



**Visayas State University**  
Visca, Baybay, Leyte  
6521-A Philippines

**Office of the Secretary of the University  
And of the Board of Regents**

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Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay, Leyte

**BOR RESOLUTION NO. 45, s. 2011**

**A RESOLUTION  
CONFIRMING THE UPGRADING OF  
THE POSITION OF MR. REMEGIO M. SANICO FROM  
ADMINISTRATIVE ASSISTANT II TO ADMINISTRATIVE ASSISTANT V  
SUBJECT TO EXISTING RULES, REGULATIONS AND GUIDELINES GOVERNING  
SUCH APPOINTMENTS**

**WHEREAS**, the Visayas State University periodically upgrades some administrative positions as a result of the abolition and/or collapsing of positions which the University finds insignificant to augment the salaries assigned to the upgraded position;

**WHEREAS**, Paragraph k, Section 4 of Rule III of the Omnibus Rules on Appointments and Other Personnel Actions provide:

*“Upgrading refers to the change in position title with the corresponding increase in salary grade. Positions are upgraded in order to attain effectively the functions and duties attached to the position and for the employee to perform an all-around adaptability in meeting diverse work assignments. This requires issuance of appointment”;*

**WHEREAS**, the Non-Academic Personnel Board (NAPB), the Selection and Promotion Board for Administrative Personnel of the Visayas State University, met several times at the Conference Room of the Vice-President for Administration and Finance for the purpose of deliberating on upgrading of the position of Mr. Sanico due to his increased administrative responsibilities;


**WHEREAS**, the NAPB, after careful deliberation found the request in order and recommended the upgrading of Mr. Remegio M. Sanico from Administrative Assistant II (SG-8) to Administrative Assistant V (SG-11) to the Department of Budget and Management (DBM);

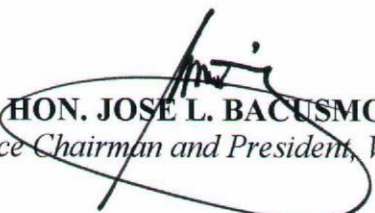
**WHEREAS**, the University President has approved the appointments of Mr. Remegio M. Sanico and is endorsing the same to the Board of Regents for Confirmation *subject to* existing rules, regulations and guidelines governing such appointments.

**THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED** to Confirm the upgrading of the position of Mr. Remegio M. Sanico from Administrative Assistant II (SG-8) to Administrative Assistant V (SG-11), effective on the date indicated.

**IN WITNESS** of our approval thereof, we hereby affix our signatures this 10<sup>th</sup> day of June 2011 at LNU Conference Room, Leyte Normal University, Tacloban City, Leyte.

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VSU-Board of Regents*

  
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*Chair, Committee on Higher & Tech. Educ.  
House of Representatives*

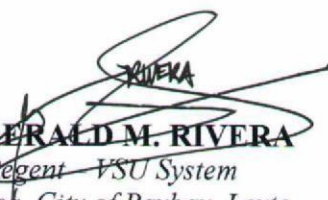
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