



119TH BOARD OF REGENTS MEETING

BOR RESOLUTION NO. 51
Series of 2025

APPROVING THE IMPLEMENTING GUIDELINES OF THE VISAYAS STATE UNIVERSITY RICE PRODUCTION PROJECT, THE DETAILS OF WHICH ARE REFLECTED IN THE DOCUMENT HERETO ATTACHED AND MADE PART HEREOF

WHEREAS, under Section 4 (a) of Republic Act No. 8292, otherwise known as the "Higher Education Modernization Act of 1997, empowers the Governing Board to enact rules and regulations not contrary to law as may be necessary to carry out the purposes and functions of the university;

WHEREAS, Section 2 of Republic Act No. 9158, the University's enabling law, declares it a policy of the State to strengthen higher education institutions as centers of excellence and development in instruction, research, and extension;

WHEREAS, the proposal highlights the guidelines for (1) Qualification of the Rice Farmer Cultivator, (2) Prescribing Rice Farming Practices by the Rice Farmer Cultivator, (3) Palay Sharing Scheme between VSU and the Rice Farmer Cultivator, (4) Renewal and Termination as Rice Farmer Cultivator;

WHEREAS, the proposal has been thoroughly reviewed and evaluated by the University Administrative Council (UADCO) at the March 10, 2025, meeting and recommended for approval;


WHEREAS, finding the recommendation in order, the Governing Board agreed to approve the proposal;

NOW, THEREFORE, on motion, duly seconded, and unanimously approved, be it;

RESOLVED, as it is hereby resolved, that the Board of Regents of Visayas State University approves the Implementing Guidelines of the Visayas State University, the details of which are reflected in the Annex "BB" hereto attached and made part hereof.

IN WITNESS of our approval thereof, we affix our signatures this 29th day of April 2025 at VSU, Baybay City, Philippines.

VSU BOARD OF REGENTS


HON. ETHEL AGNES P. VALENZUELA
CHED Commissioner and Chairperson
VSU-Board of Regents


HON. PROSE IVY G. YEPES
VSU President, Vice Chairperson
VSU-Board of Regents


(Absent)

HON. BERNADETTE REMALLA-MAYBITUIN
Representing Hon. **ALLAN PETER S. CAYETANO**
Chairperson, Senate Committee on Higher,
Technical and Vocational Education
Member, VSU BOR


HON. CARL NICOLAS C. CARI
Representing Hon. **MARK O. GO**
Chairperson, Committee on Higher & Technical
Education, House of Representatives
Member, VSU BOR


HON. MEYLENE C. ROSALES
Regional Director, Department of Economy,
Planning and Development, RO VIII
Member, VSU BOR


HON. ANDREW RODOLFO T. ORAIS
Regional Executive Director, Department of
Agriculture-RO8
Member, VSU BOR


HON. ERNESTO F. BULAYOG
Faculty Regent - VSU System Faculty Union of
Baybay Leyte
Member, VSU BOR


HON. OSCAR B. POSAS
President, VSU Federated Alumni Association
Member, VSU BOR


HON. RYAN C. ILAIDA
Student Regent - VSU Student Council Federation
Member, VSU BOR

Private Sector Representatives:


HON. ALAIN CHARLES J. VELOSO
Member, VSU BOR
Villaba, Leyte


HON. RUPERTO O. APARRI, III
Member, VSU BOR
Tacloban City, Leyte



UNIVERSITY ADMINISTRATIVE COUNCIL

Proposal : Implementing Guidelines of the VSU Rice Production Project

The UADCO passed:

UADCO Referendum 20, s. 2025

Resolution endorsing to the Board of Regents the adoption of the Implementing Guidelines of the VSU Rice Production Project as the official policy, serving as the basis in making the Memorandum of Agreement with participating Rice Farmer Cultivators.

UADCO ACTION : **APPROVAL via Referendum**

Date : 24 April, 2025

Certified True and Correct:


