare of the general student population"

- CHED CMO No. 9 – s2013 Article VIII. Student Development Fund. Section 21 Student Council/Government – refers to the student body duly organized and elected at large by the students themselves, with due recognition and authority from the HEI, as the students' official representative in all matters affecting them.

Section 21.1 The HEI must recognize the right of the students to govern themselves as a student body, to be transparent and accountable to their constituents; and be represented in various for where the students need to be consulted

- Objectives of the RA 10687 known as "Unified Student Financial Assistance System for Tertiary Education (UniFAST) Act" Section 3-a & d states that SUCs shall allocate and utilize properly all government resources intended for students through effective beneficiary-targeting and to produce a pool of highly qualified graduates and technical experts who will contribute to the country's high-level labor force through merit and talent-based scholarships.

Budget requirements would be realigned in the Fund 164 known as the University Fund (Income) under the approval of the VSU Board of Regents. The amount of the following incentives is based on the proposed budgetary allocation for the utilization of Student Development Fund.

Effectivity: 2<sup>nd</sup> Semester A.Y. 2021-2022

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## University Supreme Student Council Federation

Visayas State University, Baybay City, Leyte

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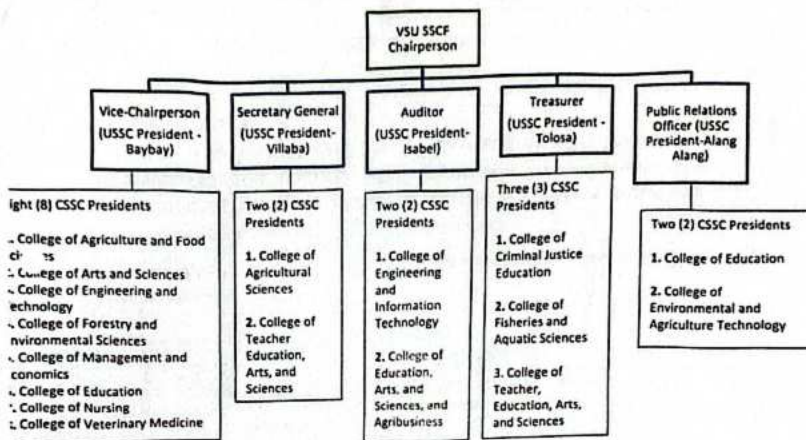


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Prepared by:

*Sheva Rose D. Belarmino*

**SHEVA ROSE D. BELARMINO**  
Student Regent, VSU SSCF  
Visayas State University

Reviewed by:

*Jett B. Quebec*

**JETT B. QUEBEC**  
Adviser for Internal Affairs, VSU SSCF  
Visayas State University

*Nilda T. Amestoso*

**NILDA T. AMESTOSO**  
Adviser for Finance, VSU SSCF  
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*Gwen C. Estor*

**GWEN C. ESTOR**  
Adviser for External Affairs, VSU SSCF  
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OFFICE OF THE HEAD OF BUDGET

Vice, Baybay City, Leyte, 7102

Telephone: 053-565-0000 Local 1009

Email: alicia.flores@vsu.edu.ph

Website: www.vsu.edu.ph

### CERTIFICATION

TO WHOM IT MAY CONCERN:

This is to certify that funds in the amount of **TWO HUNDRED TWENTY NINE THOUSAND PESOS ONLY (P229,000.00)** is available for obligation for the **AUGMENTATION OF THE STUDENT LEADERSHIP INCENTIVES AND STIPEND** for two semester, chargeable under Internally Generated Funds (Investment Development Fund).

This certification is being issued on this 12<sup>th</sup> day of May, 2022 for whatever legal purpose it may serve.

Certified correct:

**ALICIA M. FLORES**  
OIC Head, Budget

Attested by:

**LOQUELLA C. AMPAC**  
Financial Management Director

Position	Proposed slots	old rate	proposed rate	difference	no. of months	Total		
						amount (old rate)	new rate	difference
USSC federation chairperson	1	400.00	1,000.00	600.00	5	2,000.00	5,000.00	3,000.00
SSCF Executives	5	400.00	600.00	200.00	5	10,000.00	20,000.00	10,000.00
USSC officers (old structure)	5	400.00	-	(400.00)	5	10,000.00	-	(10,000.00)
councilors	17	-	700.00	700.00	5	-	59,500.00	59,500.00
election board	15	-	400.00	400.00	5	-	30,000.00	30,000.00
Total						22,000.00	114,500.00	92,500.00
No. of semesters						2	2	
total yearly requirement						44,000.00	229,000.00	

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**Budgetary Proposal:**

Position	Proposed Slots	Amount (Php)	Allocation Per Semester (Php)
<b>VSU Supreme Student Council Federation Chairperson</b> (Student Regent)	1	5,000	5,000
<b>VSU SSCF Executives</b> (Vice-President, Secretary, Auditor, Treasurer, and Public Relation Officer.  University Supreme Student Council Presidents – (1) Baybay, (2) Villaba, (3) Isabel, (4) Tolosa, and (5) Alang-alang Campus)	5	4,000	20,000
<b>VSU SSCF Councilors</b> (College Supreme Student Council (CSSC) Presidents  Baybay Campus – 8, Villaba – 2, Isabel – 2, Tolosa – 3, and Alang-alang – 2)  A total of 17 CSSC Presidents	17	3,500	59,500
<b>Student Election Board</b>  Baybay Campus – 3, Villaba – 3, Isabel – 3, Tolosa – 3, Alang-alang – 3	15	2,000	30,000
<b>TOTAL</b>			<b>Php 114, 500</b>