HAZELLE VILLA-ASALDO
University and Board Secretary

Timestamp	Email Address	NAME (Last, First, MI)	DESIGNATION	RECOMMENDED ACTION FOR REFERENDUM 20 Implementing Guidelines of the VSU Rice Production Project:
4/11/2025 14:18:37	raymund.igcasama@vsu.edu.ph	Igcasama, Raymund M.	University Registrar	Approval
4/11/2025 14:19:13	joel.acob@vsu.edu.ph	Acob, Joel Rey U	Director, QA	Approval
4/11/2025 14:19:18	joseph.padilla@vsu.edu.ph	Padilla, Joseph E.	University Admission Officer	Approval
4/11/2025 14:30:05	mike.lumen@vsu.edu.ph	Lumen, Mike Laurence V.	UIMPA Director	Approval
4/11/2025 14:33:22	aleli.villocino@vsu.edu.ph	Villocino, Aleli A	VPSAS	Approval
4/11/2025 14:39:45	sheenamae.lubrio@vsu.edu.ph	Lubrio, Sheena Mae P.	Director, Distance Education	Approval
4/11/2025 15:20:58	marlon.burlas@vsu.edu.ph	Burlas, Marlon G.	Director, General Services	Approval
4/11/2025 15:35:59	reynaldo.mollejon@vsu.edu.ph	Mollejon, Reynaldo V.	Chancellor	Approval
4/11/2025 16:06:32	sblina@vsu.edu.ph	Lina, Suzette B.	Dean	Approval
4/11/2025 16:21:15	tmdargantes@vsu.edu.ph	Dargantes, Toni Marc L.	Director for Planning	Approval
4/11/2025 16:54:06	geraldrivera@vsu.edu.ph	Rivera, Gerald M.	Chief, Security	Approval
4/12/2025 7:37:44	richard.aballe@vsu.edu.ph	ABALLE, RICHARD, C.	Head	Approval
4/12/2025 14:35:08	jbjomadiao@vsu.edu.ph	Jomadiao, Judith B.	Chancellor	Approval
4/12/2025 17:12:08	catherine.chan@vsu.edu.ph	Chan, Catherine, L.	Chancellor	Approval
4/12/2025 23:29:23	kim_aure@vsu.edu.ph	Aure, Ma Rachel Kim L	Director, IEO	Approval
4/13/2025 13:03:44	aleli.villocino@vsu.edu.ph	Villocino, Aleli A.	VPSAS	Approval
4/13/2025 21:12:55	sonia.pedrosa@vsu.edu.ph	Pedrosa, Sonia L.	Dean	Approval
4/14/2025 9:07:03	crislin.cruz@vsu.edu.ph	Cortez, Crislin Cruz	Director, Business & Resource Generation	Approval
4/14/2025 9:12:54	mariolilio.valenzona@vsu.edu.ph	VALENZONA	Director, Project Development	Approval
4/14/2025 11:31:54	fgsinon@vsu.edu.ph	Sinon, Feliciano G	Director, Innovation Office	Approval
4/22/2025 11:24:52	mariane.ubay@vsu.edu.ph	Dela Peña, Mariane U	OIC-Director	Approval
4/22/2025 11:33:09	geraldrivera@vsu.edu.ph	Rivera, Gerald M.	Chief, Security	Approval
4/22/2025 11:34:12	jude.rola@vsu.edu.ph	Rola, Jude B	Dean, FOC	Approval
4/22/2025 11:36:51	richard.aballe@vsu.edu.ph	Aballe, Richard C.	Head	Approval
4/22/2025 11:44:50	angelyn.noble@vsu.edu.ph	Noble, Angelyn L.	Dean, Faculty of Criminal Justice Education	Approval
4/22/2025 12:01:53	louella.ampac@vsu.edu.ph	Ampac, Louella C.	CAO	Approval
4/22/2025 12:16:19	mariolilio.valenzona@vsu.edu.ph	VALENZONA, MARIO LILIO, P	Director, Project Development	Approval
4/22/2025 13:03:29	hportugaliza@vsu.edu.ph	Portugaliza, Harvie P.	Dean	Approval
4/22/2025 13:26:41	catherine.arradaza@vsu.edu.ph	Arradaza, Catherine C.	Director of Extension	Approval
4/22/2025 13:41:59	sblina@vsu.edu.ph	Lina, Suzette B.	Dean, FAFS	Approval
4/22/2025 13:53:30	vicgilos@vsu.edu.ph	Gilos, Vicente A.	University Librarian	Approval
4/22/2025 14:09:24	jbjomadiao@vsu.edu.ph	Jomadiao, Judith B.	Chancellor	Approval
4/22/2025 14:38:05	sonia.pedrosa@vsu.edu.ph	Pedrosa, Sonia L.	Dean	Approval
4/22/2025 15:12:09	sheenamae.lubrio@vsu.edu.ph	Lubrio, Sheena Mae P	Director, Distance Education	Approval
4/22/2025 18:28:26	santiago.penajr@vsu.edu.ph	Peña, Santiago Jr. T.	VPREI	Approval
4/22/2025 18:41:41	aleli.villocino@vsu.edu.ph	Villocino, Aleli A.	VPSAS	Approval
4/23/2025 6:30:36	glenn.pajares@vsu.edu.ph	Pajares, Glenn	VPPD	Approval
4/23/2025 8:49:15	apdcortes@vsu.edu.ph	Cortes, Andy Phil, D	Director, DRM	Approval
4/23/2025 11:51:56	chona.brit@vsu.edu.ph	Brit, Chona A.	Director, Guidance and Counseling	Approval
4/24/2025 4:28:21	jeffreyllloyd.cagande@vsu.edu.ph	Cagande, Jeffrey Lloyd L.	Director, ACRO	Approval
4/24/2025 7:13:57	jannet.bencure@vsu.edu.ph	Bencure, Jannet C	Dean	Approval

Implementing Guidelines of the VSU Rice Production Project

I. Qualification of the Rice Farmer Cultivator

1. The rice cultivator should preferably be a job order laborer or a retired employee of VSU, with a minimum of two years of experience in rice production.
2. The farmer cultivator should preferably be residing at the barangay or adjacent barangays where the VSU rice farm is located.
3. The interested farmer should submit their application to the rice production manager and await the scheduled interview before contract signing.

II. Prescribe Rice Farming Practices by the Rice Farmer Cultivator

1. The farmer cultivators should adopt the VSU rice production technology especially on the use of quality seeds of recommended variety in Region 8.
2. The farmer cultivators must inform VSU, through the designated production manager at least three (3) days before planting and harvesting. No harvesting shall be scheduled on a weekend or holiday.


III. Palay Sharing Scheme between VSU and the Rice Farmer Cultivator


1. A palay sharing of 1:3 ratio taken from the gross palay yield will be followed, where VSU as the owner of the rice production area will receive one (1) share for every 3 shares received by the rice farmer cultivator.
2. The cultivator must turnover to VSU its intended palay share no more and no less during harvesting.

IV. Renewal and Termination as Rice Farmer Cultivator

1. The cultivator should inform the designated production manager of their intent to renew the contract thirty (30) days before its termination.
2. VSU has the right to terminate the contract if and when the rice farmer-cultivator fails to implement the prescribed VSU production technologies.
3. VSU has the right to terminate the contract at any time should the rice farm be needed for research, production, or construction purposes.

Prepared by:


ED ALLAN L. ALCOBER
Faculty, Dept. of Agronomy/
Patag Production Manager


FLORENCIO JOHN S. SALADAGA, Jr.
Faculty, Dept. of Agronomy/Pangasugan
& Marcos Rice Prod'n Mgr.

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025-119



March 7, 2025

Mr. ED ALLAN L. ALCOBER

Rice Production Manager
Department of Agronomy
Visayas State University

LEGAL OPINION/COMMENT

Dear **Mr. Alcober**:

Good day!

This office received a Memorandum of Agreement (MOA) by and between Visayas State University and Farmer Cultivators, namely: 1.) Isidro Fernandez; 2.) Almario B. Halasan; and 3.) Evelyn H. Arances regarding the cultivation of VSU rice production areas.

After careful review of the said document, this office finds nothing legally objectionable therein. The same is in order, not contrary to law, morals, public policy and public order. However, please attach the BOR-approved Resolution, university policy and/or any necessary and relevant documents regarding the power or authority of the university to assign farmer cultivators for the VSU rice production areas.

This legal Opinion is based solely on the submitted documents and should not be construed as a binding rule for VSU or any court in other cases with similar or dissimilar circumstances. This office trusts that the foregoing provides the necessary guidance.

Thank you very much.


ATTY. KAREN ABEGAIL S. MONTERON
Director, Legal Affairs and Services

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025-119



VISAYAS
STATE UNIVERSITY

DATA PRIVACY AND FOI SERVICES

February 21, 2025

Mr. ED ALLAN L. ALCOBER
Rice Production Manager
Visayas State University


DPO OPINION/COMMENT:

Dear Mr. Alcober:

The office received a Memorandum of Agreement by and between Visayas State University and Isidro Fernandez, Almario B. Halasan, Evelyn H. Arances regarding cultivating the VSU rice production area.

After carefully reviewing the document, this office finds nothing that might violate the Data Privacy Act of 2012.

Thank you and God bless.


Atty. RYSAN C. GUINOCOR
Head, Data Privacy and FOI Services

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025-119

DATA PRIVACY AND FOI SERVICES
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LEGAL
OFFICE

September 26, 2024

Dr. ED ALLAN L. ALCOBER
Rice Production Manager
Visayas State University

LEGAL OPINION/COMMENT

Dear **Dr. Alcober**:

The office received a Memorandum of Agreement (MOA) between Visayas State University and Elmer Latras regarding cultivating the VSU rice production area.

After a careful review of the said document, this office finds nothing legally objectionable therein considering that the same is in order, not contrary to law, morals or public policy and public order.

Thank you very much.