**Old vs New Budgetary Proposal:**

Position	Proposed slots	old rate	proposed rate	difference	no. of months	Total amount (old rate)	Total amount (new rate)	difference
	a	b	c	d	e	f (a x b x a)	g (b x d x a)	h (f - e)
USSCF federation chairperson	1	400.00	1,000.00	600.00	5	2,000.00	5,000.00	3,000.00
SSCF Executives	5	400.00	800.00	400.00	5	10,000.00	20,000.00	10,000.00
USSCF officers (old structure)	5	400.00	-	(400.00)	5	10,000.00	-	(10,000.00)
councilors	17	700.00	700.00	0.00	5	-	59,500.00	59,500.00
election board	15	400.00	400.00	0.00	5	-	30,000.00	30,000.00
						<b>22,000.00</b>	<b>114,500.00</b>	<b>92,500.00</b>
No. of semesters						<b>2</b>	<b>2</b>	
total yearly requirement						<b>44,000.00</b>	<b>229,000.00</b>	

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STATE UNIVERSITY



**UNIVERSITY SUPREME  
STUDENT COUNCIL  
FEDERATION**

## Appendices:



**VISAYAS**  
STATE UNIVERSITY

### OFFICE OF THE BOARD SECRETARY

2/F Administration Building  
Visaya, Baybay City, Leyte 6521-A PHILIPPINES  
Phone: +63 53 563-0800 Local 1001  
Email: secretary@vsu.edu.ph  
Website: www.vsu.edu.ph

EXCERPT FROM THE APPROVED MINUTES OF THE  
103<sup>rd</sup> VSU Board of Regents Meeting  
03 June 2022  
The Oriental Leyte, Baras, Palo, Leyte

### Proposal to Augment the USSC Incentive & Stipend Given to USSC Officers

The Board passed

BOR Resolution No. 70, s. 2022

A Resolution Approving the Proposal of USSC "To Augment the Student Leadership Incentives and Stipend given to the Supreme Student Council Officers", subject to compliance with COA Rules and Regulations, effective 2<sup>nd</sup> Sem., AY 2021-2022, charged to Student Development Fund (SDF), subject to Existing Accounting and Auditing Rules and Regulations.

BOARD ACTION : **APPROVED**  
Date : 03 June 2022

Certified True and Correct:

**GUINALDO C. FERNANDEZ, JR.**  
Board & University Secretary

Cc: OVPAF - *[Signature]*  
USSC - *[Signature]*  
Finance Director - *[Signature]*  
Budget Office - *[Signature]*  
Accounting Office - *[Signature]*

Vision:  
Mission:

A globally competitive university for science, technology, and environmental conservation.  
Development of a highly competitive human resource, utilizing edge scientific knowledge  
and innovative technologies for sustainable communities and environment.

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**VISAYAS**  
STATE UNIVERSITY

## BUDGETING

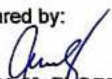
### CERTIFICATION

#### TO WHOM IT MAY CONCERN:


This is to certify that funds in the amount of **THREE HUNDRED EIGHTEEN THOUSAND PESOS ONLY (P318,000.00)** is available for obligation for the **AUGMENTATION OF THE STUDENT LEADERSHIP INCENTIVES AND STIPEND** for two semesters (2024-2025), chargeable under Internally Generated Fund (TF-SD).


This certification is issued on the 14<sup>th</sup> day of April 2025 for whatever legal purpose it may serve.

Prepared by:

  
**ALICIA M. FLORES**  
Head, Budget 4/14/25

Certified correct:

  
**NICK FREDDY BELLO**  
Accountant III 4/14/25

  
**LOUELLA C. AMPAC** 4/14/25  
Finance Management Director

Noted by:

  
**MOISES NEIL V. SERINO** 4/14/25  
Vice-President for Administration and Finance



**BUDGETING**  
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No. 2025-22



### CERTIFICATE OF PLEBISCITE RESULT

This is to formally certify that the Plebiscite on the Amendments to the University Supreme Student Council Federation (USSCF) Constitution and Bylaws was conducted on the 2<sup>nd</sup> day of April 2025 at the Gymnatorium, Visayas State University, Baybay Campus, under the supervision and governance of the Student Election Board (SEB).

The plebiscite was carried out in a fair, transparent, and orderly manner, strictly adhering to the protocols and regulations set forth by the Student Election Board. The student body was granted the opportunity to express their collective decision on the proposed amendments to the USSCF-Constitution and Bylaws through their votes.

Upon the conclusion of the canvassing process, the following results were officially recorded and proclaimed by the **University Student Election Board**:

Total no. of Enrollees	Total no. of Excused (as per USSCF BR no. 5 s. 2025)	Total no. of Attendees	Voted <b>YES</b>	Voted <b>NO</b>
15,727	1,896	8,551	7374	990

Therefore, the results declares that the Amendment of the University Supreme Student Council Federation (USSCF) Constitution and Bylaws is hereby approved by the **University Student Election Board**.

This certification is issued as an official record of the proceedings and outcomes of the plebiscite, on this 2<sup>nd</sup> day of April 2025 at Visayas State University, Baybay City, Province of Leyte, Philippines.

In witness whereof, I affix my signature to authenticate and validate this document.

  
**CHRISTIAN S. GONZAGA**  
USEB Chairperson