ATTY. RYSAN C. GUINOCOR
OIC-Chief Legal Officer

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025-119

LEGAL OFFICE

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V1 06-10-2020
No. 24-692

MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS

This MEMORANDUM OF AGREEMENT (MOA) made and entered into by and between:

The **VISAYAS STATE UNIVERSITY**, an institution of higher learning established under Presidential Decree Number 470 as amended by the Pres. Decree no. 700 and converted into university by virtue of R.A. 9158 and 9437, with principal office at Visca, Baybay City, Leyte represented by the VSU President **Dr. PROSE IVY G. YEPES** hereinafter referred to as the **"VSU"**.

and

Mr. **ISIDRO FERNANDEZ** of legal age, and a resident of Brgy. Pangasugan, Baybay City, Leyte hereinafter referred to as the **"FARMER CULTIVATOR"**.

WITNESSETH

WHEREAS, the **VISAYAS STATE UNIVERSITY** has an area intended for rice production under the University's Income Generating Project;

WHEREAS, these areas may be cultivated by **FARMER CULTIVATORS** who are rice farmers, preferably employed in VSU, and resident of the City of Baybay who willingly present himself to cultivate the VSU rice production area.

WHEREAS, this rice production area is located at VSU upper campus (near VSU Library), Baybay City, Leyte about ½ of a hectare.

SECTION 1: GENERAL CONDITIONS

1. This agreement shall involve the sharing of the gross palay yield in a 1:3 ratio, where VSU as the owner of the rice production area will receive one (1) share for every 3 shares received by the farmer cultivators.
2. The farmer cultivators are also required to inform VSU, through the designated Production Manager at three (3) days before planting and harvesting. No harvesting shall be scheduled on a weekend or holiday.
3. This agreement does not involve the transfer of ownership of the VSU assets and property. Ownership of the land for rice production shall remain with VSU and the cultivators are only given authority to cultivate and farm the land and are prohibited to claim, sell, lease, and or transfer its ownership to other parties.
4. The farmer cultivators should adopt the VSU rice production technology especially on the use of quality seeds of recommended variety in Region 8.

SECTION 2: OBLIGATIONS OF THE PARTIES

It shall be the obligation of the VSU to:

1. Prepare and sign the Memorandum of Agreement.
2. Monitor the rice production areas of the farmer cultivator.
3. Be present during major activities, especially during harvesting and sharing of produce.

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025-119

It shall be the obligation of the Farmer Cultivator to:

1. Cultivate the rice production area assigned to him/her by his/her means and capacity in accordance with the recommended rice production practices of VSU.
2. Inform VSU through the designated Production Manager of the schedule of the farming activities such as planting and harvesting. Harvesting should not be scheduled on a weekend or holiday.
3. Turnover to VSU its intended palay share no more and no less during harvesting.
4. Should inform the designated Production Manager of his/her intent to renew the contract thirty (30) days before its termination.

SECTION 3: EFFECTIVITY and DURATION

This MOA shall take effect upon the signing of the parties herein and shall be renewed every first month of the year. The agreement can also be terminated by either party provided notice is served two months prior to the termination date without prejudice to section 2 and 3 of this agreement.

IN WITNESS WHEREOF, the parties through their respective authorized officials have hereunto signed this agreement this ____ day of _____ 202_ in _____, _____ Philippines.

VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

FARMER CULTIVATOR

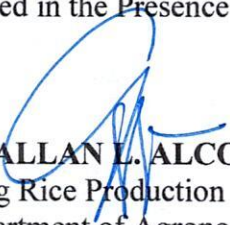
BY:


BY:

PROSE IVY G. YEPES
President
Visayas State University


ISIDRO FERNANDEZ
Farmer Cultivator

Signed in the Presence of:


ED ALLAN L. ALCOBER
Patag Rice Production Manager
Department of Agronomy


FLORENCIO JOHN S. SALADAGA
Pangasugan Rice Production Manager
Department of Agronomy

BOR ACTION: APPROVAL


HAZELLE V. ASALDO
BOR & University Secretary
2025-119

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)

CITY OF BAYBAY) SS.

BEFORE ME, a Notary Public for and in the City of Baybay personally appeared the following:

Name	Valid Identification Card No.	Date Issued	Place Issued
PROSE IVY G. YEPES			
ISIDRO FERNANDEZ			

Both are known to me to be the same person who executed the foregoing MEMORANDUM OF AGREEMENT and acknowledged to me that the same is the free and voluntary act and deed, and the entities they respectively represent.

This instrument consisting of four (3) pages, including the page whereon this Acknowledgment is written, has been signed on every page thereof by the parties and their instrumental witnesses, and sealed with my notarial seal.

WITNESS MY HAND AND NOTARIAL SEAL, this _____ day of _____, 20____
in _____, Philippines.

Notary Public

Doc. _____

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Series of _____